

WISCONSIN STATE INTEROPERABILITY COUNCIL

FEBRUARY 7, 2019
1:30 PM

WISCONSIN STATE PATROL SW REGION
911 WEST NORTH STREET
DEFOREST WI 53532

MEETING MINUTES

1. Chair Matt Joski called the meeting to order at 1:31PM.
2. Quorum was established. 9/11 members present. Present in-person: David Cagigal, Greg Engle (for Brian Satula), Kirk Gunderson and Maj. Timothy Huibregtse. Present via teleconference: Sheriff Matt Joski, Chief Warden Todd Schaller, Fire Chief Steve Hansen, Lynn Schubert and Christine Westrich.
3. Review and approval of November 29, 2018 Meeting Minutes

Motion to approve the meeting minutes with corrections to change Item 5. C., second bullet, line four, to "Healthcare Emergency Readiness Coalition" and item 7., second bullet, to "12:30 - 2:30 PM" made by Cagigal. Seconded by Schubert. Unanimous approval.

4. Review and approval of December 27, 2018 Meeting Minutes

Motion to approve the meeting minutes by Hansen. Seconded by Cagigal. Unanimous approval.

5. Public Comment - There were no public comments.

6. Old Business

- A. WISCOM and Land Mobile Radio (LMR) Subcommittees

- Subcommittee Chair Report
 - WISCOM Subcommittee Chair Keith Kesler reported that the LMR/WISCOM Joint Subcommittee meeting was held on February 6, 2019 and the members recommended not to merge the Subcommittees. Although there are many tasks and goals the Subcommittees have in common, there are also numerous tasks and goals that are specific to each Subcommittee. The Subcommittees will continue to schedule joint meetings to discuss and work on similar and overlapping tasks and goals.
 - The LMR Subcommittee goals were to update the WIFOG, to identify conventional naming standards, and identify all of the available interoperable talk groups and the use of those various talk groups.
 - The WISCOM Subcommittee will assist the Office of Emergency Communications (OEC) staff in updating User Agreements and the existing WISCOM Administration Manual and develop a document that has talking points for public or legislative distribution which would promote the WISCOM program and interoperability initiatives.

- B. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee Update

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- Subcommittee Chair Report
 - Chair Gerry Klein reported that the NPSBN Subcommittee will schedule their next meeting within a few weeks to begin working on the goals that the Subcommittee had presented to the Interoperability Council (IC) at the November 29, 2018 meeting, including filling open appointments.
 - The NPSBN Subcommittee will be establishing prioritization recommendations for uplifting extended primary users on FirstNet.

C. 9-1-1 Subcommittee Update

- Subcommittee Chair Report
 - Chair Bob Frank reported that the 911 Subcommittee met on December 20, 2018. Two appointment applications have been sent to the Governor's appointment office for the vacant Association of Cities, Villages, or Towns seat. Chair Frank will work on getting current members reappointed, or filling anticipated vacancies, for the six appointments that will expire in July 2019.
 - The telecommunicator CPR training has been completed in Hospital Emergency Readiness Coalition (HERC) Region 7, with public safety answering points (PSAPs) in that Region being in either emergency medical dispatch (EMD) status or transferring calls to another PSAP. HERC Region 5 was beginning the process of implementing the telecommunicator CPR training.
 - At the December 2018 meeting, 911 Authority provided a status update and the 911 Subcommittee provided input on the system assessment survey.
 - The next 911 Subcommittee meeting is scheduled for March 7, 2019.

D. WISCOM Update

- Department of Transportation (DOT) Report
 - Major Huibregtse briefed the IC on current events at the Wisconsin State Patrol.
- Department of Military Affairs (DMA) Report
 - There were 34,946 subscriber units on the WISCOM system.
 - WISCOM software updates began in late 2018 and will continue after issues with several radio model firmware problems have been resolved. Further deployments have been suspended until the engineers have a solution. WISCOM will send out a notice when the problem is resolved. There are no additional problems anticipated.
 - There is a project in HERC Region 1 to integrate WISCOM into their communications plan for emergency medical services to provide on-scene care where coverage is inconsistent. All but ten hospitals in the state have radios and are logged in, and efforts are ongoing to get the remainder of the hospitals onto the system.
 - OEC Staff are continuing to work on the ISSI connection in St. Louis County, Minnesota and Douglas County, Wisconsin. Some of the plans had to be held off due to ISSI configurations and talk paths, along with costs on the Minnesota ARMER system.
 - OEC Staff have started interoperability discussions with Iowa, which does not have ISSI. There are some Iowa counties on the old 800 MHz EDACS System or VHF.
 - WISCOM will be supporting the Birkebeiner 2019 in collaboration with FirstNet/AT&T.

E. NG911 Program Update

- OEC staff held five regional 9-1-1 meetings at the end of January 2019 to introduce the federal grant program, and to review the statewide 9-1-1 system assessment survey with the 9-1-1 stakeholders prior to the survey being distributed. The survey was distributed on February 1 and 2, 2019 with responses due by March 1, 2019. The survey results will be included in a 9-1-1 System Assessment report by 911 Authority in June 2019.
- The regional meetings revealed that local stakeholders are looking to the state for guidance regarding system upgrades needed for NextGen9-1-1. It was recommended to develop a guidance document to inform local stakeholders about upgrades and potential expenses that are necessary for full implementation of NextGen9-1-1.
- The federal 911 grant program released the second step of the federal application on February 2, 2019 with a due date of April 2, 2019. OEC staff will work with the 911 Subcommittee for advice on the local grant criteria and will potentially create a workgroup to review the applications.
- OEC staff presented at the New Sheriff's Training in January, will be presenting to the BSSA in February, the WEM Governor's Conference in March, and the WIPSCOM and SIMCOM conferences in May.

F. Public Safety Broadband Program Update

- At the December 2018 meeting FirstNet/AT&T reported that there are sixty-one partner sites that have been built out, with most of those being in the southwest region. There are 112 band class 14 activations, and eighteen of the FirstNet tower sites were in the leasing stage. As of December 2018, there were 1400 subscribers.
- AT&T will provide a deployable Satellite Cell on Light Truck (SatCOLT) for the 2019 SIMCOM exercise. It is also anticipated that participation in the exercise will demonstrate how AT&T can incorporate the SatCOLT into other exercises, practical applications, and daily incident responses.
- Verizon is developing their own version of a public safety specific plan which is under development at the Wisconsin Department of Administration.

G. WI OEC/SWIC Updates

- SIMCOM will be held on May 1, 2, and 3, 2019 at the Waukesha County Expo.
- There were two upcoming retirements, and Czaja thanked Paul Wittkamp and Randy Frailing for their efforts in the statewide interoperability initiatives.

7. New Business

A. U.S. DHS/Emergency Communications Division Update

- Jim Jarvis wanted to remind everyone that the U.S. Department of Homeland Security division, previously known as Office of Emergency Communications (OEC) is now the Emergency Communications Division (ECD) within the Cybersecurity and Infrastructure Security Agency (CISA).
- The ECD is working through the technical assistance requests that have been submitted for AUXCOMM trainings, and the ECD will work with Wisconsin OEC to identify dates for those classes.
- There is an annual training plan posted on dhs.gov/safecom. There is a proposed COMT Train-the-Trainer class in Indianapolis, Indiana with a date to be determined. The ECD will vet students and provide funding for the student's travel. There is also an Information Technology System Leader (ITSL) class scheduled for Chicago, with a date yet to be determined.

B. SCIP Update

- A SCIP workshop was held the morning of February 7, 2019 with twenty-seven attendees from numerous disciplines who reviewed, commented on, and refined the verbiage in the SCIP document.
- Jarvis will assist in preparing a document, based on the workshop comments and feedback, which will be presented to the IC in late spring 2019.

C. Recommendation on Next Steps for Radio Request for Proposal (RFP)

- Possible Formation of WISCOM RFP Workgroup
 - The OEC was asked to provide several courses of action to Department of Military Affairs (DMA) administration. The OEC staff is waiting for future guidance regarding the RFP from the DMA administration.
 - The advantages and disadvantages of submitting a new RFP were discussed, including the timeframe involved in creating a new RFP, and what individuals and entities should be represented in a proposed workgroup. It was agreed that there would need to be further discussions about recommending whether to proceed with the RFP that had been submitted, create a new RFP, or something in between those options.
 - It was decided to table the issue until the next IC meeting when the OEC has obtained the additional guidance from DMA Administration.

D. Other New Business

- Czaja stated that the COMU Workgroup identified a need for more opportunities for COML and COMT training, and an application has been submitted for a homeland security grant to assist in funding these training initiatives.

8. Next meeting dated rescheduled from March 28, 2019 and a Doodle Poll will be sent to determine a meeting date in April.

9. Meeting adjourned at 2:38 PM.

Motion to adjourn by Gunderson. Seconded by Cagigal. Unanimous approval.

Respectfully submitted,

Melinda Landon
DMA/OEC