

NPSBN SUBCOMMITTEE

WEDNESDAY, APRIL 3, 2019
1:00 PM

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET, MADISON, WI
SEOC TRAINING ROOM A104/A105

MEETING MINUTES

1. Meeting convened at 1:02 PM.
2. Quorum was established. 6/10 members present. Attended in Person: Connie Bandt, Paul Hughes, Gerry Klein, Corey Robinson. Present via Teleconference: Angie Dickison and Kevin Fosso.
3. Review and approval of October 11, 2018 Meeting Minutes.

Motion to approve meeting minutes by Hughes. Seconded by Bandt. Unanimous approval.

4. Old Business

A. Membership Updates

- Discussion and possible action regarding recommended changes to NPSBN membership representation. At the October 11, 2018 meeting there had been a discussion about the possibility of eliminating three NPSBN Subcommittee seats. The first was the Wisconsin Police Executive Group seat, as police chiefs are already represented by the Wisconsin Chiefs of Police Association seat. Second was the Department of Justice (DOJ) seat as that was created when the programs were at DOJ. Lastly, the Fire Service Volunteer/Paid on Call seat as fire service is represented by the Fire Service Career Agency seat. There remained a vacancy for Badger State Sheriffs Association (BSSA) and OEC staff will contact Sheriff Mark Podoll for a representative to fill that seat.

Motion by Robinson to request the Interoperability Council (IC) to remove the Wisconsin Police Executive Group, Department of Justice, and the Fire Service Volunteer/Paid on Call seats from the NPSBN Subcommittee. Seconded by Bandt. Unanimous approval

- Action on membership nomination recommendations

Motion by Robinson to approve Dave Harvey (DOT/Division of State Patrol) as the Department of Transportation representative and Chief Peter Nimmer (Shorewood Police Department) as the Wisconsin Chiefs of Police representative. Seconded by Hughes. Unanimous approval.

The request to remove seats and the membership nominations will be placed on the agenda for the April 18, 2019 IC meeting for approval.

B. DMA/OEC Update

- Molly Boss reported that at the 911 Subcommittee meeting on March 3, 2019, the Subcommittee had requested that the IC draft a letter to the Governor's office regarding a list of concerns the members had with the Governor's Budget Proposal that would impact interoperability initiatives. Chair Matt Joski drafted a letter to the Governor's office with copies sent to the Co-Chairs of the Joint Finance Committee (JFC).
- Tom Czaja will retire on May 10, 2019, which would leave the OEC Director position vacant.

C. FirstNet/AT&T Update

- Preview of SIMCOM Presentation and discussion of SatCOLT at SIMCOM
 - Aaron Midthun (AT&T/FirstNet) reported that the SatCOLT would be on display at SIMCOM on May 1, 2 and 3, 2019 at the Waukesha Expo Center. The SatCOLT would not be activated as there is already strong Band 14 coverage in that area.
 - The SatCOLT deploys out of the Fox Valley region and other FirstNet deployables are located across the country and are available if needed. There was discussion about what procedures would need to be implemented to request equipment deployment. Hughes reported that most of those types of resource requests fall within the State Emergency Operations Center (SEOC) who coordinates resources with requesting agencies.
 - FirstNet has scheduled pilot user forums in Minnesota and Iowa to obtain information from stakeholders and to determine if the forums are more effective on a state or regional level. FirstNet will schedule future meetings based on results of the pilot user forums.
 - Tim Pierce (FirstNet) reported that FirstNet will be conducting activities to develop a roadmap which will be used to determine what to do with the funding that will be received over the next 25 years in regard to the partnership with AT&T. The roadmap activities will engage public safety entities and will assist in directing where funding should be reinvested. OEC staff will keep the NPSBN Subcommittee members informed of any meetings or forums that the members may be interested in attending.

D. Other Old Business

- Chair Klein asked Subcommittee members for ideas on what goals the Subcommittee would like to focus on towards the end of the 2019 calendar year and reviewed items that had been discussed at the October 11, 2018 meeting.
 - One goal focused on the information sharing policy for LMR to LTE transition planning, concerning how the state will implement the transition and develop standards and procedures for the move. It was determined this task would need to wait until the network standards are completed and implemented by AT&T/FirstNet. The Subcommittee will request an update on this from AT&T/FirstNet at a meeting closer to end of 2019.
 - The OEC website content was not ready for discussion.
 - There was a proposal to host a meeting with the 911 Subcommittee to discuss interconnection with the ESInet and how that interacts with the NPSBN. A meeting will be scheduled later in the year.
 - Incorporating public safety broadband into exercises to be addressed as exercises are being planned.
 - Revision of the by-laws will be addressed by an IC workgroup. The NPSBN Subcommittee proposed changes will be submitted to that workgroup once it is formed.
 - There was dialogue on how the NPSBN Subcommittee should interact with FirstNet when an agency is having difficulty resolving issues with AT&T/FirstNet. Pierce

commented he could see the need for the Subcommittee to become involved if there were philosophical disagreements regarding who should be an eligible FirstNet user.

5. New Business

A. Public Safety Plan Quick Guide for state contract discussion

- Jessica Jimenez reported on a carrier agnostic Quick Guide that was developed by the Department of Administration (DOA) for agencies to reference as to what questions to ask a vendor to assist the agency in deciding on a public safety plan. Jimenez asked for feedback from Subcommittee members to make edits to the document. This will be discussed more at the next meeting, and members were encouraged to send suggestions via email to Jimenez.
- The Wisconsin DOA/Division of Enterprise Technology (DET) has a one-stop telecommunications page on their website which may be helpful for members to review and come to next meeting with ideas for a NPSBN Subcommittee webpage that would provide helpful information for local agencies to use when they meet with vendors. The web address for the DOA website is:
<https://det.wi.gov/telecommunications/Pages/Telecommunications-Administration-Services.aspx>.

B. Discussion on creating recommendations for state users on priority levels

- Chair Klein stated that agencies had the ability to determine priority levels and uplift extended primary users if the situation warranted. He asked if members thought state level standards should be determined for statewide consistency. To assist in the discussion, Midthun reviewed the differences between primary and extended primary users, the five different priority levels, and how the uplift functions operate. Pierce will forward a document that Kansas has developed which Subcommittee members can review to prepare for future discussions regarding setting priority levels.

C. Discussion on AT&T tower location

- Greg Scharosch (AT&T) reviewed tower maps with the Subcommittee members, which reflected tower buildout progress and coverage. Four of the remaining five locations are moving forward, with one having been stalled due to lack of response from a tribal community. Subcommittee members made a recommendation on where the fifth tower should be relocated.

D. Discussion of deployable response plan being written in April 2019

- A FirstNet operations group is developing a deployable response plan in collaboration with each state. Wisconsin has put together a group to work with FirstNet on developing this plan, with the end goal of incorporating into the WI ESF-2.
- FirstNet/AT&T would be available to participate in planned exercises for FirstNet users with a thirty-day notice. Pierce stated that FirstNet has a list of injects that could be incorporated into exercises and anyone interested in the inject list can contact him.

E. Other New Business

- Hughes announced that with the Democratic National Convention (DNC) coming to Milwaukee in 2020, the NPSBN and other Subcommittee members may start getting questions about how to get involved with that event. Hughes was wondering if anyone had received any contact information for DNC involvement. No one on the Subcommittee had any information, likely due to security issues.

- Boss asked if the Subcommittee would be interested in meeting with Verizon to become familiar with their public safety offering. The members agreed that a special meeting would be helpful, and Jimenez will arrange a meeting for May 2019.
6. Public Comment
There was no public comment.
 7. Determine 2019 Meeting Schedule
 - A date and time will be determined to meet with Verizon representatives in May 2019, along with meetings in June and September, which will all be determined via Doodle Poll.
 8. Meeting adjourned at 2:35 P.M.

Respectfully Submitted,

Melinda Landon
DMA/OEC