

**EAST CENTRAL
REGIONAL SCIP IMPLEMENTATION COUNCIL**

WAUPACA COUNTY EOC
811 HARDING ST
WAUPACA, WI 54981

Meeting Minutes

March 16, 2011, 9:00 AM

Attendance: Eric Dunning*, Randall Frailing, Matthew Marmor, Joe Meagher, Christine Churchill, Dale Marks**, Kevin Lemke, David Cornelius*, Joe Tremi*, Arik Hansen, Mark Podoll, Gary Podoll, Jeff Beyer, Andrew Carlin, Gary Heschke, Lynn Boening, William Anthes, Keith Kiesow, Tony Zelhofer**, Jeff Stauber.

Unable to attend: Theresa Diegel, John Lampkin, Jim Austad.

1. East Central Regional SCIP Implementation Chairman Kevin Lemke called the meeting to order at 9:00 AM. Waupaca County Sheriff Brad Hardel welcomed all to the Waupaca County EOC and, as a member of the SSMG, provided a brief update on WISCOM status. Attendees were asked to introduce themselves and it was determined a quorum was present.
2. The minutes of the December 14, 2010 meeting were approved by unanimous voice vote. (motion by David Cornelius, second by Arik Hansen)
3. There were no active workgroups or committees since the previous meeting, no reports.
4. Jeff Stauber reported on coordinator activities since the December 14, 2010 meeting. The coordinator continues to verify and add data in the CASM database. TICP Kick-Off meetings have been conducted with Calumet, Dodge, and Waupaca Counties. The Calumet County TICP Workshop was held March 15 and a final draft should be completed during the next month. Other meetings or presentations include the Door/Kewaunee Firefighters Annual Meeting, the Fond du Lac 911/Communications Advisory Board, the City of Fond du Lac WISCOM Study Kick-Off meeting, FoxComm Radio Steering Committee, and a Regional Coordinators meeting. Grant announcements and informational e-mails have been distributed as received from OJA.
5. A council member from each county was asked to provide an update on narrowbanding initiative in their county.

Fond du Lac: Kevin Lemke reported the county will be divided by discipline/jurisdiction to complete the project. The county has the technology available to do a bridge network while work is performed. A target date has not yet been set. L.R. Kimball is currently conducting a WISCOM feasibility study.

Waupaca: Andy Carlin reported the Waupaca County radio system is scheduled to be upgraded by July 2011. The county has added three new towers. Sheriff 1 and Red Fire channels will be simulcast, Sheriff 1 will be digital. The system will have encryption capabilities.

Waushara: Lynn Boening reported the county will proceed with radio system changes sometime in Fall 2011, a target date of Q3 or Q4 2012 is likely.

Brown: Eric Dunning reported the county has an approved vendor for a 700 MHz trunking system with VHF overlay and is working on obtaining the final bonding. A proposal by a competing vendor at a recent Executive Committee meeting has resulted in a delay in approval, and may result in a change of the system.

Kewaunee: Joe Tremel reported the county has recently received the WISCOM feasibility study from L.R. Kimball and is in the process of reviewing the report. A decision will be made in the near future, which will determine the narrowbanding timeline.

Manitowoc: Jeff Beyer reported the county is installing an 800 MHz system with VHF overlay. Sheriff and Highway Departments will use 800, most others will be using VHF. Some delays have resulted in moving the narrowbanding date to November.

Calumet: Matthew Marmor reported Calumet will be staying with a VHF system and plans to complete the migration to narrowband in mid-2012.

Winnebago: Keith Kiesow reported the county is moving forward with a 700 MHz system, the RFP has been issued and responses are due at the end of March.

Dodge: Joe Meagher reported they are working with five surrounding counties to coordinate the narrowband initiative in their area. They will be conducting budget information meetings with municipalities and include SCADA and siren controller discussions. April 2012 is a likely target date.

Green Lake: Gary Podoll reported the county switched to a new radio system yesterday (March 15) and is now narrowband compliant. Relatively few problems were reported during the changeover, though it was noted they noticed decreased coverage in some areas, but still have very good portable coverage throughout the county. Portable radio held to the mouth seems to work better than shoulder microphones and radio at the hip. Narrowband to wideband transmissions resulted in some signal reception issues.

6. There was no additional information on TICPs in the region. Jeff Stauber offered to meet with any county ready to proceed. Waupaca County is scheduled for April 5, 2010 and Green Lake County has indicated they are ready to proceed..
7. Dawn Vick, Team Leader with the Intergovernmental Services Team of the Wisconsin Department of Administration gave a presentation on the FEMA Assistance to Firefighters Grant Program and how agencies can apply for radio equipment funding. Recent successes include Calumet County and most recently Columbia County. Dawn answered questions about eligibility, preparation. The 2011 program is currently delayed due to the federal budget process. Information on assistance provided by Ms Vick is sent to Wisconsin State Fire Chiefs Association and Sheriff's Association, and is also available at the Department of Administration website: www.wisconsinpartnership.wi.gov.
8. Andrew Faust, GISP, planner with the North Central Wisconsin Regional Planning Commission and Northeast Regional SCIP Coordinator, gave a presentation on NEWCOM, a voice radio system consortium of counties in Northeast and Central Wisconsin. The presentation included the history of the cooperative effort and lessons learned. The presentation resulted in discussion on various encryption methods in use by counties in the region.
9. No additional information on the WISCOM system was provided since Sheriff Hardel provided an update at the beginning of the meeting.

10. Russ Schreiner will be contacted about hosting a council meeting in early June. Jeff Stauber will distribute a Zoomerang Survey to determine best day of the week and time.
11. The meeting adjourned at 11:40 AM. (motion by Andy Carlin, second by Arik Hansen).

Respectfully submitted,

Jeff Stauber

Jeff Stauber
East Central RSIC Coordinator

Attendance notes:

* indicates attendance by teleconference.

** indicates designated alternate.

Minutes approved with corrections (1) at the June 7, 2011 East Central RSIC meeting.