

## WISCONSIN STATE INTEROPERABILITY COUNCIL

NOVEMBER 29, 2018  
12:30PM

DEPARTMENT OF MILITARY AFFAIRS  
2400 WRIGHT STREET, MADISON, WI  
ROOM 230

### MEETING MINUTES

1. Vice Chair Jamie Formea called the meeting to order at 12:31PM.
2. Quorum was established. 11/12 members present. Present in-person: Timothy Huibregste, Todd Schaller, Kirk Gunderson, Chris Miles (designee for Christine Westrich), Brian Satula, and Jamie Formea. Attending via teleconference: Matt Joski, Lynn Schubert, Sean Marschke, Steve Hansen, and Rich Van Boxtel.
3. Review and approval of September 27, 2018 Meeting Minutes

*Motion to approve the meeting minutes by Gunderson. Seconded by Satula. Unanimous approval.*

4. Public Comment  
There was no public comment.
5. Old Business
  - A. WISCOM Subcommittee Update
    - The Subcommittee met the morning of November 29, 2018.
    - The WISCOM Subcommittee recognized a need to increase coordination between the WISCOM and Land Mobile Radio (LMR) Subcommittees to address potential overlap or the duplication of tasks and goals. The Interoperability Council (IC) gave an informal recommendation that the LMR and WISCOM Subcommittees should have a joint meeting to share information, delineate tasks and goals, and report to the Council at the next IC meeting.
    - The option of re-organizing a workgroup that was tasked with reviewing and updating the IC and Subcommittee by-laws was discussed. It was proposed that the workgroup could also assess the scope of the LMR and WISCOM Subcommittees as part of that review.
  - B. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee Update
    - The NPSBN Subcommittee met on October 11, 2018 and had discussed the conclusion of their advisory role as the federal contract is now in place. The Subcommittee proposes the following tasks that the NPSBN Subcommittee could implement:
      - Facilitate ESInet information sharing policies between dispatch centers and responding agencies;
      - Develop policies and standards for push-to-talk over LTE networks;
      - Identify standards for agency escalation of prioritization and pre-emption for FirstNet users;
      - Facilitate the integration of mobile broadband and connection between dispatch centers.
    - The NPSBN Subcommittee anticipates they will have two membership recommendations to fill the State Patrol and WCPA seats to present at the next IC meeting, which will leave four vacancies. The

Subcommittee may request a change of representation based on the new tasks the Subcommittee will be given.

- Review and Possible Action to Appoint New Chair and Vice Chair
  - Chair Nett will be retiring in December 2018. At the last NPSBN Subcommittee meeting there was a unanimous vote to recommend Gerry Klein as Subcommittee Chair and Paul Hughes as Vice Chair for final approval by the IC.

*Motion made by Schaller to confirm Gerry Klein as the NPSBN Subcommittee Chair. Seconded by Gunderson. Unanimous approval.*

*Motion made by Satula to confirm Paul Hughes as the NPSBN Subcommittee Vice Chair. Seconded by Schaller. Unanimous approval.*

#### C. 9-1-1 Subcommittee Update

- Chair Bob Frank gave an update from the 9-1-1 Subcommittee meeting that was held on October 25, 2018.
  - The Wisconsin Counties Association developed a draft county resolution that requested an additional \$7 million from the Police and Fire Protection Fee to be allocated towards the funding of public safety answering point (PSAP) efforts.
  - The Dispatcher Assisted CPR program, which is a joint effort between the Medical College of Wisconsin and Wisconsin Department of Health Services (DHS), is moving forward with the mandated dispatcher assisted CPR training for telecommunicators. The Medical College of Wisconsin is starting the training in the Healthcare Emergency Readiness Coalition (HERC) District 7 and is in the initial planning stages in HERC District 5. Wisconsin DHS is building the database to manage the training, which would be similar to the emergency medical services licensing structure with a single point of contact who will report telecommunicator completed trainings to the State.
  - Jessica Jimenez reported that 911 Authority, LLC was chosen as the vendor to assist with the ESInet/NG911 initiative. The consultants will be at the 9-1-1 Subcommittee meeting on December 20, 2018.
  - The federal 911 Grant Program PSAP survey was distributed to 109 agencies, with forty-four responses to date. The Office of Emergency Communications (OEC) staff is waiting for more information from the federal government to proceed with the second phase of the 911 grant program application.

#### D. Land Mobile Radio (LMR) Subcommittee

- The LMR Subcommittee met on October 30, 2018.
  - Randy Frailing reported that the COMU Workgroup recommended the following candidates for Communication Unit Technician (COMT) recognition: Todd Neumann, Erik Viel and Rick Lange with James Langer being recommended at a special meeting that was held on November 8, 2018. The Communication Unit Leader (COML) recommended candidate was Brad Schlosstein. All the candidates were unanimously approved by the LMR Subcommittee.
  - There was a memorandum of understanding signed in 2017 which allows non-federal agencies to use federal interoperability channels when collaborating with federal partners.
  - The COMU SOG version three is in the process of being updated by the COMU Workgroup.
  - The United States Department of Homeland Security is in the process of developing an Auxiliary Emergency Communications (AUXCOMM) task book.
  - There were discussions at the LMR Subcommittee meeting on October 30, 2018 regarding air-ground medical landing zone coordination of future channels. The Subcommittee determined that stakeholders should be given an opportunity to voice their concerns and suggestions, a five-year

transition period should be considered, and stakeholders should be presented with clear reason(s) for any change.

- The Subcommittee goals and objectives for 2019 are to have quarterly meetings, update the WIFOG, and certifying that the state channel names are consistent with the federal channels across the state borders.
- Vice Chair Formea thanked Mr. Frailing for his service with the state interoperability initiatives and wished him good luck in his upcoming retirement
- The LMR Subcommittee voted unanimously to recommend Lt. Frank Hanousek to be appointed to the Local Law Enforcement seat on the LMR Subcommittee.

*Motion made by Satula to confirm Lt. Frank Hanousek to the Local Law Enforcement seat on the LMR Subcommittee. Seconded by Gunderson. Unanimous approval.*

E. WISCOM Program Update

- Josh Ripp reported that the software updates are in the testing phases with no anticipated issues other than hardware resets.
- The Inter-Switching System Interface (ISSI) connections in the northern part of the state are moving forward with plans for a test pathway and programming on both sides of the system. The goal is for the initiating agency to make the patch from the initial operating channel.
- Tom Czaja read correspondence from the Wisconsin Department of Administration (DOA) which stated that any state agencies with open RFPs that had not reached their due date would be cancelled. The WISCOM RFP is included in that group and the Wisconsin DOA has notified the vendors.

F. NG911 Program Update

- Jimenez stated that 911 Authority LLC had facilitated the Wisconsin 2016 Strategic Plan, which gives them a historical perspective with the State's interoperability efforts. Jim Lockard, the 911 Authority LLC project manager, attended the IC meeting via teleconference. Lockard stated he is looking forward to supporting the state in moving forward with the NG911 initiatives and looks forward to meeting the IC and Subcommittee members at future meetings. Jimenez stated that the next step will be to issue the assessment surveys and hold regional PSAP meetings.
- Czaja and Jimenez recently participated in a Wheeler Report podcast discussion regarding NextGen 911 initiatives.

G. Public Safety Broadband Program Update

- A draft guide was created for use by agencies that are in the process of purchasing new equipment as an aid for what questions to ask potential vendors. The document was sent out to IC members following the meeting.
- Jimenez attended a Verizon public safety seminar and will distribute a summary of the information that she received.
- The mission critical push-to-talk over AT&T LTE systems will be operational by the second half of next year.
- At the last meeting with FirstNet Authority, it was reported that FirstNet users will be able to choose from more than one push-to-talk vendor. The next meeting with FirstNet and AT&T will be on December 10<sup>th</sup>, 2018 and the primary discussion focused on network enhancements.

H. WI OEC/SWIC Updates

- Czaja stated that Gene Oldenburg is working on finalizing the Statewide Communication Interoperability Plan (SCIP) update. Czaja encouraged Council members to respond to the email that was sent on November 26, 2018, with responses due back by December 21, 2018.

- The service agreement with EF Johnson will expire on June 30<sup>th</sup>, 2019. There will be a meeting with the WSP partners in early December 2018 to discuss a new service agreement.
- Ripp stated that one of the WISCOM servers had to be replaced, and due to compatibility issues, both servers had to be exchanged.

I. Legislative Interoperability Report Update

- OEC staff have been meeting with the Adjutant General to review the report and are in the process of implementing final edits.

6. New Business

A. U.S. Department of Homeland Security (US DHS)/Office of Emergency Communications Update

- Jim Jarvis presented the results of the SAFECOM Nationwide Survey and the 2019 National Emergency Communications Plan (NECP) Update.
  - The SAFECOM Nationwide Survey consisted of questions across the five elements of the SAFECOM Interoperability Continuum with most of the responses received from PSAPs. Results revealed a lack of widespread adoption of cybersecurity guidance documents and that cybersecurity is a lower-level priority for organizations when developing SOPs and trainings.
  - Jarvis reviewed the three national priorities that will be addressed in the 2019 NECP, which are:
    - To enhance effective governance across partners with a stake in emergency communications, and embracing a shared responsibility of the whole community;
    - Address interoperability challenges posed by rapid technology advancements and increased data sharing, ensuring that critical information gets to the right people at the right time; and
    - Build resilient and secure emergency communications systems to reduce cybersecurity threats and vulnerabilities.

B. SCIP Goals Update

- The responses to the November 26, 2018 email will be reviewed and the information will be incorporated into a final draft. Jarvis will be facilitating a workshop in early 2019 to review and address any additional questions and comments before the final recommendations are made. IC members, Subcommittee members, those who commented on the draft, and any others that are necessary will be invited to the workshop. The final draft SCIP will be presented to the IC for review, and possible adoption, at a regularly scheduled meeting in March or April of 2019.

C. WAMC (Wisconsin Air Medical Council) View on LZ Communications

- Jeff Grimm from the WAMC presented the Council's position on transitioning from the MARC2 channel, with discussions focused on deconflicting the MARC2 channels with the MARC1 repeater network across the state. There was further discussion regarding the option of using Fireground channels, establishing MARC3 and MARC4, the use of conventional channels, and confusion with protocols across the state lines. Grimm summarized that the WAMC believes that, for the most part, MARC2 has worked well and that repeater interference is rare. The WAMC is concerned about the time and labor that had been invested in getting MARC2 implemented over the past couple of years. Grimm recommended if MARC2 must be replaced, that an established five-year rollout plan is developed to allow for re-education and re-programming. Paul Wittkamp stated that the IC should consider having the LMR and WISCOM Subcommittees work on this task. Grimm requested to represent the air medical community in any related discussions.

D. Other New Business – Oldenburg reported there is a COMU Workgroup meeting scheduled for December 10, 2018. The agenda items will include updating the Standard Operating Guidelines and the COMT and COML renewal recognition process.

7. Determine Meeting Schedule for 2019

- There will be a special meeting to review the Legislative Report.
- The 2019 meetings will continue to be scheduled for the last Thursday of January, March, May, July, September and November from 12:30 – 2:30 PM

8. Meeting adjourned at 2:39 PM.

*Motion to adjourn by Gunderson. Seconded by Schaller. Unanimous approval.*

Respectfully submitted,

Melinda Landon  
DMA/OEC