WISCOM State System Management Group
Sustainability Subcommittee Minutes (tape recorded)
October 1, 2008

Jennifer Lord-Kouraichi- Meeting called to order at 9:08am. Quorum present
Any addition to the agenda? **Dave Spenner** added: Budget Information
Jennifer Lord-Kouraichi – Any corrections for the previous meetings minutes? Keith Tveit
moved for the approval of the Aug 26, 2009 minutes. Rich McVicar second. No discussion.
Motion passes by the unanimous voice vote.

Jennifer Lord-Kouraichi – Website Outreach (Minnesota and North Dakota examples)
One of the first steps is to develop a website for the SSMG regarding this project.

Discussion: How does this link to sustainability? It gets the information out there and in order to
make a knowledgeable discuss on this project people need all the facts. Also a link for potential
funders/law makers.
- Wiscom.gov – available
- Wiscom.com – unavailable
- Wiscom.org- - unavailable

OJA has some authority to create webpage's that are nested under the WI gov webpage.
Funding could come out of another then PISC funding.
- Motion to recommend to the SSMG to establish a website with the purposes to inform
  stakeholder of overall project, and to make information available in to all stakeholders
  regards to sustainability. OJA will purchase and maintain the appropriate domain name.
- 2nd. Discussion – should that be a function of OJA or the SSMG? Encourage all our
  partners to establish a link to the SMMG website.
- Stinking OJA will maintain the appropriate domain name. And adding to encourage
  partners of the SSMG to establish links to the SSMG websites.
- 2nd on amendment.
- The SSMG Sustainability Subcommittee recommends that they establish a website with
  the purposes to inform stakeholder of overall project, and to make information available in
  to all stakeholders regards to sustainability. We encourage all stakeholders of the SSMG
  to establish links on there respective website.

All in favor of amendment. No discussion. Motion passes by the unanimous voice vote.
Motion on the whole. No discussion. All in favor of the motion. Motion passes by the unanimous
voice vote.
- Website design (LOGO) and content will be added as an agenda item for the next meeting

Survey Tool - John Sweeney
I think what we need to do as the SSMG is get inform back, so we have a long term plan on how
we are to fund this. We need more information assembled. So when you attend a meeting you
have more answers being asked.
Discussion: Sounds like there are a lot of VHS users. Can local radio equip work on this
trunking? It looks like this is trying to collect is if the trunking were up and running today would
the current radio systems work. There needs to be upgrades to radios to be part of the trunking.

Sounds like there is 3 kinds of equipment out there: can be VHF 25 capable, equipment that is VHF 25 capable, and equipment that can not be capable (old analog VHF radio, P25 800 radio) The survey tool might be getting at what category the radios in WI are in. Everyone would need subscriber programming.

Dave Spenner- Interoperability is a high propriety in the state of Wisconsin. Round 4 radios just completed. Round 5 will be coming soon. There are opportunities out there.
Does OJA or DOT have any of the information that is in the survey?
Most recent survey was done by WEM in 2003 (voluntary survey) 65 of the counties responded.

Carl Guse- ISSI question may be hard for most agencies to answer. Better question might be to ask if they are doing P25 standard, which should imply if they are on a certain network. Answers to what type of system are the counties utilizing, are known and fairly well documented. We have a map that captures that pretty well.
Would that map be available for our next meeting? Yes

Jennifer Lord-Kouraichi- That does bring up a valid point that we should look at the 2003 data, look at the questions presented and look at the response.
Keith Tveit- Concern that HS funding will continue to decrease. Continue to leverage GPR dollars.

Jennifer Lord-Kouraichi -Recommend that this survey be conducted online by EM Directors.
Carl Guse – remind the group that we are very close on having a contractor who will be responsible for a good amount of this work.
- Phase 1 by December 12th if the state date was today.
- Should expect to have some answers by Jan or Feb of 2009.

Jennifer Lord-Kouraichi Carl can you email that data (map) out to the group here? And come to our next meeting and give us some suggestions on questions you would like to see.

Homework – Here from Rich and Keith to discussion training and maintenance needs for WISCOM. Paul and Jen will continue to work on outreach and the website.
Dave Spenner- Budget background info that explains the 2 year budget proposal.

Year 1
1 hiring 1 FTE position
Funding to build out the WISCOM at $300,000 ($50,000 per 6 regions)

Year 2
Training coordinator $100,000
Engineering tech to maintain the system (3) 300,000
Operation costs (70 sites) 14,000
Structural maintenance 70,000
Ongoing software upgrades- 40,000
Funding to build out the WISCOM at $300,000 ($50,000 per 6 regions)

Next meeting: Tentatively October 23rd at 10am at Chula Vista

Motion to adjourn. 2nd Motion adjourned at 10:11 a.m.