

**STATEWIDE SYSTEM MANAGEMENT GROUP
TECHNICAL WORKGROUP**

402 INDUSTRIAL STREET
COLUMBUS, WI 53925
JULY 13, 2012
10:00AM

MEETING MINUTES

ATTENDANCE

MEMBERS

- Carl Guse
- Randy Pickering
- Gary McClelland
- Jennifer Lord
- John Schrader

GUESTS

- Jeff Ohnstad (WSP BPSC)
- Paul Wittkamp (DHS)
- Kevin Wernet (DHS)
- Gene Oldenburg (SE RIC)

TELECONFERENCE

- Alan Wisler (excused due to technical issues with phone line)

OJA STAFF

- Dave Spenner
- Jim Westover
- Tony Peterson

Quorum Established

MEETING CALLED TO ORDER AT 10:33AM

INTRODUCTIONS

APPROVAL OF SEPTEMBER 27, 2011 MEETING MINUTES

MOTION

Motion made by Jennifer Lord to approve the February 10, 2012 meeting minutes

Motion seconded by John Schrader

Motion carried

SERVICE SPECIFIC TALKGROUPS

Discussion about 5 service-specific talk-groups as listed

MOTION

Motion made by Jennifer Lord to approve

Motion seconded by John Schrader

- Discussion about 5 service-specific talk-groups as listed
 - Friendly amendment to 2.2.1 to include “that are part of a recognized MABAS Wisconsin division” after “All public safety entities (xxx)”.
 - Friendly change to 1.5 “SWAT” talk-group to “EPS1” talk-group.

Motion carried

FUTURE SITES

- Manitowoc and Port Washington areas identified as locations for new WISCOM sites
- Ozaukee County continues to be interested
- City of Manitowoc has initiated co-location discussion
- Site equipment exists for Plover
- Discussion on how to evaluate where to locate new WISCOM sites. Tony Peterson at OJA is working on outreach materials to address this and eligibility issues. Jennifer would like to see completed TICP, etc. to be eligible for consideration. John agrees with this concept.

ADDITIONAL CHANNEL TO SITES

Discussion to add a 6th additional channel. 33 EFJ 3800 repeaters staged.

PARKLAND, MAUSTON, AND MADISON AS CORE SITES

Equipment from Dedham moved to Parkland temporarily because Dedham is not constructed yet. Douglas County requests that Parkland stays active once Dedham is constructed. The DNR is able to budget for WISCOM site equipment at Dedham if SSMG desires.

Dave Spenner discussed sustainability concerns if adding 3 more core sites with an agreement from Randy Pickering that the TWG is alright with the request. The Sustainability Workgroup needs to approve this as well.

MOTION

Motion made by Randy Pickering to approve with referral to the Sustainability Workgroup.

Motion seconded by Gary McClelland

Motion carried

“8” CHANNEL NAME REFERENCE

MOTION

Motion made by Jennifer Lord to table.

Motion seconded by John Schrader

Discussion: Sufficient to address issue by Zone name, not channel name. Carl advised he added 8 reference to the programming agreement which has caused a programming issue in the SE region. Approved to table and Carl will remove the 8 reference from the next version of the programming guidance.

Motion carried

DISCUSSION ADDING TO RTAC NAMING TO INDICATE AREA

MOTION

Motion made by Jennifer Lord to refer to the SSMG

Motion seconded by Gary McClelland

Vote 2 yes, Schrader No

Motion carried

SYSTEM USER PRIORITY LEVELS

- The System supports priority levels for radios and talkgroups; Priority Level 1 (highest) through Level 7 (lowest).
- Radios: Consoles Level 1, public safety radios level 2, non-PS government Level 6, and county scan Level 7.
- Talkgroups: PS Dispatch TG Level 2, PS non-dispatch Level 4, non-PS government Level 6, and county scan Level 7.

Randy Pickering suggests that any agency that creates a life/safety “emergency” talk-group receive a Level 1 priority. There was discussion to revise the priority level plan as presented by Randy Pickering and it is recommended to take this to the SSMG for approval (lost quorum at this time).

SYSTEM SERVICE ACCESS

System service access will be deferred to a future meeting due to time constraints.

GRANT FUND USAGE

- Discussion on additional 800 MHz site in SE region of the state
- Discussion to buy additional VHF repeaters to add capacity

DOUGLAS COUNTY SITE USE OF PART 22 FREQUENCIES

Carl Guse advised they wished to use Part 22 frequencies and there were no objections.

MOTION

Motion made by Jennifer Lord to use Part 22 frequencies

Motion seconded by John Schrader

Motion carried

MENOMINEE INDIAN TRIBE OF WI (MITW) TRANSPORTATION

The tribe applied to be Level 3 user for transportation uses, requesting 6 talkgroups and 66 radios. They are willing to add capacity at 3 core sites that they sit in between. System administrators talked with MITW to address usage and system loading and Randy Pickering advised they would need to be Level 6 or 7 priority user. There weren't any other issues. TWG discussion and have no issues as presented.

WHEPP WISCOM PROPOSAL

Kevin Wernet discussed The WHEPP proposal (see ppw) for 15 talkgroups plus 142 hospital talkgroups with limited encrypted private call usage.

MOTION

Motion made by Jennifer Lord to approve

Motion seconded by John Schrader

Discussion ensued about Private Call and John Schrader asked who would hold encryption key. It is decided that WHEPP will hold the key.

Motion carried as published by WHEPP

MACH VEHICLE LOCATION SOFTWARE

Jeff Ohnstad advised that WSP and DNR are looking to implement MACH vehicle location software. Local public safety can be included on MACH for free if they provided their own air card and share their data. Local agencies can manage their own account. Once the state purchases the package and holds the license, locals can be given access for free. Jeff expressed a desire to package MACH and WISCOM accessibility together if appropriate. Randy Pickering expressed interest and desires more discussion.

MEETING ADJOURNMENT

MOTION

Motion made by Jennifer Lord to adjourn.

Seconded by Randy Pickering

Motion passed

MEETING ADJOURNED AT 2:53PM