

9-1-1 SUBCOMMITTEE

MAY 16, 2019

9:30AM

LAKE DELTON FIRE DEPARTMENT
45 MILLER DRIVE
LAKE DELTON, WI

MEETING MINUTES

1. Meeting convened at 9:30AM
2. Quorum was established with 14/18 members present. Present in-person: Dena Clark, John Dejung, Andy Faust, Bob Frank, Danielle Miller, Joseph Nash, Kristina Page, Jean Pauk, Sheriff Mark Podoll, and Kathleen Whitbeck. Present via Teleconference: John Cummings, Rodney Olson (at 9:45AM), Marcie Rainbolt, and Fire Chief Robert Whitaker (at 10:10AM)
3. Review and approval of March 7, 2019 Meeting Minutes
 - A. There was one edit identified under 4A. Membership Updates. The minutes should be revised to reflect that Jessica Jimenez sent the email to members regarding expiring membership appointments.

Motion to approve minutes as edited made by Dejung. Seconded by Whitbeck. Unanimous approval.

4. Old Business
 - A. Membership Updates
 - Dena Clark was recently appointed by the Governor to fill the Wisconsin Cities, Villages or Towns vacancy.
 - Chair Frank reiterated that members whose appointments are expiring in July 2019 should reapply with the Governor's Office if they are interested in continuing to serve on the subcommittee.
 - B. DMA/OEC Update
 - Molly Boss reported that there will be a Joint Committee on Finance Executive Session beginning at 11AM to discuss the budget items relevant to the Department of Military Affairs, including the proposed transfer of the Office of Emergency Communications to the Department of Transportation.
 - Director Tom Czaja has retired as of May 10th and Molly Boss has been named Interim Director. DMA will wait to fill the Director position until they know more about any potential organizational changes in the budget. A formal replacement for the vacant position on the subcommittee has not been appointed by the Adjutant General yet.
 - C. Telecommunicator CPR Update
 - The Wisconsin Department of Health Services (DHS) released \$250k in grants for training, continuing education, and equipment related to the new Telecommunicator-CPR statutory requirement. 34 applications were received and 32 were partially or fully funded.
 - DHS has requested an additional \$160k for the next biennium.

D. Procurement Update

- The ESInet RFP is still on schedule to be released in this calendar year. 911 Authority, LLC has been hired to assist in the development of the RFP.

E. GIS Update and GIS WLIA

- Andy Faust shared a presentation with attendees on NG9-1-1 and GIS that he recently presented at WIPSCOM.
- Discussion and possible action to recommend establishing a NG9-1-1 GIS Workgroup
 - There was discussion about establishing a formal workgroup to continue working on GIS for NG9-1-1. The original WLIA Task Force assisted in the development of budgetary numbers for implementing GIS for NG9-1-1.
 - It was suggested that the Subcommittee establish a coordinated connection with the Task Force moving forward by asking up to four volunteers from the membership to attend the Task Force meetings and report back to the Subcommittee. A formal group can be established later if needed.
 - Updates on the Task Force progress will be a standing agenda item at future meetings. Any meeting minutes that are available will be shared with the Subcommittee.

Motion that the Subcommittee seek to have less than five Subcommittee members involved in the WLIA NG9-1-1 Task Force and that part of their role is to ensure that communication flow is augmented such that the Subcommittee can communicate recommendations and actions of the Task Force to appropriate stakeholders by Dejung. Seconded by Podoll. Unanimous approval.

F. Other Old Business – None

5. New Business

A. Consultant Tasks Progress Update

- Update on Statewide 9-1-1 System Assessment
 - 911 Authority, LLC walked through a draft of the Statewide 9-1-1 System Assessment and asked for feedback from the Subcommittee. There was discussion on including a graphic in Section 2 of when recommended NG9-1-1 implementation phases should be completed.
 - A final draft of the assessment will be distributed in June for review, with discussion and potential action at a meeting in July.

B. Federal 911 Grant Program Update

- There has been no update from the National 911 Office on the status of the state applications. Based on discussions with other states, it is possible that award notifications will go out to states sometime in June.

C. 2019-21 Biennial Budget Update and Discussion

- There was not much to update since the last meeting. The Interoperability Council Chair, Sheriff Joski, submitted a letter to the Joint Committee on Finance co-chairs to express the concerns of the Council. Other stakeholder letters have been submitted as well. DMA has continued to hold meetings and discussions with DOT to prepare for any potential transition.

D. Discussion on 9-1-1 Funding

- This discussion was tabled for a future meeting.

E. Other New Business

- Chair Frank asked for volunteers from the subcommittee to assist the WLIA NG9-1-1 Task Force as discussed under Old Business Item D. The following members were interested:
 - Bob Frank
 - Andy Faust
 - John Dejung
 - Dani Miller
- Jimenez will send contact information to Faust for meeting coordination.

6. There was no public comment.

7. The next meeting will be scheduled via Doodle Poll with dates for the week of July 8th at the Department of Military Affairs. This meeting will be specifically to discuss the Statewide 9-1-1 System Assessment report.

8. Meeting adjourned at 11:54AM.

Motion to adjourn by Faust. Seconded by Page. Unanimous approval.

Respectfully Submitted,
Jessica Jimenez
DMA/OEC