

Land Mobile Radio (LMR) Subcommittee

WEDNESDAY JULY 24, 2019
12:30 PM

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET, MADISON, WI
ROOM A104/A105

MEETING MINUTES

1. Meeting convened at 12:30 PM
2. Quorum was established at 1:16 PM with 7/13 members attending. Present in person: Carl Guse. Present via teleconference: Frank Hanousek, Jim Jarvis, Ken Kortenhof, Todd Lindert, Russ Schreiner, and Jim Westover.
3. Review and approval of the May 29, 2019 Meeting Minutes

Motion to approve meeting minutes by Westover. Seconded by Lindert. Unanimous approval.

4. Public Comment – There was no public comment.
5. Old Business
 - A. Membership Updates
 1. Action on membership nomination recommendations
 - Doug Lofreddo – Dept of Military Affairs

Motion to recommend Doug Lofreddo as the DMA representative on the LMR Subcommittee by Westover. Seconded by Guse. Unanimous approval.

2. Possible Recommendations to IC for Subcommittee Member Changes
 - This item was tabled for the next meeting.
- B. Review and Possible approval of COMU WG Recommended Recognition Candidates
 1. COMT – Brian Jansen

Motion to approve Brian Jansen for COMT recognition made by Guse. Seconded by Westover. Unanimous approval.

- C. COMU Standard Operating Guidelines (SOG) Version 3 Update
 1. The SOG v3 update is still pending. The SOG was submitted to DMA Legal for review. There has been no update from Legal yet.
- D. WIFOG Update
 1. A best practices document that was developed by the National Council of Statewide Interoperability Coordinators (NCSWIC) for developing Field Operation Guides was sent out to members.

2. Gene Oldenburg discussed updating the 2015 version of the WIFOG and drafted a task list that was passed out to members to begin the extensive update process.
 3. The future update should consider what the purpose of the document is and who the intended audience will be.
 4. There is a potential for a technical assistance request to the U.S. DHS Emergency Communications Division (ECD). Jim Jarvis will follow up with Wisconsin's coordinator to confirm.
 5. There was discussion about combining the Annex K, WIFOG, and any other Wisconsin-specific interoperability plans into one document that can be sectioned off for printing or using in the field.
 6. It was discussed that the update should begin with the Communications Unit Workgroup (COMU WG) as subject matter experts to make recommendations to the LMR Subcommittee and IC on what the WIFOG should include.
- E. Update on Eliminating digital on VTACs
1. This item was referred to the next COMU WG meeting agenda for input and recommendations to the Subcommittee.
- F. Encryption CKR/SLN plan, allocation of 6 federally assigned SLNs update
1. There were no updates on this item.
- G. Other Old Business – None
6. New Business
- A. Other New Business
- 1) Follow up on the following:
 - WI K9 SAR application approval
 - (a) The application was previously declined as the group was not a public safety agency. Any updated information regarding the application should be sent to Jim Westover as the State Frequency Coordinator and this item will be removed from future agendas.
 2. There were a few items discussed for inclusion in the various guidance document updates:
 - Renaming NATSAR to VSAR16 to match the national guidelines
 - Remove low power recommendation on VLAW32
7. Set Next Meeting Date – This item was tabled for the Joint WISCOM/LMR Subcommittee meeting at 2:30PM.
8. Meeting adjourned at 1:20 PM

Motion to adjourn by Guse. Seconded by Lindert. Unanimous approval.