STATE OF WISCONSIN INTEROPERABILITY COUNCIL
AND
STATEWIDE SYSTEM MANAGEMENT GROUP
TUESDAY, JULY 21, 2009
DEPARTMENT OF CORRECTIONS TRAINING ROOM
3099 EAST WASHINGTON AVENUE
MADISON, WI

JOINT MEETING MINUTES

INTEROPERABILITY COUNCIL CALL TO ORDER: 10:10

REVIEW AND APPROVAL OF PAST MEETING MINUTES
- MOTION
  ◦ Motion made by Tom Czaja to approve April 9, 2009 meeting minutes
  ◦ Motion seconded by Sue Riseling
  ◦ Motion carries

INTRODUCTIONS - DAVID STEINGRABER
- FOCUS AND OUTREACH
  ◦ Important to keep a regional and national focus when it comes to interoperability
  ◦ Outreach and marketing are an important part of getting stakeholders to understand the Interoperability Council's standards-based approach
  ◦ We need to get locals thinking interoperability when upgrading local systems / radios
  ◦ We will never have the federal funding to foot all bills; we need to provide clear standards and be in the position to assist counties and communications regions in their steps to build interoperability
  ◦ The strength that comes from an inclusive process (including all disciplines) is significant
  ◦ The states that have the greatest success are the states that take everyone into consideration

OTHER COMMENTS
- LEAGUE OF MUNICIPALITIES
  ◦ Suggestion by Larry Nelson to bring outreach messages / marketing tools to the League of Municipalities and / or similar groups

OFFICE OF JUSTICE ASSISTANCE (OJA) INTEROPERABILITY UPDATE - DAVID SPENNER
- PUBLIC SAFETY ANSWERING POINT STANDARDS (PSAPS) WORKING GROUP
  ◦ Group brainstormed group roles during first meeting
  ◦ Dispatch center and operator credentialing is the main focus
  ◦ PSAPS survey was sent out to every dispatch center
- MABAS / MARC REPEATER GRANT OPPORTUNITY
  ◦ 42 applicants for either IFERN I / IFERN II base radios or automated MARC repeater identification circuitry
  ◦ 17 were IFERN, 25 were MARC repeater ID
  ◦ All eligible applicants received funding
- IN-BUILDING CODES
  ◦ Following up on communication sent to the Department of Commerce regarding this
- FEMA REGION V RECWG
  ◦ Federal legislation dictates that planning groups must be created

- ◦ FEMA is looking for locals, cross-discipline stakeholders, and statewide representatives
- ◦ The goal is to discuss planning in post-disaster situations / rebuilding
- ◦ Two FEMA / OEC staff will be present per region
- ◦ Brian Satula and Connie Caterall included in this working group
- OJA FORMAT TO CODIFY INTEROPERABILITY POLICIES
  - ◦ Proposed draft on policies to be sent out
  - ◦ Please forward any feedback to David Spenner
- COML LEADERSHIP COURSE
  - ◦ Envisioned for the third week of October in the Appleton / Oshkosh area
  - ◦ Issues of credentialing / selecting people
- TACTICAL INTEROPERABLE COMMUNICATIONS PLAN (TICP) WORKSHOP PILOT
  - ◦ TIC plan is more tactical / operational than strategic
  - ◦ A minimum of two county pilot workshops will be held this fall
  - ◦ There is some work that the counties will have to do for this
- PSIC Grant
  - ◦ Environmental impact study a special condition of funding
- Mutual Aid Frequency Coordinating Group (MAFCG)
  - ◦ Appointment letters for this working group to be mailed

URBAN AREA SECURITY INITIATIVE (UASI) INTEROPERABILITY UPDATE -
KURT DREZEK
- UASI INTEROPERABILITY BACKGROUND
  - ◦ The spending plan from 2004 to 2008 has been determined using a risk-based formula, by an Executive board comprised of five county Emergency Managers, the Mayor of Milwaukee, and the Milwaukee Health, Police, and Fire departments
  - ◦ A mandate to spend 50% of funds on communications still exists
  - ◦ Fire departments are arguably the closest to interoperability
  - ◦ UASI's goals are aligned with the SCIP, in that all public safety agencies have access to mutual aid channels and that we reach the highest level of interoperable communications possible; we have made strides and are getting better at it by using CASM to identify our gaps
  - ◦ UASI is looking to link the 800 MHz system up to the state system
- RECENT ACTIVITIES
  - ◦ UASI monies funded the City of Milwaukee Digital Radio System, which is operational in five of eight districts
    - · The system is being worked on for the Health and Fire departments
  - ◦ Waukesha county received an ACU-1000 (one of six ACU-1000s to be purchased recently)
  - ◦ One big project is the linking of MACOM with Milwaukee county's analog voice system
    - · Squad-to-squad talkgroup created
  - ◦ Training and exercising are the big missing pieces right now; COML training is hoped to be a big part of UASI's future
    - · Operational practices will be the big challenge across the state; you may see significant federal emphasis on this

REPORT ON THE WISCOM PROJECT - MATT JOSKI
- DEFERENCE
  - ◦ Report deferred to SSMG for further review

REPORT ON THE MUTUAL AID FREQUENCY COORDINATING GROUP (MAFCG) -
TOM CZAJA
- APPOINTMENTS

- ◦ Seven of seventeen positions appointed
- ◦ Once members are assigned, an organization meeting will be held

SCIP PROGRESS REPORT REVIEW
- OVERVIEW
  - ◦ The document is a progress report, not a re-write of the SCIP
  - ◦ In the process of finalizing frequency agreements
    - · There is no activity occurring at the state agency level regarding this (the understanding is that the applicable agencies have created agreements with Sprint and Nextel)
  - ◦ New section requires the identification of successes and challenges
- COMMENTS / QUESTIONS
  - ◦ Wisconsin is not far behind other states
    - · It may even have been advantageous to not have been in the front, as we gain access to new technology and best practices
    - · The right choice was made, despite a late start and some tough decisions
- PROPOSED ACTION
  - ◦ "The Interoperability Council moves to recommend submission of the Statewide Communications Interoperability Plan Progress Report."
- MOTION
  - ◦ Motion made by Sue Riseling with the stipulation that comments will be accepted until close of business on Friday
  - ◦ Motion seconded by Tom Czaja
  - ◦ Motion carries

UPDATE ON THE AMERICAN RECOVERY AND REINVESTMENT ACT FUND ALLOCATION TO COMMUNICATIONS INTEROPERABILITY
- OVERVIEW
  - ◦ $1,000,000 total funding
- PROPOSED ACTION
  - ◦ "The Interoperability Council moves to recommend OJA create grant opportunities for the following:
    - · A demonstration project for a local community to migrate to using WISCOM for its daily Voice Communications Needs
    - · Interface connections between local systems and WISCOM"
- MOTION
  - ◦ Motion made by Tom Czaja to pursue grant opportunities under both category A and B
  - ◦ Motion seconded by Sue Riseling for discussion
  - ◦ Discussion
    - · Clarification made that motion is only defining categories
    - · Clarification made that motion does not address timelines
  - ◦ Motion carries

HARMONIZING INTEROPERABLE COMMUNICATION OUTREACH ACTIVITIES - MARCIA KASIETA
- OVERVIEW
  - ◦ OJA has a suite of resources offered to help communities with interoperable communications through planning, training, technical assistance, etc
  - ◦ How WISCOM is integrated into that outreach and foster coordination with the IC and its sub-committees (Statewide System Management Group/SSMG, Statewide SCIP Implementation Group/SSIG (leaders of Regional Councils), Mutual Aid Frequency Coordinating Group/MAFCG) discussed

- ◦ The web page and other IC designs have been updated to create an IC brand
  - · Main page is automatically refreshed from subordinate page content
  - · Optimized to improve search engine hits
  - · Tri-fold brochure that carries the IC branding used on web page

NEXT MEETING DATE DISCUSSION
- POLL
  - ◦ Tentative date set for the second week of October
    - · Exact date will be determined via Doodle poll

OTHER NEWS / COMMENTS
- OJA WELCOMES NEW STAFF MEMBER
  - ◦ Jennifer Lord-Kouraichi joined OJA's Interoperability Team on July 20th as Communications Interoperability Planning Analyst

ADJOURNMENT - 12:22 PM