

STATE INTEROPERABILITY COUNCIL

OFFICE OF JUSTICE ASSISTANCE
1 S. PINCKNEY STREET, SUITE 615
MADISON, WI 53703
JULY 12, 2012
1:00PM

MEETING MINUTES

ATTENDANCE

MEMBERS

- Matt Joski, Chair
- Tom Czaja, Vice Chair
- John Freund
- James Koleas
- John Murray
- Brian Satula
- Lynn Shubert
- Randy Stark
- William Stolte
- Markley Wahl

GUESTS

- Gene Oldenburg
- Carl Guse
- Jennifer Lord
- Jim Meihlan
- Tim Pierce
- Derek DiPietro
- Paul Wittkamp

OJA STAFF

- Dave Spenner
- Tony Peterson
- Sabrina Fordyce, CST

Quorum Established

MEETING CALLED TO ORDER AT 1:00PM

REVIEW AND APPROVAL OF THE MARCH 29, 2012 MEETING MINUTES

Corrections – Jennifer Lord should be listed as a member

MOTION

Motion made by Tom Czaja to approve the March 29, 2012 meeting minutes.

Motion seconded by Jim Koleas

Motion carried with corrections

STATEWIDE SYSTEM MANAGEMENT GROUP (SSMG) REPORT – Dave Spenner

WISCOM - Dave Spenner gave an overview of the WISCOM fee structure. The Sustainability Workgroup worked on the final details and presented to the SSMG for final review on June 7, 2012. The SSMG adopted the fee structure.

The SSMG is continuing work to bring on Daily Users. Currently, Iowa, Sawyer and Kewaunee Counties, and the City of Fond du Lac are pending.

Other counties have come forward with interest, and a solicitation is being developed for continuing dialogue to declare their interest in becoming Daily Users of WISCOM. A short list of these counties will be created for future grant programs.

Site Update – Carl Guse gave a site update of 77 sites which are now on the air. There are 76 core sites and one local site. There are approximately 8,500 subscribers registered on the system and the number continues to grow. The Iowa County installation is expected later this month. Fond du Lac and Taylor Counties are also expected to follow.

There is a lot of activity ahead to bring more sites and equipment onto the system. Work is continuing with OJA to get the radios registered into the system. The Technical Workgroup will meet tomorrow (July 13th) in Columbus for further discussion on this.

MUTUAL AID FREQUENCY COORDINATING GROUP (MFCG) REPORT – Tom Czaja

MFCG Meeting – The MFCG met on May 15, 2012. Several license approvals were discussed. Dane County has requested to use several mutual aid frequencies around the state. Discussion ensued regarding MARC frequency interference, tower heights, and lack of information on the application. The MFCG requested submission of a new application from Dane County and is waiting for response.

Mutual Aid Frequency Encryption - The MFCG discussed a request made a year ago regarding Mutual Aid Frequency Encryption and decided to allow the following: VTAC 36, VTAC 12, and VTAC 13. An encryption code has also been approved for NEWCOM to accommodate drug units and SWAT teams. This will provide them with interoperability. The MFCG did not want to allow encryption codes in the past however a specific need has been demonstrated for these circumstances.

SOP Manual – The MFCG is developing an SOP Manual with Dave Spenner heading the committee. The SOP Manual is needed to enhance the SCIP Plan and work well with WISCOM. The MFCG is reviewing this to make sure there aren't any conflicts and that it will work throughout the state.

NEWCOM and Rock County Radio Plan – Two issues were brought to the MFCG for discussion. NEWCOM and Rock County developed a new radio plan and they modified the channel with some standard mutual aid channels. The SCIP Plan specifically states standard naming of the channels. If they are operating under a state authorization or operating with OJA radios they are required to follow the SCIP Plan.

Letters were sent out to the county and also to NEWCOM and after some discussion; they have agreed and have changed it and are now in compliance.

State EMS Plan – Paul Wittkamp gave an update to the SSMG on the State EMS Plan which is completed. Copies of the plan will be sent out to IC members.

NEW BUSINESS

SIMCOM Exercise Report – Brian Satula

Brian Satula gave a brief overview of the SIMCOM exercise which was successful. A number of objectives and deliverables were met. Assets from local, county, state, federal and military in attendance. Matt Joski gave positive feedback on the exercise and suggested coordination of a future simulated exercise.

WISCOM Fee Structure – Dave Spenner

Dave Spenner gave an overview of the WISCOM Fee Structure which applies active daily use radios on WISCOM with talkgroups that are for local usage. The SSMG adopted this in the first part of June 2012. The SSMG recommends developing another fee structure for cache radios. A definition will be created for normal daily usage. If there is a major catastrophic incident, the cost level will be covered and then charged back. An option package will also be developed that will be available for an extra charge.

Action on SCIP Plan regarding Public Safety Wireless Broadband (PSWB) – Matt Joski

Matt Joski gave a briefing on the National Governors Association Conference in Leesburg, Virginia. Information from the conference was distributed to IC members in an email. Participants were pro on “Opt in/Opt out” regarding the National Broadband Initiative with FirstNet. There isn’t an opportunity to opt out as there isn’t a plan in place. The key message is to get governance and partnerships in line and circuit thought processes. It will take time to evaluate what a national system will look like, what kinds of partnerships and stakeholders will be involved, and what kind of governance will be necessary.

John Murray commented that there was good attendance at various levels with a broad spectrum and a lot of information. Governors will be briefed on this at the summer meeting. The goal is to put a state plan together though nothing is expected to happen particularly fast. The IC Council will begin planning and determine a governance structure which will set the stage to advise the governor on this project. The federal government won’t work with locals directly though the state will speak for itself to identify the capabilities it needs and wants to have.

The FirstNet Board will be seated on August 22nd and then there is a group that is working for the National Telecommunications and Information Administration (NTIA) to start work on the grant guidance. The Board will immediately begin work on the RFP as soon as it is seated to discuss the type and technical specifications of the system.

The Wisconsin Homeland Security Council met in April 2012 for discussion on how the National Safety Broadband is going to work under the purview of the IC. The IC and OJA have the resources to do the underlying work. This will be in process for the next five years however the immediate timeline is severely condensed to 90 days. The IC will make a recommendation for a sub-group to assist.

Dave Spenner gave a brief synopsis on Public Safety Wireless Broadband (PSWB). The FirstNet Board will decide to build a nationwide network and identify a nationwide provider to build the system. States will have the choice to purchase service from nationally established providers or their own. Data will be collected to determine what public safety wants and what the state wants the system to do.

Jennifer Lord reported as a member of the National Public Safety Wireless Broadband Workgroup (NPSWBW) that it is currently working on development of requirements for FirstNet. The report on this is expected to be done by the first FirstNet Board meeting. Included in the report is the kind of application allowable to run on this network. The goal is to allow first responders access to the network and provide consistency and redundancy in a disaster. FirstNet will be able to provide a nationwide network. Roaming is also included in the plan. Jennifer will distribute this report to the IC.

Further discussion brought up questions regarding the application of WISCOM and its relation to PSWB. The IC will continue to advocate and reach out to public safety agencies so they know that upgrading will not be necessary right away but must be planned for in the distant future.

Dave Spenner gave an overview of the SCIP Implementation Workshop Summary Report. This was the first outreach effort to try to engage local communities into what PSWP is going to be. There is a lot of historical data reflected in the report which also outlines the proposal of what is required in terms of the next step forward in bringing Wisconsin along on this development.

It was decided that an addition be made to the SCIP to accommodate PSWB as follows:

The State of Wisconsin's Homeland Security Advisor and the Chief Information Officer of the Division of Enterprise Technology have reviewed the provisions of the Middle Class Tax relief and Job Creation Act of 2012 and have determined they have representation on the Interoperability Council (IC).

The State Interoperability Council was established as the coordinating body for the Wisconsin Interoperability Initiative under Wis. Stat. §16.9645.

MOTION

Motion made by Tom Czaja

The Interoperability Council (IC) recommends that the Governor establish the IC in conjunction with the Office of Justice Assistance as provided for under ss 16.964 and 16.9645 be the designated coordinator for Wisconsin with the nationwide Public Safety Wireless Broadband Project (PSWB) and serve as point for First Net Consultation.

The IC Council has adopted an initial strategy for the Wisconsin Statewide Interoperable Communications Plan (SCIP) for statewide implementation of public safety wireless broadband. The strategy intends to develop detailed goals and objectives and:

- Utilize OJA to act as the day-to-day contact for the grants and projects and strategy implementation.
- Convene an ad hoc group that is preferably led by an IC appointee.
- Enlist and confer with additional subject matter experts knowledgeable for the project.
- Make maximum use of the IC's Statewide SCIP Implementation Workgroup to determine local public safety needs, gaps, and desires for PSWB in Wisconsin.
- Make maximum use of the IC's Interoperable Communications Standards Workgroup to consider needs, gaps, and desires of public safety answering points (PSAP) in Wisconsin.
- Monitor all federal broadband initiatives to maximize opportunities for Wisconsin.

Motion seconded by Brian Satula

Discussion ensued and Dave Spenner suggested an amendment to the motion to adopt the entire page.

Tom Czaja amended his motion to adopt the entire page.

Motion carried

OLD BUSINESS

Revisit motion from last meeting regarding RECCWG nomination of Jennifer Lord and 2012 HSGP Investment funding Recommendation (prior IC meeting) – Motion was seconded by Kent MacLaughlin who was not eligible for action.

MOTION

Motion made by Mark Wahl

Motion seconded by Jim Koleas

Motion carried

Revisit motion involving Funding Strategy – Motion was seconded by Kent MacLaughlin who was not eligible for action.

MOTION

Motion made by Brian Satula
Motion seconded by Mark Wahl
Motion carried

DISCUSSION ITEMS FROM MEMBERS

Legislative study for communications on public safety access points – a link will be sent to the legislative council to examine some of the issues. This will be an agenda item for the next IC meeting.

Notables from Dave Spenner – Non-state agencies are eligible for travel reimbursement for participating IC members; non-disclosure forms should be filled out IC members and filed at OJA.

SIC Position - Dave Spenner will be resuming his position as the State Interoperability Coordinator.

NEXT MEETING DISCUSSION

A Doodle Poll will be sent out to the IC members for available dates.

MEETING ADJOURNMENT

MOTION

Motion made by Brian Satula to adjourn
Motion seconded by Mark Wahl
Motion carried

MEETING ADJOURNED AT 2:42PM

DRAFT