

Statewide System Management Group
10/1/2008 Meeting (tape recorded)

Attended in person –Guse, Tveit, Schomisch, Lord-Kouraichi, Joski, Sweeney, Hansen Pickering, McVicar, Spenner

Attended via conference call – Mahoney, Carlson, Barthuly, Collins, Handlin

Meeting called to order – Randy Pickering - Round Table on attendee present (person/via conference call)

Approval of minutes – Any corrections Motion to approve by Sherriff Joski. . 2nd by Chief Hansen.
Discussion. Motion carries by unanimous voice vote.

PSIC IJ

Open Discussion – As a group, is there a discussion for a Plan B if something does not work out with the current plan. Do we know what the range of options are, from an alternate perspective.

Dave Spenner – The things that would be possible, depends upon what sort of work needs to be redone. Grant guidance came out built off of legation. None of that would be changeable. The grant scope is very specific. Improve some spectrum effectiveness. It has to address statewide implementations. Deal with natural disaster, capacity building, or improvement in urban areas. To address gaps that have been identified in the Statewide Interoperability Plan. SSMG was charged to create a solution for the long term goal of the statewide trunking system. My view (not the agencies), studies came back undoable, do we try to create statewide trunking by other means. If it comes back if trucking is not able to be done in WI, it would then fall on the SIC to see if the PSIC funds could be used to support another short term goal.

Suggestion - Have some person look at what the other gaps are in the SCIP, to be able to go back to the SIC and suggest what other possibilities are available if trucking is not option to redeploy the funding. There would need to be a lot of justifications on why the trucking would not work.

There are 7 short term goes in the SCIP plan that are not related to WISCOM.

1. Conventional Mark Repeater Coverage
2. Expand Assess to Mutual Aid Channels
3. Patching of independent system
4. User procedures and standards
5. Maintain equipment functional specifications
6. Create strategic technology reserve
7. Integrate Interop Planning

Is there a subgroup that would like to look at that s and report back with at the October 23rd meeting?

Chief Hansen stated he would be willing to work with Dave Spenner on that.

John- Taken some time to look at the guidance that state received. The guidance given does allow the some projects that would fit in the ability for the state to spend this money.

For the PSIC funds there is an A) criteria and B) criteria. The grants funds can be used for theses purposes providing that B) that it is in the SCIP plan and identified as a gap, and endorsed within the planning process to become eligible for funding.

What we have learned through the interpretation process, we can begin to propose projects that start in a portion of the state providing there is a logical progression to expand that under the concepts of that it addresses natural disasters or urban issues.

Maybe what John and Steve need to look in the SCIP plan are for things that could be done as the SCIP is written, and what things would the SCIP need to be rewritten for.

Jennifer Loud Kouraichi – This group does not have any authority or jurisdiction to do or carry out any other goal than L1. Correct.

We are also entrusted with the understanding of knowing what it will take to implement L1. We would be the appropriate group to go back to the SIC and say if statewide trucking is not possible. Raise the issues, document it, and explain to the SIC why. The final decision would rest with the SIC.

Question: Has the SIC seen our work on the By Laws?

David Spenner- Comfortable to say that they were briefed. They did move and adopt the SCIP plan, as written, as the current WI Interoperability Strategy, as is.

John Sweeney- I am hopeful that the SIC has endorsed the duties that we feel are important. And if I look back at the general terms of why I am here it is to have a Plan B. I would specifically ask that they review and approve the work that we have done.

Chief Pickering- As co-chair, will comment to the group to appear before the SIC and give them an overview and where we are going with the process.

Chief Collins- Maybe we need to request a meeting, present where we are, what our thoughts are, and get approve from them if we are going to create an alternative back up plan. I really do not believe that is what we were tasked with. We were tasked with trying to prepare to get this forward and how it would work.

Chief Pickering-We will move forward with a request to the SIC to present on our By Laws and mission statement. Part of our briefing will be a discussion about the fact that we would like to look at our alternatives. Before we have any formal route around this topic, it would need it to be presented to the SIC who would have authority to act on it.

Sheriff Mahoney- As a member of the SIC, the discussion was to have the SSMG on track with the SIC and to move this further and have one voice.

SSMG action on recommendation of Engineering RFP and Technical Subcommittee Report

No answer back from DOA on procurement.

Carl Guse – Technical Subcommittee Report

Update from last meeting. Discussion with partnering up with federal government. Phone call with Chris Lewis, whose preference to go forward would be to do a briefing to a group in WI. Should that be the SSMG or SIC I will look for feedback. The SSMG would be the best place to do that, but they will be looking for a signature on the MOU. (it may need to be higher authority than SSMG Chair). Idea of generic MOU template. Not very detailed or specific.

Jennifer Loud Kouraichi- In favor of having the meeting with the SIC and SSMG. Also propose to make the meeting available by pod cast online.

Chief Pickering- When would we like for this meeting to occur? Oct 23, Late November?

Carl Guse- Unsure if October 23 would be feasible. The sooner the better. I will anticipate a meeting subsequent to Oct 23rd; I will extend an invitation to Mr Lewis and the SIC.

Carl Guse -Next item I would like to speak about is the Frequency Planning Consultant. The recommendation to contact with Federal Engineering was approved. The MOU process was completed earlier this week. DOT received the go ahead from OJA. DOT has sent it out to Federal Engineering and is expected back early next week. Meeting scheduled Wed Oct 8th at 10am at DOT in Madison.

Next Item is the Engineering Consultant RPF- was handled by DOA purchasing process. Evaluation committee received 11 proposals. There were many good submittals. We trimmed the number from 11 to 7 proposals. Purchasing somehow decided that here should be 8. We clarified what the deadline for spending the PSIC funding was, and asked if they were able to do the Phase 1 report by December 12th. We also requested more information on there plan of work. We received responses from 7of the 8 with there best and final offer. The best score then was the selected vendor. Waiting since then.

Dave Spenner- Per Alison Poe (OJA) -The email has gone out; issue the intent to award letter later today. Requested that the announcement not be discussed until 3pm this afternoon. There is a 10 appeal window, so DOA has requested that the SSMG not attack on it until after October 15.

Other Business

Project Manager for Engineering RFP

The consultant will expect to have a POC with some level of project management experience. Proposed the question so the we have a answer when it is presented.

Open Discussion:

Someone with the authority (chair or vice chair) so that if a issues arises that person would have the authority to call for a committee meeting. **Karen Carlson-** I think we may need to give this more thought. Most projects need a PM and someone who is monitoring what they are doing. **Carl Guse-** There would be a large time commitment and we need to look at that. A person who comes to mind is Dave Spenner. What is the authority of the SSMG to have a part time person to do this function? **Dave Spenner-** It could be an option under PSIC funds, since it is in a scope of the project.

WISCOM Budget preview

Dave Spenner- I briefed the sustainability committee a document as a draft, that OJA can insert into a budget request to be included in the governor's budget.

Jennifer Loud Kouraichi-It will be discussed at out next meeting and will look at it as an opportunity of sustainability.

Next meeting is October 23rd. Tentative meeting date after that for Monday, November 3rd 10 am in Plover.

Motion to adjourn - Jennifer Loud Kouraichi
2nd - Keith Tviet

Motion carried. Meeting adjourned.