

## WISCONSIN STATE INTEROPERABILITY COUNCIL

JANUARY 31<sup>ST</sup>, 2018  
1:30PM-3:10PM

U.S. ARMED FORCES RESERVE CENTER, RM J220  
6001 MANUFACTURERS DR  
MADISON, WI

### MEETING MINUTES

#### 1. Meeting Convenes

The meeting was called to order at 1:30pm by Chair Joski.

2. Quorum was established. 11/12 members present. Present in person: Brian Satula, David Cagigal, Major Huibregste, Kirk Gunderson, Steve Hansen, Rich Van Boxtel, Jamie Formea, and Christine Westrich. Attending via teleconference: Matt Joski, Todd Schaller, Lynn Schubert. Absent: Dennis Fortunato.

3. Review and approval of November 27<sup>th</sup>, 2017 Meeting Minutes  
(a) *Motion to accept minutes by Van Boxtel. Seconded by Satula. Unanimous approval.*

4. There was no public comment.

#### 5. Old Business

##### A. Vice Chair Nomination/Election

Jamie Formea was nominated for the position of Vice Chair of this committee. There were no other nominations.

- *Motion made by Westrich. Second by Van Boxtel. Motion carries.*
- *A roll call vote was conducted with 9 ayes, 0 nays, 1 abstention (Formea).*

Chair Joski was unable to attend the remainder of the meeting and Vice Chair Formea facilitated the rest of the meeting.

##### B. WISCOM Subcommittee

- 1) Subcommittee Chair Report - nothing to report

##### C. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee Update

- 1) Subcommittee Chair Report - nothing to report

##### D. 9-1-1 Subcommittee Update

- 1) Subcommittee Chair Report-Bob Frank has been elected Chair of this subcommittee. The subcommittee has met twice to date. The subcommittee has been tasked with nine specific duties that were assigned by the legislature. Three of them will be discussed today. The first is regarding PSAP standards. A bill was drafted for the legislature that is looking to require CPR training for all dispatchers/telecommunicators so that they can instruct a 911 caller to do

CPR over the phone until medical service arrives. After a discussion with Senator Petrowski's staff, the American Heart Association, and DMA, it was decided that Department of Health Services would be best suited to handle the program. A modified bill assigned those duties to DHS. There are concerns about developing standards and funding training programs for PSAPs, initially and sustaining such a program. Smaller PSAPs have fewer staff members and call taking can be provided by jailors, sheriff deputies, etc. How far does the training go? It becomes quite expensive to provide this extended training. Further discussion on this is likely to occur after legislative action occurs.

The system assessment has also been tasked to this subcommittee. There have been questions as to how many PSAPs are in the state. Information is inaccurate based on random, informal polling at conferences and meetings. One suggestion for improving the accuracy of the information is making contact with regional emergency managers and making phone calls to PSAPs and dispatch centers regarding staffing numbers and responsibilities. Another recommendation is attending as many conferences and meetings as possible; gathering information from those most involved and influenced by changes in the 9-1-1 arena.

Press releases are another consideration. Media coverage was used a great deal with the transitioning of the 9-1-1 system. It was beneficial to both the media and local governments in keeping citizens aware.

The WIPSCOM conference is coming up. The focus is state 9-1-1, the systems, the administrators, and the telecommunicators. It is a big resource to get information out to PSAP administrators and the telecommunicators. Please consider attending.

Vice Chair of the subcommittee is Paulina De Haan. There were questions raised regarding the relationship of this subcommittee to the Interoperability Council. The 9-1-1 Subcommittee is a statutorily-appointed committee and responds to the IC. Because this is a new subcommittee directly appointed by the Governor, legal counsel will need to be sought regarding the appointment of the 9-1-1 Chair and Vice Chair positions by subcommittee members rather than the IC. Historically, that has not been an issue with the other subcommittees under the IC structure because membership appointments have been approved by the IC prior to any appointment as Chair or Vice Chair.

There is concern that the Interoperability Council was not notified that this was taking place. The 9-1-1 subcommittee has met twice and discussed by-laws from the previous 9-1-1 subcommittee. The 9-1-1 Subcommittee appointed by the Governor replaces, in whole, the previous 9-1-1 subcommittee. There was no input from the IC regarding these appointments. Again, legal counsel will be sought regarding the ratification of Subcommittee Chair and Vice Chair appointments and by laws. The work of the subcommittee continues to require approval by the IC.

In terms of getting press releases out, the DMA PIO indicated that press releases would need to go to the Governor's office for approval. Clarification is needed regarding IC approval of press releases from the 9-1-1 Subcommittee.

Randi Milsap, DMA Legal Counsel, will be asked to attend the next IC meeting. IC members are asked to submit questions to OEC that can be forwarded to her for review.

#### E. Land Mobile Radio (LMR) Subcommittee

- 1) Subcommittee Chair Report-Randy Frailing, Subcommittee Chair-No meetings this year to date. Committee members have been active in regional outreach meetings and the Final Enhanced SCIP Workshop. New member Randy Williams from Monroe County was introduced. There are seven newly approved COML and COMT applications. There will be a recognition ceremony at the SIMCOM exercise on February 7, 2018.

#### F. WISCOM Program Update

Under Motion 50, one of the tasks delegated to OEC was to get an RFP for a statewide interoperable communications system (WISCOM). The Governor wants that information by October 2018 to include in the next biennial budget. An aggressive timeline has been put together with the DOA and DMA Office of Procurement. There are currently 2 RFP's going at present; one for the current project and one for an ESInet. ESInet funds will not be available until 7/1/18. There will be questionnaires going out to county PSAPs and dispatch centers regarding local radio infrastructure. This will help in developing technical standards in the RFP. There will be a very quick turnaround for responses due to the October timeline set by the Governor.

There are nearly 30,000 IDs active on the system. A Bayfield County site was activated in late November, funded by Bayfield County to provide coverage into the city of Washburn. It is performing well.

Josh has been working with Sawyer County on a project to improve their radio coverage. This is not part of the WISCOM system. Channel testing is in progress. WISCOM connection is interface-dependent.

There is a planned system update coming from E.F.Johnson, fixing bugs and adding requested features, most likely in February. Testing will be done in March, with implementation taking place in April.

ISSI connections updates are pending. They are currently being tested at another location, and will be installed here. The timelines are not available today; they will get more information out on Friday.

The Site on Wheels is available and being utilized. There are currently three events that it is being used for in February. Requests to use it should be submitted ASAP. As a reminder, emergency needs supersede any planned events.

Josh is working with air-medical community on communications. There are no changes to their radio programs at present, but they are working on updating their WISCOM radio equipment on the helicopters.

#### G. FirstNet/WiPSB Program Update

Governor Walker decided to opt in to FirstNet on December 15, 2017, following the recommendations of the Interoperability Council and NPSBN Subcommittee. Congratulations and thank you for your active participation in the process.

SLIGP 1.0 is winding down. SLIGP Regional Interoperability Coordinator program was done as of December 31, 2017. We have extended the Televate contract out to allow for participation in regional outreach meetings. We have rescheduled the meetings that had to be canceled due to severe weather. They will all be completed by the end of February.

SLIGP 2.0 is coming out from NTIA because there were excess funds from 1.0. The application has passed peer review. We hope to hear back from them prior to February 28<sup>th</sup>. Two consultants will be hired, one for technical and coverage consultant to assist and advise DMA on public safety broadband technology, and perhaps drive testing as needed. Other consulting services will include data collection, focus group development and coordination, developing policies and procedures preparing for emergency communications technology transitioning. The focus groups will be developed for purposes of information sharing, PSAPs, push-to-talk, multi-disciplinary data, primary uses vs. secondary users, deployables policy development (there will be a deployable in WI, in the Fox Valley region), user management, policies for pre-emption, clarification of FirstNet capabilities and processes, etc. There is potential for a joint meeting between the LMR and NPSBN subcommittees to talk about the transition and develop a statewide plan to help local agencies figure out a timeline on integrating existing LMR and emerging LTE technologies. The efforts will start March 1<sup>st</sup> and run through February 2020. With multiple RFPs going, getting consultants on board will be a priority.

Regional outreach meeting information will be made available to those who were unable to attend.

There were several questions regarding FirstNet and the confusion about what FirstNet is actually capable of, and its intended use. Because this is new territory, many of these questions cannot be answered at this time. This is something that the FirstNet/AT&T would need to answer.

#### H. WI OEC/SWIC Updates

Jim Klas has retired. Authorization has come through for recruitment for this position. An additional position for the Broadband Program Manager is vacant. Jessica Jimenez will be filling that role until a person is hired.

Funding for the WISCOM system has been transferred from DOT to DMA. An interagency agreement is in the works with DOT to free up the funds to get things paid, while a more extensive MOU is under development.

Software and hardware maintenance funding has been allocated in the budget for WISCOM. In March 2017, the warranty on the WISCOM system expired. E.F. Johnson has been maintaining the system at no cost. A maintenance agreement is in process at this time.

There is an accelerated timeline on the RFP for the WISCOM system, and the OEC is working on that now.

Tom Czaja has been doing some FirstNet outreach with the tribal council, as requested by Rich Van Boxtel. Another meeting is scheduled for February.

A report is due to the Governor and Legislature per Motion 50. Jim Klas had been working on the report, but after his retirement Gene Oldenburg has taken on that report. The report is actually due by January 1, 2019, but General Dunbar wants the report by April. Much of the information for this report will come from stakeholder meetings and FirstNet outreach.

The Badger State Sheriffs Association will be holding a conference in May. The executive director of the organization is pushing the concept of interoperability and all types of communications. BSSA is putting together a 2-day summit in Door County focused on communication and training. With the vast majority of PSAPs housed in Sheriff's Offices, this is a great opportunity.

NextGen911/ESINet—Interest is high, Tom Czaja has been doing outreach presentations, and has future commitments to do so in the future, including SIMCOM next week, with classroom sessions being held on February 6th. The OEC has also been asked to make presentations at the Governor’s Conference on Emergency Management and Homeland Security.

The Final SCIP workshop was held yesterday and this morning. Additional Regional Outreach sessions have been set up as well.

Other Old Business - None

6. New Business

A. Legislative Interoperability Report Update

It is the intent of the OEC to present the report draft to the Interoperability Council prior to the next meeting on March 29, 2018, for review prior to submitting this report to the legislature.

B. Gene Oldenburg introduced members from the Federal OEC that were present for the final Enhanced SCIP Workshop. This final workshop is the result of three previous workshops on governance, technology, and funding. This group will take the input from this workshop and develop mission/vision statements, and goals and objectives, to develop a Statewide Interoperability Communications Plan for Wisconsin.

C. LMR Update-vetting task book processes in terms of authority, recertification processes, etc. Upcoming meetings will address processes for vetting task books in terms of authority and recertification processes, and work to update the standard guidelines for the Communications Unit. Upcoming classes include incident tactical dispatch training and auxiliary communications unit training through the U.S. DHS/OEC technical assistance program. There are many COMTs and COML’s that are willing to deploy as needed. Some of the conversations that will be encouraged at future training sessions include leadership participation in the potential deployment settings.

Other New Business - None

7. Next Meeting – March 29, 2018 at 12:30PM at Department of Military Affairs in Madison

8. Meeting adjourned at 3:10pm.

a) *Motion made by Satula. Seconded by Van Boxtel. Unanimous approval.*

Respectfully submitted,

Laurie VanderJagt,  
DMA/OEC