

## WISCONSIN STATE INTEROPERABILITY COUNCIL

NOVEMBER 27, 2017  
12:30PM-4:30PM

DEPARTMENT OF MILITARY AFFAIRS, RM 104A  
2400 WRIGHT STREET  
MADISON, WI 53704

### MEETING MINUTES

#### 1. Meeting Convenes/Introductions

The meeting was called to order at 12:31pm by Chair Joski.

2. Quorum was established. 12/12 members present. Present in person: Matt Joski, Brian Satula, David Cagigal, Christine Westrich, Jamie Formea, Kirk Gunderson, Todd Schaller, Tim Huibregste, and Rich Van Boxtel. Lynn Schubert, Dennis Fortunato, and Steve Hansen joined the meeting via teleconference. Note that Todd Schaller arrived at 1:05pm.

#### 3. Review and approval of May 11<sup>th</sup>, 2017 Meeting Minutes

A. *Motion to approve by Formea. Seconded by Satula. Unanimous approval.*

#### 4. Review and approval of August 30<sup>th</sup>, 2017 Meeting Minutes

A. *Motion to approve by Van Boxtel. Seconded by Huibregste. Unanimous approval.*

#### 5. Review and approval of October 18<sup>th</sup>, 2017 Open Session Meeting Minutes

A. *Motion to approve by Westrich. Seconded by Gunderson. Unanimous approval.*

#### 6. Review and approval of November 3<sup>rd</sup>, 2017 Open Session Meeting Minutes

A. *The Open Session Minutes of November 3, 2017 were dated incorrectly. The date was corrected and the revised minutes were distributed. The motion to approve the revised Minutes was made by Formea. Seconded by Van Boxtel. Unanimous approval.*

#### 7. There was no public comment.

#### 8. Old Business

##### A. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee

##### 1) Review and possible action to appoint members

- American Indian Tribe or Band – Ben Warrington (Menominee)

a) *Motion to accept the membership nomination made by Van Boxtel. Seconded by Satula. Unanimous approval.*

##### B. Land Mobile Radio (LMR) Subcommittee

##### 1) Review and possible action to appoint members

- a) Law Enforcement Rep – Phil Meixner (Pierce County Sheriff's Office)

*Motion to accept the membership nomination made by Formea. Seconded by Van Boxtel. Unanimous approval.*

C. Status of Final SCIP Workshop

The Doodle Poll that was put out for this meeting showed January 30-31, 2018 as the favored dates. Jessica is setting up scoping calls with U.S. DHS/OEC. More information will be forthcoming now that the date of the workshop has been set. In preparation for the workshop, participants are encouraged to bring thoughts and ideas to the table for collaborative discussion useful for the development of a strategic plan that will pave the way for statewide interoperability. This strategic plan will then be submitted to the IC for approval. Summaries from the Technology Workshop, the Governance Workshop, and the Funding Webinar will be the supporting documents for this discussion. In an effort to boost participation from the northern part of the state, previous planning included the possibility of travel reimbursement for northern representatives.

D. Other Old Business

None

9. New Business

A. Action to appoint FirstNet State Single Point of Contact (SPOC)

Historical background of this position was provided to the group. Discussion was opened up to the Council. This is a requirement for SLIGP 2.0. It was recommended that the State Single Point of Contact (SPOC) come from within the WiOEC.

- Tom Czaja was nominated to represent the Interoperability Council as SPOC.
  - a) *Motion made by Van Boxtel. Seconded by Gunderson. Unanimous approval.*

B. Wisconsin Office of Emergency Communications Update

Jessica prepared and presented a PowerPoint presentation regarding the WiOEC. Tom introduced the WiOEC staff.

Tom gave a brief update on what the WiOEC has been working on:

- FirstNet—SLIGP will conclude 2/28/18. The deadline for SLIGP 2.0 applications is 12/29/17. The application cannot be formally submitted until the Governor makes the opt-in/opt-out decision. SLIGP 2.0 grants can be used for consulting services in the development of long-range plans for technology transitions and data sharing. Coverage areas can be assessed, but only if driven by local request and there is a reasonable basis for drive testing. There will be a process in place for this.
- NextGen9-1-1—The Governor's office is in the process of making appointments to the 9-1-1 Subcommittee. WiOEC will be applying for a federal 9-1-1 grant in 2018; until now Wisconsin was ineligible. The FCC Notice for Public Rulemaking comment period is now closed. Pending legislation may allow for additional grant funds to support this program.
- Assembly Bill 654 was recently introduced into the Wisconsin Legislature. This Bill would require that PSAP's have CPR certification and training if providing direction to the public telephonically. Training must be evidence-based. Additionally, those PSAP's that do not undergo training must transfer such emergency calls to a PSAP that does have CPR training. The DMA will be tasked with putting this into place, establishing protocols, as well as grant distribution for this purpose. APCO supports this bill, as does WEMSA. NENA supports the concept, yet has concerns about how smaller departments will be affected by these requirements. Milwaukee County implemented this program two years ago, funded by the Milwaukee Medical College of Wisconsin. Initially, it was

grant-funded; however, when funding ran out, they sustained the efforts. A continuous improvement study showed that they answered 2% of those calls and saved 14 lives.

C. Legislative Interoperability Report Discussion

- Motion 50 has required DMA submit a report including:
  - a) Recommendations on changes to the statutory authority of the IC.
  - b) Documenting the progress made toward the creation of a statewide public safety interoperable communication system; the hindrances to progress, and recommendations for legislative or executive action to promote interoperability
- Interoperability Report Timeline
  - a) The rough draft due tentatively Mid-January
  - b) Five Regional Outreach Meetings will be set up for stakeholder input. These will be set up for the week of January 22<sup>nd</sup>. The meetings will include getting feedback on the Interoperability Report, discussion on FirstNet and the Governor's decision, and SLIGP 2.0. Locations are to be determined.
  - c) The final draft of the report will be sent out for input prior to Interoperability Council approval in March 2018.
  - d) The anticipated completion date is April 2018

D. Interoperability Initiatives Discussion with MG Dunbar

- Land Mobile Radio (LMR)
  - a) The COMU Workgroup will be meeting 12/20/17 and will be updating the SOG after the transition.  
COMU 2.0 is something being discussed at the Federal level; re-examining how the Communications Unit works and adding an IT component. There was also some discussion on the role of Field Evaluators and Final Evaluators in signing off Position Task Books. This will be modeled after the All-Hazards IMT protocols.
  - b) The U.S. DHS/OEC will be offering Technical Assistance offerings in 2018, in addition to other training that will support the Communications Unit.
  - c) The final meeting of the RIC's will be on 12/13-12/14/17. The Homeland Security Grant Program runs out at the end of the year, as does SLIGP funding. Gene will be working on a report on the RIC program with recommendations for DMA.
  - d) Gene Oldenburg will be meeting with Shawano County regarding their self-initiated interoperability process.
  - e) SIMCOM training is in February.
  - f) Statewide Mutual Aid frequency planning continues-MOU was forwarded for legal review and is pending.
  - g) WI-FOG updates are ongoing, and Channel Naming Standards update has been completed.
- WISCOM
  - a) There has been quite a bit of change since the legislative changes to move Interoperability to the Wisconsin Department of Military Affairs.
  - b) The contact phone number for WISCOM system issues remains the same.
  - c) The new email address directly to WiOEC is: [Interop@wisconsin.gov](mailto:Interop@wisconsin.gov)
  - d) A new site (Hillside site) was set up in Bayfield County two weeks ago. All inspections and signal testing were completed. It has strengthened communications for City of Washburn.
  - e) There have been a number of radios added to our approved radio list.

- Transfer from DOT to DMA
  - a) There have been meetings with DOT to discuss transfers and staffing for WISCOM.
  - b) Funding for WISCOM has been transferred from DOJ to DMA, but cannot be used at this time without an agreement. The goal is to get an MOU in place. Because there is equipment that needs maintenance, an interim interagency agreement will be put into place to allow for tower maintenance. The state is currently in negotiations with EF Johnson for software support/services. Original warranties will run out on 1/1/18. Per Motion 50, the state will put out an RFP to replace the system.
- Public Safety Broadband/FirstNet
  - a) WiOEC staff is waiting for Governor Walker to make his decision, or non-decision, which will determine the next course of action for Wisconsin. The State will likely have new responsibilities and a new scope of work in relation to FirstNet. SLIGP 2.0 will allow for funding to accommodate these new responsibilities and much of the allowable activities must be requested by FirstNet. The goal is to remain engaged as a state with FirstNet, and at the local level.
- NextGen9-1-1
  - a) ESInet—Pending appointment of the 9-1-1 Subcommittee, a federal grant applications will be completed for equipment, services, and training. (90% must go to the locals, 10% can be used for administrative costs). Additional federal funding may be made available to balance interoperability efforts. Systems are aging, and many stakeholders are looking for a timeline for this implementation. The former 9-1-1 subcommittee has already started some of the groundwork.
- The General confirmed his understanding that associations, stakeholders have been contacted for nominations to the subcommittee. The WEMA president reports that WEMA was not contacted for recommendations/nominations. Major General Dunbar will contact the Governor’s appointment office to inquire about this.

Creating the Subcommittee is going to take a while, and there was some concern. It was recommended that a working group be established to start the process before a formal committee is appointed, using the authority of the IC to direct the current 911 Subcommittee and hand off any progress to the appointed committee. Cullen Peltier is the head of the current 911 Subcommittee.

*(a) Motion to direct Staff to start above process made by Satula. Seconded by Cagigal. Unanimous approval.*

**General Dunbar:** “Thank you. I appreciate the great discussion. It is my intent not to sit in every meeting; I have Brian and Tom, who will do a great job, but to come for the end of the meeting so we can have some good discussion. My express intent is to be a good advocate for the committee, not to drive the train, but to drive the train where you want to go, and take that message to the legislature and the Governor. There’s a lot of good work going. Kudos to the group. The agency has done a lot of things in the past few weeks to get a team together and start down the road. I appreciate Tom’s leadership and Brian’s leadership. It is my intent to get this done early, not to wait until the deadline, but be way ahead of the deadline for the people of Wisconsin. Get this up and get to a conclusion with the best solution we can. I will take this through.”

#### E. Other New Business

- 1) Registration for the Governor’s Conference on Emergency Management & Homeland Security is now open. See link below.

<https://wigcot.eventsair.com/QuickEventWebsitePortal/wem2018/wem18>

10. Determine Meeting Schedule for 2018

The goal of these meetings is to support/share the work of the appointed subcommittees.

January 31, 2018 1:30-3:30pm (afternoon session after SCIP workshop)

March 29, 2018 12:30-2:30pm

May 31, 2018 12:30-2:30pm

July 26, 2018 12:30-2:30pm

September 27, 2018 12:30-2:30pm

November 29, 2018 12:30-2:30pm

11. Meeting Adjourned at 2:15pm

(a) *Motion made by Van Boxtel. Seconded by Westrich. Unanimous approval*

Respectfully Submitted,

Laurie VanderJagt – DMA/OEC