

## LAND MOBILE RADIO (LMR) SUBCOMMITTEE

MAY 29, 2019  
12:30 PM

DEPARTMENT OF MILITARY AFFAIRS  
2400 WRIGHT STREET, ROOM 230  
MADISON, WI 53704

### MEETING MINUTES

1. Meeting convened at 12:32 PM.
2. Quorum was established with 7/13 members attending. Present in person: Carl Guse, Jim Jarvis, Todd Lindert, and Jim Westover. Present via Teleconference: LT Frank Hanousek, Ken Korten Hof, and Russell Schreiner.
3. Review and approval of the April 17, 2019 Meeting Minutes.

*Motion to approve meeting minutes by Lindert. Seconded by Guse. Unanimous approval.*

4. Public Comment – There was no public comment.
5. Old Business
  - A. LMR Subcommittee Vacancies. Chair Westover asked if members knew of anyone that would be interested in filling the vacant Subcommittee seats. There was discussion regarding the Interoperability Council (IC) plan to update the bylaws for the Council and all Subcommittees. Molly Boss stated that the Subcommittee could make recommendations to the IC which would be taken into consideration when the IC starts updating the bylaws and charter.
    - State EMS Communications Coordinator. Until a determination is made by DHS regarding how they will fill the vacant position, it was decided to hold this seat open. Next step is to potentially reach out to the DHS Section Chief for a recommendation.
    - East Central Region (ECR) representative seat was originally created to have representation from the regional council., which is no longer meeting. It was suggested to potentially fill the seat with another person that could represent the region.
    - Department of Justice (DOJ) seat was created as the Office of Emergency Communications (OEC) was at DOJ prior to being moved to Department of Military Affairs (DMA). It was determined that DOJ probably no longer needs a seat on the Subcommittee.
    - Department of Military Affairs seat was recommended to be filled by Doug Lofreddo, Assistant State Communications and Warning Officer (WEM). Chair Westover will contact Lofreddo to see if he would be interested in the DMA seat on the Subcommittee.
    - Chair Westover asked the Subcommittee members to keep the vacant seats in mind, and if there is anyone interested in filling any of the vacant seats to let him know.
  - B. Federal LE and IR Interoperable Channel Usage MOU Status
    - Chair Westover reported that the MOU had been signed and executed. Licensing updates may be provided at future meetings.

C. COMU Standard Operating Guidelines (SOG) Version 3 Update

- Gene Oldenburg had sent out an email for final comments. Once those comments are received the Subcommittee will need to decide if they would like to review it once more or just have Oldenburg send it to DMA legal for review.

D. WIFOG Update

- Oldenburg sent out a project plan summary draft the week of May 20, 2019. Since the LMR/WISCOM Joint Subcommittee has decided to create a statewide plan, the WIFOG will be part of those discussions. Oldenburg stated there would need to be discussions to determine the purpose and target audience of the WIFOG document.

E. Update on Eliminating digital on VTACs

- Guse stated the question was whether to stop running digital on VTACs because that is contrary to Federal Communications Commission (FCC) guidance. Jarvis stated that it is not appropriate to utilize those frequencies in a digital mode under the Part 90 authorization based upon FCC guidance and rulings. If the channel is licensed as digital in Wisconsin it is no longer an FCC channel and it is licensed to be used in the digital mode. Through discussion it was discovered that the channel emissions were as a state held license, so the discussion need was to determine whether to leave the license and let them depreciate themselves if people stop using them or the group decides in the future to stop calling them VTAC 11, 12, 13 and 14. This will be placed on an agenda at a future meeting.

F. Encryption CKR/SLN plan, allocation of 6 federally assigned SLNs update

- Tabled for the next meeting.

6. New Business

A. Other New Business

- Follow up on the following:
  - WI K9 SAR application approval was tabled for the next meeting.
  - After discussion, Juneau County pilot for calling and I/O channel will be removed from future agendas.

7. Set Next Meeting Date – The next meeting date was discussed at the Joint WISCOM/LMR Meeting.

8. Meeting Adjournment

*Motion to adjourn by Lindert. Second by Guse. Unanimous approval.*

Meeting adjourned at 1:02 PM

Respectfully Submitted,

Melinda Landon  
DMA/OEC