

## WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, SEPTEMBER 24, 2020  
12:30PM

### WEB & TELECONFERENCE ONLY

#### MEETING MINUTES

1. Chair Matt Joski called the meeting to order at 12:30pm.
2. Quorum was established with 8/12 members present. Present via teleconference: Anthony Burrell, Chris DeRemer, Jamie Formea, Steve Hansen (late), Matt Joski, Kyle Mirehouse, Michael Warnke, and Michael Woodzicka.

Members absent: Kirk Gunderson, Sean Marschke, Darrell Williams, and Trina Zanow.

3. Review and Approval of July 23, 2020 Meeting Minutes

*Motion to approve the July 23, 2020 Meeting Minutes by Formea. Seconded by Burrell. Unanimous approval.*

4. IC and Subcommittee Membership Updates

A. Joski welcomed the new IC Members.

B. Review and Possible Action on Vacancies

- 1) No action was taken to recruit for the current subcommittee vacancies. Recruitment efforts will resume once the updates to the Subcommittee Bylaws have been completed.

5. Public Comment – There was no public comment.

6. Old Business

A. 911 Subcommittee Chair Report – *Bob Frank*

- 1) Currently working on the administrative rules for Act 26 grant funding.
- 2) The GIS project is moving forward, WLIA has been a huge asset to this project.
- 3) Will likely be holding a special meeting in November to review the NG9-1-1 GIS standards guide document from Geo-Comm.
- 4) The Association of Police Chiefs' seat is currently open, but a candidate has been submitted to the Governor's Office.

B. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee Chair Report – *Gerry Klein*

- 1) Finalized the Outreach and Education Plan.
- 2) Paul Hughes has been working on the Subcommittee Bylaws updates.
- 3) Considering changing the name of the Subcommittee to better suit current focus.
- 4) Planning on a FirstNet buildout update at the November meeting.

C. WISCOM Subcommittee Chair Report – *Keith Kesler*

- 1) Summary from the September 23, 2020 WISCOM Subcommittee Meeting
  - a. Currently only two vacancies on the Subcommittee.
  - b. Reviewed the WISCOM Administrative Manual.
  - c. Discussed the process to add radios and new users to WISCOM.
  - d. Discussed air and ground medical interop talkgroups. Planning to invite DHS representation to the next WISCOM Subcommittee meeting to discuss.
  - e. Encouraged members to collect stakeholder information and receive recommendations for system operation.
  - f. Had preliminary conversations about consolidation of the various agency communications plans.
  - g. Discussed changes to how the LMR and WISCOM Subcommittees will meet if there is a topic that is relevant for both Subcommittees.

D. Land Mobile Radio Subcommittee Chair Report – *Jim Westover*

- 1) Summary from the September 23, 2020 LMR Subcommittee Meeting
  - a. A motion was passed to designate primary and secondary Air Ground Medical LZ Coordination Channels. They will be implemented no sooner than September 23, 2021 and no later than September 23, 2025.
  - b. Discussion of federal interoperability channels and other interoperability channels throughout the state.
  - c. Discussion of the WECS Goals Assigned to the LMR Subcommittee, specifically the stakeholder outreach.
- 2) Westover shared that issues with proper interop radio programming were discovered during the Kenosha civil unrest. Recommends outreach and proper training to get these issues resolved.

E. WISCOM Update

- 1) DOT Report – *Anthony Burrell*
  - a. Infrastructure
    - Construction is under way for the replacement of the existing Elmwood Tower with a new 220-foot self-support tower. The foundation was poured in early September and the steel is expected to arrive in the near future.
  - b. Processes
    - Tower inspections and inventories have been completed at WisDOT sites.
    - Ongoing coordination with OEC and Edge Consulting by WisDOT staff by providing details and feedback to Edge’s preliminary civil site review for each of the WisDOT sites.
  - c. Anything else operational
    - Significant Bureau of Field Operations and Bureau of Network Engineering Data Infrastructure field operations/support in Kenosha
    - The Winch on the SOW, which is used to deploy the tower mast, quit working a few weeks ago. The winch was recently replaced, and the SOW was successfully deployed for the Tomahawk Fall Ride this past weekend.
- 2) DMA Report – *Heather Harris-Fatty*
  - a. Review of WISCOM system data related to number of push-to-talks, talkgroups, and users.
  - b. New WISCOM Users
    - Arlington Emergency Medical Services in Columbia County

- Doylestown Fire Department in Columbia County
- Waterloo Fire Department in Jefferson County
- St. Germain Fire Department in Vilas County
- Three Lakes Police Department in Oneida County
- Rock and Green County Radio Fleets

F. NG911 Program Update – *Jessica Jimenez*

- 1) The ESInet RFP is still in the evaluation phase.
- 2) Federal 911 Grant Program
  - a. Round One grants have been awarded and are active and ongoing projects.
  - b. Round Two grant announcement was released August 28, applications are due November 30.
- 3) 2019 WI Act 26
  - a. Began rules discussion with 911 Subcommittee in August, the rules discussions will continue at the October meeting.
  - b. The Scope Statement has been approved by the Governor.
- 4) GIS Gap Analysis with Geo-Comm.
  - a. Data collection requests have been released to most agencies, and a majority of them have responded.
    - Each agency that participates will receive a summary report of their GIS gaps from Geo-Comm and will have a call with Geo-Comm to discuss how to address the gaps.
  - b. Continuing to work with WLIA NG911 Task Force on a standards guide. There will be a special 911 Subcommittee meeting in November to review the guide and determine next steps.
  - c. Planning on holding virtual educational sessions in February or March 2021 to walk through the standards guide with the GIS stakeholders.
  - d. Geo-Comm will produce a final report in May or June of 2021.
- 5) DMA requested ongoing funding for NG911 related activities as part of DMA's budget request for the upcoming biennium. Details of the budget request can be found on DMA's website.

G. Public Safety Broadband Program Update – *Margaret Zieke*

- 1) OEC will begin meeting with Verizon on a quarterly basis.
  - a. The objective of these meetings is network and public-safety-specific updates.
  - b. The same opportunity has been offered to U.S. Cellular.
- 2) A FirstNet North Regional Law Enforcement Webinar is scheduled for October 1, 2020 at 1:00pm.
- 3) There was a FirstNet Network Status Webinar on September 17, 2020. The webinar was recorded, and a link to the recording will be distributed.

H. WISCOM RFP – *Erik Viel*

- 1) The WISCOM RFI was released on May 12<sup>th</sup> and six vendors responded. Those six vendors will be presenting to the Executive Steering Committee (ESC) next week.
- 2) Federal Engineering has been hired as the consultant for the RFP project. They will assist throughout the lifecycle of the RFP.

I. WI OEC/SWIC Update – *Erik Viel*

- 1) The Cybersecurity and Infrastructure Security Agency (CISA) approved the OEC's request for a TA to conduct an After Action Report (AAR) on the communication unit's role in responding to/reporting to the civil unrest in Kenosha.
- 2) Currently exploring opportunities to create a formal communications unit; possibly in collaboration with the Incident Management Overhead Team that WEM is forming.
- 3) DMA's budget request for the upcoming biennium included funds for WISCOM tower infrastructure repairs as well as for the replacement solution for the WISCOM system.

J. Subcommittee Bylaws Update

- 1) Formea provided background on the project and an update on progress.
- 2) Paul Hughes provided background on the NPSBN Subcommittee name and the reason for changing it.
  - a. General discussion on the possible future name and scope of responsibilities of the NPSBN Subcommittee.
  - b. Consensus was to take this topic back to the Subcommittee for a final proposed name and then come back to the IC for review and approval.

K. Upcoming Conferences and Events

- 1) Meredith Hauge reminded Council Members to send conference and event updates to her.
- 2) Joski shared that the BSSA event will be held in Manitowoc on December 8, 9, and 10.

7. New Business

A. Discussion on Establishing IC Bylaws and/or Updating the IC Charter

- 1) Hauge briefed Council Members on the current status of the IC Charter.
  - a. OEC will seek legal direction as to whether both a charter and bylaws document are needed going forward.
- 2) Joski and Mirehouse volunteered to be a part of a workgroup to update the documents. Members were asked to contact the OEC if they're willing to assist with the project.
- 3) A timeline for the project will be established at a later time.

B. Review and Possible Approval of the NPSBN Education & Outreach Plan

*Motion to approve the NPSBN Education and Outreach Plan by Burrell. Seconded by Formea. Unanimous approval.*

8. The next meeting will be held on November 19, 2020 via Skype.

9. Meeting adjourned at 1:50 PM.

*Motion to adjourn by Formea. Seconded by Hansen. Unanimous approval.*

Respectfully submitted,  
Meredith Hauge  
DMA/OEC