

Southwest Region SCIP Implementation Council

CROSS PLAINS-BERRY FIRE DEPARTMENT
1501 BOURBON RD
CROSS PLAINS, WI 53528

Meeting Agenda

November 11, 2010
1:00 PM

1. Call To Order – 1:03PM by Southwest Regional Coordinator Tim Pierce

Attendance

Members

- Jon Yaskal – Columbia
- Patrick Beghin – Columbia
- Roger Martin – Crawford
- Walter Ostrenga – Dane
- Josh Ripp – Dane
- Gary Ziegler – Dane/Green
- Steve Braun – Grant
- Steve Tranel – Grant
- Jay Bohan – Green
- Dick Wyttenbach – Green
- Darin Gudgeon – Richland
- Chad Kanable – Richland
- Bob Frank – Richland
- David Sleeter – Rock
- Brian Demrow – Rock
- Kevin Stieve – Sauk
- Kevin Wilkins – Sauk
- Bruce Olson - Vernon

SW SCIP Staff

- Tim Pierce

Guests

- Dave Janda – Dane
- Keith Hurlbert – Iowa
- Shirley Connors – Rock
- Tim Hillebrand - Dane

2. Introductions

All regional council members engaged in self-introductions. Non-member interoperability stakeholders in attendance also engaged in self-introductions

3. Determination of a Quorum

18 of the 27 current appointees were in attendance. Quorum shall be the presence of one more than one half (50%) of the appointees currently serving. The current number for quorum is 14.

4. Appointment of Meeting Facilitator

Group consensus was to have the Regional Coordinator facilitate the meeting through elections

5. Approval of Meeting Minutes, September 8th, 2010

Minutes were posted to the Interoperability website, distributed by e-mail to the members, and paper copies were available at the meeting. No additions or corrections were noted.

Motion to approve by Kevin Stieve (Sauk)

Second by Patrick Beghin (Columbia)

Minutes were approved

6. Election of SW Regional Leadership

a. Chairperson

Motion to open nominations for Chairperson by Brian Demrow (Rock)

Second by Roger Martin (Crawford)

Nominations were opened

Dave Sleeter(Rock) was nominated by Kevin Stieve and accepted.

Motion to close nominations and cast ballot by Kevin Stieve (Sauk)

Second by Steve Braun (Grant)

Dave Sleeter was elected Chairperson

b. Vice-Chairperson

Motion to open nominations for Vice-Chairperson, nominate Josh Ripp (Dane), close nominations, and elect Josh Ripp to Vice-Chairperson contingent upon acceptance by Kevin Stieve (Sauk)

Second by Jon Yaskal (Columbia)

Josh Ripp was elected to Vice-Chairperson

Motion to swap the Chairperson and Vice-Chairperson by Brian Demrow (Rock)

Second by Jay Bohan(Green)

Josh Ripp (Dane) and Dave Sleeter (Rock) were in concurrence with the motion

Motion carried making Josh Ripp Chairperson and Dave Sleeter Vice-Chairperson

7. Old Business

a. Discussion and possible action on Draft By-laws

Motion to accept the By-laws with the following changes by Jon Yaskal(Columbia)

Second by Kevin Stieve (Sauk)

- Section 2, 2.1, Letter E change from: “Members of the Regional SCIP Implementation Council will elect a Council Chairperson, a Vice-Chairperson, and a 2nd Vice-Chairperson” to “Members of the Regional SCIP Implementation Council will elect a Council Chairperson and a Vice-Chairperson”
- Section 3, 3.1 change from: “All elections and appointments shall occur at the SW-RSIC designated Annual Meeting by the SW-RSIC membership. For the initial election of officers, the term of office will run until the first quarter of 2013” to: “All elections and appointments shall occur at the SW-RSIC designated Annual Meeting by the SW-RSIC membership. For the initial election of officers, the term of

CHAIRPERSON will run until the first quarter of 2013. The initial term of **VICE-CHAIR** will run until the first quarter of 2012

- Section 3, 3.2, Letter B change from: “The SW-RSIC shall elect a VICE-CHAIR, who will serve a 2-year term” to: “The SW-RSIC shall elect a VICE-CHAIR for an initial 1-year term followed by 2-year terms thereafter.”
- Section 3, 3.2, Letter C – strike out completely
- Section 3, 3.3, Letter B – strike out completely

Motion carried accepting the By-laws with proposed changes.

b. FCC Narrowbanding Update

Regional Coordinator Pierce gave a presentation on narrowbanding. A straw pole of the group showed that most counties were planning on 2012 for their systems to go narrowband. At this time Dane and Rock counties are the only two confirmed counties in the Southwest region that are going digital.

c. WISCOM Update

Regional Coordinator Pierce gave an update that the SSMG is working very hard to establish user costs and that once that information is released it will be passed onto the council. The council was also informed a general timeline of the WISCOM towers to be set up and that July 2011 was the goal for full system operation. An early adopter program is also currently being created which will also be relayed to the council when it is in place

d. TICP and CASM Information

Regional Coordinator Pierce explained the process for the TICP and that he will be working with each county’s Emergency Manager director to set up workshops. Iowa county is tentatively planned for January 2011. A CASM presentation will be given at the next meeting to further explain the capabilities of the software.

8. New Business / Discussion Items from Members

Chairperson Ripp discussed the possibility of establishing a clearing house of available equipment for other counties in the region/state. The idea is that some counties will be going digital and may have communications equipment that is capable of operating narrowband, however would not be able to be used on a digital system. Counties that are only going narrowband may be able to take advantage of this surplus of equipment. The Southwest council would not be involved with price negotiation, however would provide a single point of contact for interested parties.

Regional Coordinator Pierce discussed the following items

- OJA Mutual aid radio replacement Round 6 awards will be coming out either the week of November 15 or November 29

- There will be a grant opportunity similar to the Law Enforcement/EOC command grant radio program for fire departments. When this opportunity is released it will be forward to the council
- The mutual aid frequency coordinating group (MFCG) is working towards a standard digital encrypted simplex channel, and pair of channels, for the regional SWAT teams through Emergency Police Services(EPS). This would be available to other law enforcement agencies involved in SWAT operations as well. More information will be available in 2011
- OJA funding in 2011 is expected to be used for reprogramming for items such as P25 and trunking enabling. As information becomes available it will be distributed.
- Currently there is a border project with Minnesota and Wisconsin to combine statewide systems with the border county PSAP's. Vernon county has been contacted about this and is planning on attending the initial meeting regarding the project. It is hoped that similar projects will become available for Iowa and Illinois.

9. Set Meeting Dates and Location for 2011

Meetings will be held the Second(2nd) Thursday of each odd month from 1:00PM – 3:00PM at a location to be determined contingent on video conferencing capability

Motion by Kevin Stieve (Sauk)

Second by Gary Ziegler (Dane/Green)

Motion carried

10. Motion to Adjourn

Motion by Roger Martin(Crawford)

Second by Kevin Stieve (Sauk)

Motion carried