JOINT FORCE HEADQUARTERS WISCONSIN
WISCONSIN NATIONAL GUARD
HUMAN RESOURCES OFFICE/J1
P.O. Box 8111
Madison, WI 53708-8111

Army National Guard Active Guard Reserve (AGR) ANNOUNCEMENT 17-19

OPENING DATE: 19 December 2016	**CLOSING DATE: 03 January 2017**

Position: Supply NCO

MOS: 92Y3O (Open to Male and Female Soldiers)

Duty Station: Co H FSC (1-128) 132d BSB, Neillsville, WI

Military Grade: Minimum: SPC/E-4
Maximum: SSG/E-6

Salary Range: Pay and allowance commensurate with military rank.

Area of Consideration: Any current member of the WIARNG or Regular Army/USAR/National Guard Soldier eligible for enlistment in the Wisconsin Army National Guard.

Duties and Responsibilities: Performs supervisory and management duties for company supply section personnel, ensuring proper guidance and training. Responsible for ensuring the company is logistically ready for mobilization. Monitors the Command Supply Discipline Program and Command Maintenance Discipline Program of the company to ensure it is fully implemented. Monitors unit sensitive items, change of command, quarterly, annual, and other inventories to ensure they are conducted to standard. Maintains the unit property book and possesses knowledge of GCSS-Army. Possesses knowledge of GFEBS, LOGSA-LIW, AFMIS, and CIF-ISM, and all physical security requirements to secure equipment in an armory. Receives, inspects, and inventories organizational supplies and equipment as required, and transports equipment to other locations as needed. Secures and controls all sensitive items to include proper security of weapons and ammunition. Maintains individual clothing and OCIE inventories and records for the unit. Normal duty requires occasional evening meetings with unit leaders.

The following qualifications are mandatory for entry into this MOS per DA PAM 611-21:

- A physical demands rating of heavy.
- A physical profile of 222222.
- A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Company (ASVAB) tests administered prior to 2 January 2002.
- A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
- A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
- Normal color vision.
- Mandatory formal training.
- No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
  - No conviction by court-martial or by any Federal or state court.

- No juvenile adjudication by state court.
- No punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust.
- No letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3.
- Voluntary confession after proper rights warning according to Article 31(b), UCMJ, or under applicable Federal or state law. Note:

Disqualification under this paragraph is waivable by a military review board.

- No other record of disciplinary action under UCMJ or pattern of behavior which indicates a lack of integrity or which is inconsistent with the 92Y position of trust.
- No conviction or other adverse disposition for criminal offenses listed as a misdemeanor or felony as outlined in AR 601-210, chapter 4. This criteria is not waivable.

Minimum Qualification Requirements:

1. It is desirable that applicants have served a minimum of two years in the National Guard within the last six years.

2. Applicants must meet medical fitness standards established in AR 40-501, Chap 3 and must meet body composition standards prescribed in AR 600-9.

3. Must be able to complete a 3-year initial tour of active duty before:
   (a) Completing 18 years of active service or
   (b) The date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.

4. Separation from the military service for cause constitutes ineligibility, unless an approved exception to policy / regulation memorandum is received from the Army G1.

5. Voluntary separation for one or more days from the AGR program results in ineligibility to reenter the AGR program for one year from the date of separation (waiverable by NGB).

6. Applicants are encouraged to refer to detailed qualifications in Chapter 2, AR 135-18.

7. Applicants selected for positions are subject to a background investigation and/or police record checks prior to being ordered to AGR status.

8. Applicants must <u>not</u> be subject to flagging action when entering AGR status.

9. All WIARNG AGR duty positions require a favorably adjudicated personnel security investigation (eligibility for Secret clearance). Some MOS/AOCs or Duty positions may require a Top Secret clearance.

10. At a minimum, applicants must be able to obtain and/or maintain a favorable adjudicated personnel security investigation (eligibility for Secret clearance) that is required for the grade, MOS/AOC and AGR duty position. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

Additional Information:

1. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.

2. Individual selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of The Adjutant General.

3. Individuals entering the AGR program are required to enroll in the Army Sure-Pay Program (direct deposit).

4. Individual selected will be stabilized in the position for the first 18 months of initial tour or 12 months if on subsequent tour.

5. Applicants participating in the Selective Reserve Incentive Program (SRIP) may be affected by SRIP guidelines upon entry into the AGR program. Review the SRIP addendum to enlistment contract for applicable rules. Contact the Education Office if you have any questions at 1-800-335-5147 x3423.

How to Apply:

All applicants must submit a complete application packet to J1 to be considered for an AGR position.

The documents listed below can be found on our web site, iPERMS, AKO or through your Readiness NCO or Battalion S1. It is highly recommended that all applicants use these sources to put a packet together. Follow the checklist below to assist in packet preparation:

- ☐ Cover letter with Job Announcement Number and Position Title for which you are applying, along with contact information (i.e. Phone numbers and an e-mail address). **Required for all applications.**
- ☐ If you are unable to obtain or must substitute required documents, a brief detailed statement must be provided in the Application Cover letter to justify their absence**. Failure to include justification in cover letter will result in disqualification of Application.**

Forms found on our web site at: http://dma.wi.gov/DMA/humanresources/fedhr/resources/forms **("AGR Application Forms.")**

- ☐ NGB Form 34-1 (Application for AGR Position) dated November 2013 **(must be signed and dated)**; if applicable attach a sheet explaining any "yes" answers to section IV.
- ☐ DMA FORM 181-E (Race and National Origin Identification) dated OCT 2006.

Forms found on iPERMS at: https://iperms.hrc.army.mil/rms/login.jsp
(AKO Log-in and Password are needed to enter the site). Once in iPERMS search for documents just as they are labeled here.

- ☐ Copy of one of the following: MEPCOM 680, MEPCOM 714, DD1966, TRNSCPTS, **OR** PRIOR SERV RCRDS (REDD Report) for ASVAB Scores. Include copy of Armed Forces Classification (AFCT) Results Memorandum if most current and accurate ASVAB scores are not reflected on requested documentation.
- ☐ Most current copy of NGB 23, NGB 23A or NGB 23B (RPAM Statement).
- ☐ Copy of **last three** DA 2166-8 (NCO-ER's) for all E-5 and above, **(all pages, front and back)** If new E-5 or below, recommend to include a letter of recommendation.
- ☐ Copies of **ALL** DD Form 214 **(Can not be Copy 1)** (Certificate of Release or Discharge from Active Duty), *(not required for on-board AGR personnel).*

Forms found on AKO at:

- ☐ A copy of your Individual Medical Readiness (**IMR**) Report from MEDPROS.
  * It is important that you print the report, not the webpage screen that the IMR is found on.
  ***Log into AKO and click on Self Service, then click on My Medical, Then Click on the MEDPROS Icon on the right side of screen

This takes you to a Medical Readiness Profile (MEDPROS) Page. Lastly, click on IMR under Forms.

****IMPORTANT, The IMR Report is used to verify you meet the required PUHLES Scores and that your PHA is within 12 months*****

Forms to be obtained from your Readiness NCO or Battalion S1:

- ☐ Submit a statement of **current** (within 6 months) height and weight (**Must be separate of DA 705**). If applicable, submit body fat measurement on DA Form 5500-R (Males) or 5501-R (Females). All must be **signed by either a unit Readiness NCO, First Sergeant, or Commander.**
- ☐ A current (within 6 months if AGR, or within one (1) year if M-day) copy of DA Form 705 (Army Physical Fitness Test Scorecard) in accordance with AR 350-1 para 1-24.

3. E-mail **SCANNED** application to ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil. An email will be sent to confirm receipt of application. **EMAILS confirming receipt of applications are not automatic.**

4. Applications can also be mailed at applicant's own expense (next day mail suggested) to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-AGR (AGR Army Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Please do not submit application packets in three-ring binders or staple pages together. Individuals may call before job-closing date to ensure the application was received.

5. **J1 will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure that application is complete and all required documents are correct and included.** If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

6. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3720 DSN 724-3720 or e-mail ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil