

**EAST CENTRAL
REGIONAL SCIP IMPLEMENTATION COUNCIL**CALUMET COUNTY EMERGENCY MANAGEMENT
206 COURT ST
CHILTON, WI 53014**Meeting Minutes**

October 6, 2011, 9:00 AM

RSIC Appointee Attendance: Eric Dunning*, John Lampkin, Randy Frailing, Matthew Marmor, Jeff Hebl, Donna Potter, Joe Meagher, Christine Churchill, Dale Marks**, Kevin Lemke, Tony Zelhofer, Steve Beer, Mark Podoll, Gary Podoll, Joe Trembl, Arik Hansen, Jeff Beyer, Russ Schreiner, Andrew Carlin, William Anthes, Keith Kiesow.

Others attending: Scott Smith, Carl Guse, Tom Swadley, Jeff Stauber.

1. East Central Regional SCIP Implementation Chairman Kevin Lemke called the meeting to order at 9:00 AM. Attendees were asked to introduce themselves and it was determined a quorum was present.
2. The minutes of the June 7, 2011 meeting were approved by unanimous voice vote. (motion by John Lampkin, second by Mark Podoll)
3. There were no active workgroups or committees since the previous meeting, no reports.
 - a. A Regional Communications Exercise Work Group was established. Members will include Randy Frailing, Tony Zelhofer, Joe Meagher, Christine Churchill, Dale Marks, Scott Smith, and Kevin Lemke.
 - b. A Nominations Committee was established. Members include Mark Podoll, Gary Podoll, and Jeff Beyer. An election will be held at the next East Central RSIC meeting (February 2012).
4. Jeff Stauber reported on coordinator activities since the June 7, 2011 meeting. Efforts have included the county NECP Goal 2 reports in our region, preliminary TICP data entry for Sheboygan and Fond du Lac counties. The coordinator assisted Waushara County as a communications evaluator during a full-scale exercise held in Wild Rose on August 30. Attended a regional coordinators meeting in Wausau on June 29-30. Met with MABAS Wisconsin President to discuss WISCOM features and local options for use of WISCOM.
5. A council member from each county was asked to provide an update on narrowbanding initiative in their county.

Brown: John Lampkin reported it will be Q3/Q4 2012 based on the new 700 MHz radio system implementation. Randy Frailing reported the City of Green Bay has three VHF systems that will meet the 2012 narrowbanding deadline.

Waupaca: Andy Carlin reported their radio project will be completed in mid-January 2012.

Dodge: Joe Meagher reported April 2012 is the narrowband target date. They will be constructing a new tower in Ashippun.

Manitowoc: Jeff Beyer reported they will be moving into their new dispatch center on December 5, 2011. Their radio project will be completed March - June 2012. They are exploring the possibility of sharing the radio controller with Outagamie and Winnebago Counties.

Winnebago: William Anthes and Keith Kiesow reported they will be implementing a Motorola 700 MHz system and have a kickoff meeting scheduled for October 20th. Project completion will be late 2012.

Kewaunee: Joe Tremel reported a decision has been made to become a daily user of WISCOM and radio consultants are working on the implementation plan for 2012. Kewaunee and Door Counties will be sharing a new tower located near their border.

Sheboygan: Russ Schreiner reported the narrowbanding will be complete by July 2012. Financial issues for siren control equipment is causing the delay.

Calumet: Matthew Marmor reported the county will be narrowbanded in mid-2012.

Green Lake: Gary Podoll reported the county is narrowband compliant.

Fond du Lac: Tony Zelhofer reported the county has started their narrowbanding project.

State of Wisconsin: Carl Guse reported that both the State Patrol and the DNR have started their narrowbanding project.

6. TICPs are completed for Kewaunee, Calumet, Green Lake, and Waupaca Counties. Dodge County is in progress. Jeff has started data entry in Sheboygan and Fond du Lac TICPs and will be meeting with those counties in this quarter.
7. Jeff Stauber reported Dodge County is in progress of submitting the National Emergency Communications Plan Goal 2 reports and all other counties are complete and submitted.
8. Carl Guse gave a presentation on the status of the WISCOM system. The presentation included explanation of the county connection program grant (application deadline October 6) and the possibility of a grant program for upgrading/programming trunking radios for local users.
9. Jeff Stauber gave a presentation on the creation of a written communications plan using the ICS217 and ICS205 forms. Waupaca County EM Director Andy Carlin provided an example of the form they've created as an initial communications plan for any type of event.
10. It was determined the next meeting will be held in early February 2012. Joe Meagher of Dodge County offered to host the meeting. Jeff Stauber will distribute a Zoomerang Survey to determine best day of the week and time of meeting.

Note: agenda items 11 and 12 could not be addressed due to the length of the meeting.

11. The meeting adjourned at 12:00 noon. (motion by John Lampkin, second by Keith Kiesow).

Respectfully submitted,

Jeff Stauber

Jeff Stauber
East Central RSIC Coordinator

Attendance notes:

* indicates attendance by teleconference.

** indicates designated alternate.

*Minutes approved with one change, a date correction in item 5, during the
February 21, 2012 East Central RSIC meeting.*