

**STATE INTEROPERABILITY COUNCIL
INTEROPERABLE COMMUNICATIONS STANDARDS GROUP**

WOOD COUNTY COURTHOUSE
400 MARKET STREET
WISCONSIN RAPIDS, WI
OCTOBER 6, 2011
10:30AM

MEETING MINUTES

MEETING CALLED TO ORDER BY DAVE SPENNER AT 10:41 AM

ATTENDANCE

MEMBERS

- Dave Spenner
- Matt Joski
- Jon Morrison
- Paul Logan
- Kelly Zenz
- Paul Wittkamp
- Steve Hansen

Quorum Established

REVIEW AND APPROVAL OF PAST MINUTES

Minutes of February 14, 2011 were reviewed.

MOTION

Motion made by Paul Wittkamp to adopt the February 14, 2011 meeting minutes

Motion Seconded by Paul Logan.

Motion carried

Minutes of August 15, 2011 were reviewed.

Matt Joski noted that he also was to contact NW Technical College under "Reviews of SCIP Initiatives Related to this workgroup." This he had done also.

MOTION

Motion made by Matt Joski to adopt the August 15, 2011 meeting minutes with the correction offered.

Motion seconded by Paul Logan.

Motion carried

REVIEW AND APPROVAL OF PENDING COML APPLICATION/CREDENTIALS

With consent of the group, Dave Spenner took this agenda item out of order.

Jennifer Lord joined the meeting via conference call.

MOTION

Motion made by Paul Wittkamp for credentialing the following as COMLs:

Ebert Nitzke

Tim Pierce

Jim Meilahn

Todd Lindert
William Tyler
Hugh Morris
Chris Trossen
Mark Szudlo
Eugene Reece
Motion seconded by Paul Logan
Motion carried

MOTION

Motion by Kelly Zens, for credentialing the following as COMTs:

Jordan Bergeman

Tim Pierce

Hugh Morris

Carl Guse

Motion seconded by Paul Wittkamp

Motion Carried

OLD BUSINESS

The workgroup discussed various perspectives on the APCO standards and what it has learned from conversations with the tech schools that had previously had 911 training courses. The following was noted.

- Iowa has progressive efforts for dispatch training 40 hours required within the first year of employment.
- California has progressive efforts for dispatch training 40-60 hours
- WI should consider funding a pilot program of 1 month to several months where centers could send people.
- Focus on training for pre-hires so that a training certificate improves a person's placement among a pool of candidates an employer is considering for hire.
- Consider the state adding a training module to an existing program.
- It is noted that without funding any mandate will be resisted.
- With pre-employment training standards, local governments will support the training if it enables them to shorten their post-hiring paid new hire orientations. Tech schools could provide this.
- A course developed and provided by a tech school should also count as elective credit towards one of their existing criminal justice programs.
- We should consider how we can gain WI chapter NENA and APCO support.
- Our curriculum method should be to look at existing agencies dispatcher orientation programs and pull out those items that are common to all agencies and develop a pre-hire training course.
- It may be problematic if every tech school has a class resulting in low registrations. However, it should be available across the state.
- The workgroup felt it good to color code the existing APCO ANS 3.103.1-2010 standard into the following categories
 - "GREEN" color - Really important to all of WI and Must have in training to be effective
 - "BLUE" color - Somewhat important to all of WI and should have in training.
 - "YELLOW" color - Nice to have to all of WI and could have in training
- Further each item should be coded on 2 dimensions. First a color code from above and then whether the item is for "generic" training vs. "agency-specific" training.

- For the APCO ANS 3.103.1-2010 standard Chapters 2 through 10, Steve Hansen, Matt Joski and Paul Logan offered to go through the items and do a preliminary coding and offer to workgroup a first analysis of the standards into these categories.

MOTION

Motion made by Matt Joski following the discussion above, that “Pending further refinement for Wisconsin, the ICSG recommends adoption of the APCO ANS 3.103.1-2010 Minimum Training Standards for Public Safety Telecommunicators as the best practice for WI PSAP staff training and daily operations. The plan is for the ICSG to collect stakeholder input into prioritizing all of the standards into an implementation scale ranging from “urgent” to “non-urgent.”

PSAP SUREVEY

Discussion by workgroup resulted in a consensus that we need a one page briefing sheet on the survey explaining the need for the information and how it helps local agencies. Perhaps also communicating some FAQs and encouraging Egrants registration as soon as possible. OJA will take this under advisement.

Motion seconded by Paul Logan.

Motion carried

NEXT MEETING DISCUSSION

The ICSG is tentatively planning for meeting on December 15th or 16th at the Gateway HERO center in Burlington.

MEETING ADJOURNMENT

MOTION

Motion Made by Paul Logan to adjourn

Motion seconded by Paul Wittkamp

Motion carried