

WISCOM SUBCOMMITTEE

MAY 29, 2019

2:30PM

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET, MADISON, WI
ROOM 230

MEETING MINUTES

1. Meeting convened at 2:42 PM.
2. Quorum was not established. 5/15 members present. Present in person: David Gribble, Keith Kesler, Jennifer Lord, Jan Victorson, and Gary McClelland.
3. Minutes from the November 29, 2018 meeting will be reviewed at the next meeting due to lack of quorum.
4. Minutes from the April 17, 2019 meeting will be reviewed at the next meeting due to lack of quorum.
5. There was no public comment.
6. Old Business
 - A. WISCOM System Update-*Josh Ripp*
 - Completion in Juneau County
 - The Juneau County licensing coverage testing will begin soon. The templates for radio programming will be developed. A redundant microwave link for the Juneau County system is still under discussion.
 - Current Stargate Consoles- Dell computer towers are at end of life
 - The time schedule for a replacement tower is approximately 6-8 weeks. Stargate Console computer towers that have met end of life will be replaced with new computer towers that will run Windows 10 software, and the stargate software will remain the same when towers are sent in for repair. Current users with Stargate Consoles will not be required to update their computer software to Windows 10.
 - DNR New Construction Tower Site Update- *Jennifer Lord*
 - Pattison Site - This site will not be operational by the end of 2019 due to unexpected delays. Construction could possibly start in Spring of 2020.
 - Plover Site - This site should be operational in 2019. The site is erected but is having electrical issues and is being rewired. The ice bridge and grounding also need to be completed. After the rewiring is completed and electrical issues are resolved, the tower climb will be scheduled.
 - 700 MHz Frequencies- Westover reported that the state has satisfied the requirement to utilize the 96 pairs of 700 MHz Frequencies the state currently has licensed. DOC will begin construction of 4-700 MHz tower sites.
7. New Business
 - A. WISCOM User Agreement Discussion
 - The WISCOM user agreement discussion outline that was distributed to attendees was reviewed. Discussion began regarding the current user level definitions. There are

currently six user levels for the WISCOM System. It was discussed to eliminate four of the user levels and create two user levels:

- Interoperability Users: Radio communications in support of multi-agency response to an incident or radio communications in support of units operating outside of their home area or system. This is typically across county lines and when responding agencies do not have access to local common channels
 - Daily Users: Use WISCOM for all internal agency operations and dispatch. It was decided that the Daily Users should be defined in three sublevels.
 - No Affiliated System: User has not added any infrastructure in support of WISCOM.
 - WISCOM Enhancement System: An agency that has or wishes to purchase and construct additional coverage or capacity for WISCOM to meet the needs of the agency.
 - Affiliated System: An agency that has or wishes to affiliate their radio system with WISCOM through an ISSI or gateway connection.
 - WISCOM user expectations were addressed. User expectations would be developed for user responsibilities for maintenance and service for agency radios, misuse of the system by a user, communications planning, and proper training on radio equipment. Ideas from surrounding state radio system policies and user guides were introduced by Jarvis. A WISCOM user guide will also be developed and include these user expectations relating to the system, radios, and training.
8. Next Meeting Date was scheduled for July 24, 2019 at Department of Military Affairs.
9. Meeting ended at 3:53 PM.

Respectfully Submitted,

Heather Harris-Fatty
DMA/OEC