

**STATEWIDE SYSTEM MANAGEMENT GROUP  
SUSTAINABILITY WORKGROUP**

OFFICE OF JUSTICE ASSISTANCE  
1 S. PINCKNEY STREET, STE 615  
MADISON, WI 53703  
DECEMBER 12, 2011  
1:30PM

**MEETING MINUTES**

**ATTENDANCE**

▪ MEMBERS

- In Person
  - Rich McVicar, Chair
  - Jeff Ohnstad
  - Paul Wittkamp

▪ OJA STAFF

- Dave Spenner
- Sabrina Fordyce

▪ GUESTS

- Tim Pierce
- Carl Guse - Teleconference
- Joe Baasch – Teleconference
- Kathleen Lordo

*Quorum Established*

**MEETING CALLED TO ORDER AT 1:30PM**

**ROLL CALL AND INTRODUCTION OF MEMBERS**

**DISCUSSION AND POSSIBLE RECOMMENDATIONS REGARDING THE ELIGIBILITY AND INVITATION OF ENTITIES FOR WISCOM FEE-BASED DAILY USE**

Rich McVicar gave an overview of the user fee category model and requested feedback for revisions. Discussion ensued to define local and wide area use of WISCOM in relationship to structuring a fee scale. Different categories of use were also defined to determine how federal, municipal, and private agencies might utilize WISCOM for private or public use versus for profit or non-profit activities and events. Specific questions would be asked of agencies that would determine their fee requirements.

The Sustainability Workgroup decided that more work is required to clearly define user fees and that a report of progress on this will be brought to the SSMG at the December 22<sup>nd</sup>. Advance input would be solicited from the larger body.

**PUBLIC COMMENT**

No public comment

**NEXT MEETING DATE TBD**

**MEETING ADJOURNED AT 3:15PM BY CHAIRMAN RICH MCVICAR**