

**LAND MOBILE RADIO (LMR) / WISCOM SUBCOMMITTEES  
JOINT MEETING**

FEBRUARY 6, 2019  
1:00 PM

DEPARTMENT OF MILITARY AFFAIRS  
2400 WRIGHT STREET – ROOM 230  
MADISON, WI 53704

**MEETING MINUTES**

- 1) Meeting convened at 1:01 PM
- 2) Determination of Quorum for Each Subcommittee
  - LMR Subcommittee Quorum was established with 10/15 members attending. Present in person: Jim Jarvis, Todd Lindert, Marie Treazise, Jim Westover and Paul Wittkamp. Present via Teleconference: Lt. Frank Hanousek, Trent Marty, Russell Schreiner, Randy Williams and Jon Yaskal.
  - WISCOM Subcommittee Quorum was established with 10/16 members attending. Present in person: Joseph Baasch, Darren Chappuies, David Gribble, Keith Kesler, Gary McClelland, Jan Victorson, Margaret Zieke and David Zittlow. Present via teleconference: Eric Boulanger and Keith Hurlbert.
- 3) Public Comment. There was no public comment.
- 4) Old Business
  - A. Status of Statewide Communications Interoperability Plan (SCIP) Update
    - The SCIP Review Workshop was scheduled for February 7, 2019 at the Wisconsin State Patrol in DeForest, with the goal of having the SCIP finalized and adopted by the Interoperability Council in the spring of 2019.
  - B. Federal LE (Law Enforcement) and IR (Incident Response) Interoperable Channel Usage MOU
    - Westover reported that the federal VHF interop IR and LE requests were submitted in November 2018 and the UHF IR/LE channel requests would be filed in a few weeks. Once those licenses are issued it will be similar to the Annex K channels and other state held interoperability channels, except the IR/LE channels can only be used when a federal entity is involved in the event or incident.

C. WISCOM Program Update

- OEC WISCOM Update
  - There were 34,946 subscribers programmed on the WISCOM system.
  - The Hospital Emergency Readiness Coalition (HERC) Region 7 is developing a project in the Bayfield area, utilizing an opioid grant, to improve communications from the patient side to the hospital in case medical directives are needed. The project has driven discussions regarding region-wide communications in the Northwest area of the state. This will hopefully improve coordination among emergency medical services (EMS) agencies and hospitals.
  - DARES (Dells Delton Area Response Exercise Series), a public-private partnership in Wisconsin Dells and Lake Delton, is planning an exercise in 2020 which will involve the transfer of a large number of patients to trauma and burn centers. The exercise will include testing portions of the Wisconsin EMS Communications Plan and the HERC Communications Plan and protocols. The exercise will involve numerous EMS, fire, law enforcement and air medical agencies.
  - WISCOM software updates began in late 2018. The software upgrades will continue after issues with several radio model firmware problems have been resolved. Further deployments have been suspended until the engineers have developed a solution. WISCOM will send out a notice when the problem is resolved. There are no additional problems anticipated.

*At 1:20 PM the teleconference bridge was disconnected. No business was conducted until the teleconference bridge was reconnected at 1:24 PM and quorum for both Subcommittees was re-established.*

- Department of Transportation (DOT) WISCOM Update
  - There is an ongoing process to connect to the Milwaukee/Waukesha County Oasis radio system using ISSI connections.
  - The State Patrol is continuing to move their dispatch operations to the Traffic Management Center (TMC) in Milwaukee.

5) New Business

A. Air Ground Medical Landing Zone (LZ) Coordination – Future Channel Change Discussion

- Work Group with HERC Involvement for Air Ground Medical LZ Coordination
  - Josh Ripp stated it is recognized that there is a desire to move LZ coordination off of MARC2, so that MARC1 could be utilized on an ad hoc basis. Historically, the EMS Communications Plan had identified EMS C as a designated backup channel.
  - There was a suggestion to expand RTAC x2, x3 & x4 to x5, x6 and x7 to assist with air medical. Due to the numerous talkgroups already assigned, there was a

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concern that if more talkgroups were to be added, it could make communications more complicated and may increase confusion. It was proposed that a better solution may be to develop a plan to use the current talkgroups more efficiently.

- There was a consensus that it was not necessary to create a workgroup for AirMed LZ Coordination channel change planning. The LMR and WISCOM Subcommittees will address this issue, either in joint or individual subcommittee meetings as needed. The planning should take all communications stakeholders and disciplines into consideration, with an initial focus on air to ground LZ communications.

B. Integration with Hospital/HERC Planning

- This was covered in 5.A. Air Ground Medical Landing Zone (LZ) Coordination – Future Channel Change Discussion.

C. Need for HEMS Talkgroup coordination

- This was covered in 5.A. Air Ground Medical Landing Zone (LZ) Coordination – Future Channel Change Discussion.

D. Subcommittee Goals/Objective Setting and Joint Coordination for 2019

- The review, and possible action, to recommend combining LMR and WISCOM Subcommittees to the IC.
  - It was determined that there continues to be a need for the LMR and WISCOM Subcommittees to hold individual subcommittee meetings to address each subcommittee's specific goals, and to have joint meetings as applicable.
    - The LMR Subcommittee goals will be to hold regularly scheduled meetings, update the WIFOG, and to assure that channel naming conventions are consistent with the federal channels and across state borders.
    - The WISCOM Subcommittee goals will be to hold regularly scheduled meetings, to develop a new WISCOM User Agreement, and to develop additional goals at the next WISCOM Subcommittee meeting.
    - LMR/WISCOM Subcommittee Joint goals are to meet jointly as needed, to examine the possibility of a single statewide communications plan that includes multiple disciplines' existing plans, and that there be a unified message with the final goal of having talking points that can be delivered to decision makers that would encourage the proper funding of WISCOM.

E. Updates to WISCOM User Agreement

- The OEC staff and the WISCOM Subcommittee will begin discussions on a new User Agreement and develop a User Guide for the different user types on the WISCOM system.

F. WISCOM System Costs – Stakeholder Involvement

- Due to lack of time at the meeting, this will be placed on the agenda for the next meeting.

G. Communications Unit (COMU) Standard Operating Guidelines (SOG) Version 3 Update Project

- The COMU Workgroup held a meeting on January 24, 2019 to review and update the SOG with the finalized version anticipated to be completed by July 2019.
- The communications leader (COML) and communications technician (COMT) positions recognition renewal process is scheduled to go into effect in 2020.
- The Workgroup is coordinating with Wisconsin Emergency Management to identify training exercises that may contain position task book (PTB) sign-off opportunities for COML and COMT trainees.

6) Set Next Meeting Date – Next meeting date and location to be determined.

7) Meeting adjourned at 3:05 PM

Respectfully Submitted,

Melinda Landon  
DMA/OEC  
DRAFT