

**EAST CENTRAL
REGIONAL SCIP IMPLEMENTATION COUNCIL**

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081

Meeting Minutes

June 7, 2011, 1:00 PM

Attendance: John Lampkin, Karl Fleury**, Joe Meagher, Christine Churchill, Dale Marks**, Scott Smith, Kevin Lemke, Steve Beer, David Cornelius, Lori Hucek**, Mark Podoll, Gary Podoll, Jeff Beyer, Theresa Diegel, William Anthes*, Keith Kiesow, Tony Zelhofer**, Russ Schreiner, Bob Kroeplien, Jeff Stauber.

Unable to attend: Randall Frailing, Matthew Marmor, Joe Treml, Arik Hansen, Eric Dunning.

1. East Central Regional SCIP Implementation Chairman Kevin Lemke called the meeting to order at 1:00 PM. Attendees were asked to introduce themselves and it was determined a quorum was present.
2. The minutes of the March 16, 2011 meeting were modified to show Theresa Diegel as "unable to attend" and were then approved by unanimous voice vote. (motion by John Lampkin, second by Tony Zelhofer)
3. There were no active workgroups or committees since the previous meeting, no reports.
4. Jeff Stauber reported on coordinator activities since the March 16, 2011 meeting. The coordinator attended the NECP Goal 2 Workshop, initial Statewide SCIP Implementation meeting, and State Interoperability Symposium in Eau Claire in March. Work to verify and add data in the CASM database continues. TICP Kick-Off workshops have been conducted with Calumet, Dodge, Green Lake, and Waupaca Counties. The coordinator attended one day of the SIMCOM exercise in Madison. NECP Goal 2 reports have been completed for Brown, Kewaunee, Manitowoc, Winnebago, Outagamie Counties. Meetings attended include Door County Communications Advisory Technical Committee and the Kewaunee County Communications Committee.
5. A council member from each county was asked to provide an update on narrowbanding initiative in their county.

Fond du Lac: Kevin Lemke reported the county will narrowband in October 2011.

Brown: John Lampkin reported it will be sometime in 2012 based on the new 700 MHz radio system implementation.

Kewaunee: David Cornelius reported a decision has not yet been made on a radio system, it is expected it will not be narrowbanded until 2012.

Manitowoc: Jeff Beyer reported it has been pushed back to January 2012 based on some issues that arose with VHF frequency acquisition (expansion).

Winnebago: Keith Kiesow reported the date unknown, no decision has been made on a radio system at this time.

Dodge: Joe Meagher reported April 2012 is the narrowband target date.

Green Lake: Gary Podoll reported the county is narrowband compliant and has experienced no major issues.

Sheboygan: Russ Schreiner reported most agencies are ready, but municipalities did not budget for siren control equipment, so it is likely to be delayed until 2012.

6. TICPs are in progress for Calumet, Dodge, Green Lake, and Waupaca Counties. Kewaunee County is completed.
7. Jeff Stauber reported National Emergency Communications Plan Goal 2 report information was sent by e-mail to all county emergency management directors in our region. To this date Brown, Kewaunee, Manitowoc, Winnebago, and Outagamie Counties are completed. The coordinator is scheduled to meet with Door County on June 13, 2011.
8. Dodge County EM Director and RSIC appointee Joe Meagher reported on Dodge County's participation in the SIMCOM 2011 exercise that was conducted in Madison in April. Joe reported it was a good experience and showed the need for a COML or COMT position in a large incident. A Raytheon technician conducted a workshop and was available to upgrade ACU 1000 units and assist with technical problems. Joe, Dale Marks, Scott Smith, and Christine Churchill answered questions posed by council members.
9. Jeff Stauber relayed information provided by Carl Guse on the status of WISCOM. A total of 63 sites are now on the air, with the Berlin (Green Lake County) and Carlsville (Door County) towers expected to be operational in the next few weeks. Site optimization is now in progress. A map of installed sites was distributed to council members.
10. Jeff Stauber provided information sample communications goals, objectives and tasks that could be included in local or regional exercises. Information is available on the HSEEP website to assist in the evaluation of communications exercises.
11. It was determined the next meeting will be held in early October, Jeff Stauber will distribute a Zoomerang Survey to determine best day of the week and time.
12. Informational: Chairman Kevin Lemke related the need for plans and exercises to ensure response agencies have the ability to communicate with one another during real incidents. He also invited all to stop by the Fond du Lac Mobile Communications Unit on Sunday, June 12.

Host Russ Schreiner invited all to take a tour of the Sheboygan City PSAP/Dispatch Center immediately following the meeting. He also explained the Sheboygan County radio system.

13. The meeting adjourned at 2:35 PM. (motion by John Lampkin, second by Tony Zelhofer).

Respectfully submitted,

Jeff Stauber

Jeff Stauber
East Central RSIC Coordinator

Attendance notes:

* indicates attendance by teleconference.

** indicates designated alternate.

Minutes approved without changes during the October 6, 2011 East Central RSIC meeting.