

NATIONWIDE PUBLIC SAFETY BROADBAND NETWORK (NPSBN)
SUBCOMMITTEE MEETING ON DATA COLLECTION

MAY 23, 2016
10:00 AM – 12:00 PM

PUBLIC SERVICE COMMISSION BUILDING
THIRD FLOOR
610 N WHITNEY WAY, MADISON, WI 53705

MEETING MINUTES

1. Meeting convened at 10:06 AM
2. Quorum was established. Nine members present. Six in-person including Jeffrey Nett, Gerry Klein, David Harvey, James Klas, Angie Dickison, and Molly Boss. Corey Robinson, Victor Voss, and Todd Thomas joined via teleconference.

Also present: Tom Czaja, Andy Faust, Rick Lange, Tad Matheson, Jeff Stauber, Colter Sikora, Jaron McCallum, Matt Noone, Gene Oldenburg, and Jessica Jimenez.
3. Review and Approval of April 20th, 2016 Meeting Minutes
 - A. *There was a motion to approve by Dickison. Seconded by Klein. Unanimous approval.*
4. FirstNet Baseline Data – Andy Faust
 - A. Andy Faust presented an overview of the baseline data used by FirstNet to develop a Baseline Coverage Map for Wisconsin. This data includes factors such as: information from public safety user populations and population density, potential high risk areas, key travel routes, and other critical areas (hospitals, correctional facilities, manufactured infrastructure, etc.) that has been designated as priority by FirstNet.
 - B. The Baseline Coverage Map illustrates the level of concentration of these factors and does not demonstrate the projected level of coverage in Wisconsin.
5. Data Collected and Submitted to FirstNet (RICs)
 - A. FirstNet requested states to identify any specific changes or additions to the Baseline Coverage Map. The RICs identified several categories and requested information from public safety entities including calls for service data, tourist/recreational areas, evacuation routes, large temporary event venues, highly navigable waterways, and local knowledge of coverage gaps from end users.
 - B. The information provided by those public safety entities that responded were placed on additional maps that have been submitted to FirstNet.
 - C. Recommendations for the next three months:
 - 1) It was suggested that the RICs begin meeting in-person with Emergency Management (EM) directors and PSAP personnel to fill in the gaps in data already collected. By meeting in-

- person instead of distributing another survey or through email, it will stress the importance of the data collection deadline set for September 30th, 2016.
- 2) An essential component will be to validate the data already collected with information from the Public Service Commission (PSC) and other state and local entities that might already be collecting that type of data (e.g. cellular coverage data and dead spots from PSC).
6. PSC Data – Colter Sikora
 - A. PSC Staff presented several useful mapping tools and maps of cellular coverage data submitted by cellular providers and other resources.
 - B. This data can be used to validate the data being collected for the FirstNet initiative.
 - C. Andy Faust demonstrated a mapping tool known as Wikimapping that could be used for additional data collection.
 7. Phased Build Out Plan – to be submitted to FirstNet
 - A. The drafting of a Phased Build Out Plan will be conducted after the NPSBN subcommittee and RICs have had time to collect additional data, possibly at the next meeting in July.
 8. Continued Data Collection for September 30th, 2016 Deadline
 - A. There were three recommended items for continued data collection before the FirstNet deadline:
 - 1) Confirming seasonal housing and event locations
 - 2) Identifying known coverage gaps
 - 3) Collect 2015 CAD data on call type, latitude/longitude, and date information from PSAPs
 - B. Andy Faust will continue working on the Wikimapping tool for possible use for additional data collection.
 - C. Andy Faust and staff at PSC will distribute three maps (FirstNet Baseline Coverage map, Mobile Broadband Coverage map, and Rural/Seasonal event map) to the RICs and Gene Oldenburg for stakeholder outreach and upcoming presentations.
 9. Next Meeting Date – July 21st, 2016 10:00am-12:00pm
 - A. The next meeting will be held at the Amherst Fire Station in Amherst, Wisconsin. A teleconference line will be made available.
 10. Meeting Adjourned at 12:20 PM
 - A. *Motion by Klein. Seconded by Boss. Unanimous approval.*

Respectfully Submitted,

Jessica Jimenez
DOJ/DLES/CIB – Interoperability Unit