

STATEWIDE SYSTEM MANAGEMENT GROUP
SUSTAINABILITY WORKGROUP
OFFICE OF JUSTICE ASSISTANCE
CONFERENCE ROOM D
1 S. PINCKNEY STREET, SUITE 615
MADISON, WI 53703
JULY 20, 2010
1:30PM

MEETING MINUTES

CALL TO ORDER – 1:30PM

ATTENDANCE

- MEMBERS
 - In Person
 - Rich McVicar, Chair
 - Paul Wittkamp, Secretary
 - Jeff Ohnstad
 - Doug Meier
 - GUESTS
 - Kathleen Lordo, DOT WISCOM
 - Mary Sacouza, WI State Journal
- Via Teleconference
 - KIMBALL & ASSOCIATES STAFF
 - Kevin McGeary
 - Chris Kelly
 - Jim Bitting
 - OJA STAFF
 - Dave Spenner
 - Jennifer Lord
 - Sabrina Fordyce

ROLL CALL AND INTRODUCTION OF MEMBERS

MEETING MINUTES FROM JULY 1, 2010 MEETING

- Paul Wittkamp motions to approve July 1, 2010 meeting notes
- Keith Tveit seconded motion
- Motion carries

DISCUSSION AND POSSIBLE ACTION

- “Planning and Possible Action to Commence the Kimball & Associates Revised Scope of work for
 - Comments directed to Kimball – Kimball responds to inputs from EFJ
 - Other aspects are to get information from other people
 - Refinement of Scope of Work continues
 - Objective is to finish revisions to unleash SOW
 - Kimball & Associates confirm to capture goal
 - Kimball’s role will be to assemble a total picture of all ongoing costs
 - Collect information from other agencies to determine costs
 - Individual agencies would have to come up with internal costs
 - Suggestion on creating a template for agencies to figure costs
 - Suggestion to look at other state models that are similar to Wisconsin
 - Kimball would need clarification on how many systems to look at
 - Kimball will do a monthly update via webinar during committee meetings
 - Kathleen Lordo will allow/arrange for an agenda item for a weekly update from Kimball on their progress.

PARKING LOT ISSUES ARE DISMISSED

PUBLIC COMMENT

- Jeff Ohnstad introduction of new program assistant Judy Foss

NEXT MEETING SET FOR AUGUST 16, 2010 - 2:00PM AT OJA

- Kimball & Associates comment for next meeting date
 - Spreadsheet
 - Areas to research

MEETING ADJOURNED AT 3:55PM

Motion made by Doug Meier to adjourn

Motion seconded by Paul Wittkamp

Motion carries