

## LAND MOBILE RADIO (LMR) SUBCOMMITTEE MEETING

OCTOBER 30, 2018  
1:00PM-3:00PM

PHYSICAL LOCATION:  
DEPARTMENT OF MILITARY AFFAIRS  
2400 WRIGHT STREET  
MADISON, WI 53704

### MEETING MINUTES

1. Meeting convened at 1:01 PM
2. Quorum was established with 11/14 members attending. Present in person: Randy Frailing, Todd Lindert, Carl Guse and Paul Wittkamp. Present via Teleconference: Russell Schreiner, Jim Westover, Ken Korten Hof, Paul Susienka, Jon Yaskal, Marie Treazise and Jim Jarvis

3. Review and approval of the April 11, 2017 Meeting Minutes.

*Motion to approve meeting minutes by Yaskal. Seconded by Susienka. Unanimous approval.*

4. Review and approval of the August 30, 2017 Meeting Minutes

*Motion to approve meeting minutes by Yaskal. Seconded by Susienka. Unanimous approval.*

5. Public Comment – There was no public comment

6. Old Business

#### A. LMR Subcommittee Vacancies

- The current Subcommittee vacancies are the Local Law Enforcement, Department of Military Affairs, and Local Fire Service seats.
- Review and Possible Recommendation to Interoperability Council (IC) – Appointment of Lieutenant Frank Hanousek, Marathon County Sheriff's Office as Local Law Enforcement Representative
  - Hanousek's biography was provided to the Subcommittee members for their review. Gene Oldenburg recommended that the Subcommittee consider Hanousek to be appointed to the LMR Subcommittee to fill the Local Law Enforcement seat.

*Motion to recommend Lt. Frank Hanousek as the Local Law Enforcement Representative on the LMR Subcommittee by Westover. Seconded by Korten Hof. Unanimous approval.*

- The Subcommittee's recommendation of Lt. Hanousek will be forwarded to the Interoperability Council (IC) for formal appointment to the LMR Subcommittee at the IC November 29, 2018 meeting.
- B. Review and Possible approval of COMU WG Recommended Recognition Candidates
  - The recommended candidates for COMT Recognition were Todd Neumann, Erik Viel and Rick Lange.
  - The recommended candidates for COML Recognition were Brad Schlosstein and James Langer.
    - Oldenburg confirmed that the candidates had completed their task books which had been reviewed by the COMU Workgroup.

*Motion to approve the three COMT and two COML candidates by Yaskal. Seconded by Schreiner. Unanimous approval.*

- Oldenburg stated he would notify the candidates. The candidates will be presented certificates during a recognition session at the upcoming SIMCOM event.
  - C. Status of Statewide Communications Interoperability Plan (SCIP) Update
    - The SCIP draft, which is a strategic statewide plan for all interoperability communication that links with goals from other documents that have an impact on federal funding, will be distributed to the IC and Subcommittees for feedback and comments.
    - There will be a workshop in early 2019 to combine the final comments, with a final version presented to the IC in spring 2019. Oldenburg encouraged the Subcommittee members to review and comment on the SCIP that was sent out via email.
  - D. Federal LE & IR Interoperable Channel Usage Memorandum of Understanding (MOU)
    - Tom Czaja reported that in December 2017, an MOU was signed with the Department of Interior which allows the State of Wisconsin to use federal interoperability channels when collaborating with federal partners.
      - The MOU also enables the state to obtain a license at the state level which authorizes state and local agencies to operate under that license and to utilize those frequencies for interoperability when working with federal partners.
      - A state agency would need a letter from the SWIC if they want to apply for their own license, although if they operate under the state license no additional paperwork is needed, other than a letter allowing Part 90 entities to use the call sign.
7. New Business
- A. DMA Interoperability Report to Legislature
    - Czaja stated that Motion 50 mandated the Wisconsin OEC office to submit a report concerning the current state of the Interoperability Program to the legislature and governor by December 31, 2018. A draft report has been completed and submitted to The Adjutant General for review with the final document to be completed by the end of the year.

- B. Request for Proposal (RFP) for statewide interoperable communications system
- The RFP was in the procurement process, so the only information that could be reported was that it was issued October 2, 2018 and the responses were due on December 4, 2018. The RFP will be funded after the resources have been identified and allocated.
- C. COMU Standard Operating Guidelines (SOG) Version 3 Update Project
- In February 2017 the IC approved Version Two of the SOG, which initiated the COMU workgroup and placed it under the LMR Subcommittee.
  - There have been several meetings that have identified issues to be resolved which include the lack of a re-recognition process, assurance that individuals are qualified, and the development of a process that would validate that exercises could provide sufficient communication opportunities.
  - Jarvis reported that Department of Homeland Security (DHS)/ Office of Emergency Communications (OEC) has formed a workgroup to review the auxiliary communication position (AUXCOMM) and are developing a task book related to the AUXCOMM duties.
  - DHS/OEC was in the development stages of an Information Technology Service Unit Leader (ITSL) position.
  - There is collaboration with FEMA to create a Communications Unit Section Chief within the ICS structure which would oversee COML and ITSL. Until the ICS structure is formalized, the ITSL will support the technical specialist role.
- D. Air-Ground Medical Landing Zone (LZ) Coordination – Future Channel Changes
- Oldenburg had recently attended a meeting that addressed the issues regarding the MARC 2 channel conflicting with LZ coordination during air medical transports when the MARC 1 repeaters are activated. This was followed by a discussion regarding the diverse viewpoints about moving air medical off the MARC1 and 2 channels. Most LZs are coordinated through the fire service and reprogramming may be cost prohibitive for smaller or local agencies. It was proposed to get further input from stakeholders and to reevaluate the timeline for any changes and recommended frequencies.
  - Josh Ripp stated that there are two decisions that need to be made, 1) getting MARC 2 out of statewide use for air medical, and 2) determining what the new talk band would be, with EMS A and EMS C identified as possibilities.
  - Ripp recommended the development of a five-year plan to transition off MARC1 and MARC2. The next plan is due March 2019, with the possibility of an announcement that the implementation would take place in 2021. It was proposed that the stakeholders should be presented with a clear purpose and need for the changes. It was recommended that the implementation date and recommended channel(s) be well defined and carefully reviewed prior to selection to confirm it does not create a new interference situation.
  - Ripp reported that WISCOM applications were being received daily. There was an upcoming meeting with Douglas County (Wisconsin) and St. Louis County (Minnesota) to establish protocols and SOGs to utilize the ISSI connection established between them,

which had been used as a patch between systems. The system was stable, and the State Patrol performs the biannual inspections of sites.

- The WISCOM program was investigating a software program ticketing system which would provide a permanent tracking record of reported issues.
- Recently there was an upgrade to a system server due to the age of the equipment.
- Chair Frailing requested that a WISCOM Update be a reoccurring item on future LMR Subcommittee agendas.

E. Subcommittee Goals/Objective Setting for 2019

- Oldenburg suggested that the Subcommittee consider future goals to include regular quarterly scheduled meetings, updating of the WIFOG, and certifying that the Wisconsin channel naming is consistent with the federal channels and across state borders.
  - Oldenburg will distribute the WIFOG to members and interested parties for review prior to the next meeting.

F. Other new business

- The WEM Communications Warning Officer position was filled by Paul Hughes. Doug Loffredo would be filling Paul Hughes' former Assistant Communications Warning Officer position.
- Jarvis described his recent deployments to Puerto Rico and North Carolina.
- Jarvis reported on a press release regarding the theft of subscriber IDs on the Ohio statewide radio system. The offenders had obtained system keys for multiple radio systems and the authorities were working on identifying what systems were impacted. Once the investigation was completed the system owners would be notified.
- Paul Wittkamp will retire in March 2019.
- Chair Randy Frailing will be retiring on February 21, 2019.

8. Next meeting date – To be determined.

9. Meeting Adjournment

*Motion to adjourn by Lindert. Second by Wittkamp. Unanimous approval.*

Meeting adjourned at 1:40 PM

Respectfully Submitted,

Melinda Landon  
DMA/OEC