

9-1-1 SUBCOMMITTEE

NOVEMBER 13, 2019
9:00 AM

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET
MADISON, WI 53704
ROOM 230

MEETING MINUTES

1. Meeting convened at 9:05 AM
2. Quorum was established with 14/17 members present. Attended in-person: John Dejung, Andy Faust, Bob Frank, Kristina Page, and Erik Viel. Attended via teleconference: Dena Clark, John Cummings, Danielle Miller, Rodney Olson, Jean Pauk (joined at 9:25am), Mark Podoll, Marcie Rainbolt, Douglas Wenzlaff, and Kathleen Whitbeck.
3. Review and approval of September 17, 2019 Meeting Minutes

Motion to approve minutes by Page. Seconded by Faust. Unanimous approval.

4. Old Business
 - A. Membership Updates
 1. Frank stated that he will be visiting the capitol to check on the status of the vacancies on the 9-1-1 Subcommittee.
 2. Frank also reiterated that any existing members' terms that may have expired are automatically extended until further direction is received from the Governor's Office. Any members seeking reappointment should contact the Gubernatorial Appointments Director Flora Csontos.
 - B. ESInet RFP Status – *Jessica Jimenez*
 1. An RFP for a statewide ESInet and NextGen Core Services was released on October 29, 2019. Responses are due by March 10, 2020.
 2. There are two rounds of question and answer sessions.
 - First round will be due on November 19, 2019.
 3. Any questions about the RFP should be directed to Andrea Welch, Procurement Manager.
 - C. Federal 9-1-1 Grant Program Update – *Jessica Jimenez*
 1. Introduction of Laurie Borgers, Grant Specialist for the Office of Emergency Communications who will be providing administrative support for the federal 9-1-1 grant program.
 2. Jimenez summarized additional grant information.
 - The grant announcement will go out before the end of the year.
 - Grant awards will be issued in early 2020.

- Additional grant information may be found in the OEC Grant Guidance document, which was released in October.
 - Frank encouraged subcommittee members to share the OEC Grant Guidance document with PSAPs.
 - Frank also mentioned that GIS mapping software is just one of the allowable expenses.
 - Dejung initiated a conversation about second-round grant awards and distribution of information related to potential second-round grant awards.
 - Molly Boss summarized some recent changes made by the 9-1-1 Grant Eligibility Committee and the effects of those changes.
 - Jimenez clarified that the 9-1-1 Grant is a reimbursement grant, so eligible PSAPs should secure funding for all intended projects. 60% of project costs would be eligible for reimbursement if awarded a grant.

D. WLIA NG9-1-1 GIS Task Force Update – *Andy Faust*

1. The WLIA has established statewide standards for address points and street centerlines that includes a crosswalk comparison to the NENA NG9-1-1 GIS standards.
2. The Task Force has recommended edits to a GIS Gap Analysis scope of work and has provided that information to Jimenez.
3. The Task Force is requesting that the 911 Subcommittee make a recommendation to the Department of Administration (DOA), to include additional geographic elements as part of their annual data collection.
 - Jimenez commented that she would give the list of requested additional geographic elements to DOA to see if they would be willing to include those elements.

E. 2017 NG9-1-1 Strategic Plan Update – *Jessica Jimenez*

1. Jimenez updated the group on the current list of subcommittee members who have volunteered to help update the plan.
2. Jimenez identified representation gaps on the team and has added some additional representatives from PSAPs, the Wisconsin State Telecommunications Association, and hopefully from the Public Service Commission, and Department of Justice.
3. 911 Authority will assist the group to update most, if not all, of the strategic plan.
4. The goal is to have a draft ready to present to the subcommittee in early 2020.
5. The first meeting will be in late November or early December.

F. T-CPR Update – *Laurie Borgers*

1. The grant application window is currently open and will close on November 27, 2019.
2. Evaluations and awards will occur in December.
3. There is \$70,000 in grant money available. Grant awards are limited to \$5,000 per application.
4. The grant is focused on training and education for T-CPR, with potential to cover small equipment expenses.

5. New Business

A. 2019 Assembly Bill 471/Senate Bill 465 Update – *Molly Boss*

1. Assembly Bill 471 was passed in September and will be going to the Governor for signature.

- Rainbolt commented that all should consider writing an email or a letter to the Governor's office to encourage signing the bill into law.
- 2. The bill requires DMA to work with the 911 Subcommittee to promulgate rules for a state grant program for local PSAPs, to assist in the implementation of NG911.
- 3. There is no funding allocated to the grant program at this time.
- 4. The amount of funding requested will depend on what the 911 Subcommittee proposes as eligible expenses for this grant program.

Motion for the subcommittee to direct the 911 Subcommittee Chair to draft a letter in support of the governor signing Assembly Bill 471 by Dejung. Seconded by Page. Unanimous approval (Viel abstained).

B. Consolidated Subcommittee Bylaws Approved by the Interoperability Council

1. Frank summarized the bylaws and why they were updated.
2. Boss shared information about a second phase of updates in 2020.

6. Public Comment

- A. Derek DiPietro from Motorola commented that he would also contact the Governor's office in support of signing Assembly Bill 471.

7. 2020 Meeting Schedule: The Subcommittees agreed to meeting on the morning of the 3rd Thursday of every other month, starting in February.

8. Meeting adjourned at 9:49 AM.

Motion to adjourn by Page. Seconded by Faust. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC