

Statewide SCIP Implementation Group (SSIG)

OFFICE OF JUSTICE ASSISTANCE
1 S. PINCKNEY STREET, STE 615
MADISON, WI 53703

MEETING MINUTES

1. **Call To Order – 1:02 PM by Jennifer Lord – WI OJA – this was a teleconference meeting**

Attendance

Members – Roll Call

- Jeff Stauber
- Andy Faust
- John Sweeney
- David Mason
- Tad Matheson
- Jan Victorson – sub for Keith Kesler
- Jill Stoffel
- Gene Oldenburg
- Richard Tuma
- Tim Pierce
- Josh Ripp
- Dave Sleeter
- Jennifer Lord
- Keith Kesler – arrived at 1:53

Guests

- James Westover
- Mike Engelhaupt

2. Introductions – 1:05 PM

- Jim Westover was introduced as a new staff person for OJA. He will be the WISCOM trainer and administration for OJA. Currently he is working on developing training modules for train-the-trainer sessions. He is also working on developing online training modules for general high end training that will give a good basic overview for using WISCOM. Jim also gave an update on the WISCOM stating that 67 of the 80 core sites are currently in place and functional. The remaining 13 sites are waiting for tower work of some type to be completed. Finally the SOW (Site on Wheels) is currently in bid process. This will be a mobile WISCOM site that will be available to deploy anywhere within the State. If there is a connection available the site will be able to link into the statewide WISCOM system, however it is also able to operate as its own independent site. The SOW is anticipated to be store in the Madison area.
- All other members introduced themselves.

3. Elections

- **Chairperson**
 - John Sweeney expressed interest and would be happy to help out as chair person.
 - Andy Faust moved to nominate John Sweeney for SSIG chairperson, seconded by Gene Oldenburg.
 - Richard Tuma moved that the nomination be closed, seconded by Josh Ripp – motion passed
 - John Sweeney asked that Jennifer Lord continued to direct the meeting
- **Vice Chairperson**
 - Josh Ripp said he would be interested in serving as the Vice Chair.
 - John Sweeney moved to nominate Josh Ripp for SSIG Vice Chairperson, seconded by Andy Faust.
 - Andy Faust moved that the nomination be closed, seconded by Richard Tuma – motion passed
- **Secretary**
 - Andy Faust moved to nominate Tim Pierce for Secretary of the SSIG, seconded by Richard Tuma
 - Richard Tuma moved that the nomination be closed, seconded by Andy Faust – motion passed.

4. Public Safety Radio Channel Naming Standards (Gene Oldenburg)

- Gene Oldenburg presented a Radio Channel Naming Standards proposal. Multiple handouts were used for this presentation. Discussion proceeded
 - Richard Tuma moved that the proposal be accepted and forwarded on to the Interoperability Council for action. Seconded by Josh Ripp – motion passed

5. Review of By-laws

- By-laws were distributed and reviewed
 - From the previous meeting minutes import the suggested changes to sections 5.1, 5.7, 3.2, 2.2, and 5.6
 - Change the word ‘council’ to the word ‘group’ throughout the document
 - Changes will be made and brought to the next meeting for action by the group

6. Grant Opportunities

- Round 6 is still finishing up.
- The WISCOM county connection program through the SSMG (Statewide System Management Group) has been launched to establish a primary PSAP connection to WISCOM in every county in the state. This program was part of the original system bid for the statewide system. 19 applications have currently been submitted.
- In late fall there will be some grant funding available for reprogramming/trunking upgrades however the exact details have not yet been worked out.
- MABAS connection grant is ongoing for supplying PSAPS with IFERN basis in MABAS divisions.
- WISCOM County concept paper program continues to move along with 5 counties (Iowa, Sawyer, Taylor, Douglas, Kewaunee) and 1 city (Fond Du Lac).
- The COML/COMT credentialing exercise will take place 9/21 – 9/22. This is open to individuals who have completed a COML or COMT class in Wisconsin
- NECP Goal 2 – about 50% of counties in the state have submitted their information. Looking to have the rest completed and submitted before September 1.

7. Set Next Meeting Date

- Jennifer will send out a Doodle poll looking for a mid-fall meeting date via teleconference.

8. Motion to Adjourn

- At 2:20 motion to adjourn by Gene Oldenburg, seconded by Richard Tuma – motion passed