

**JOINT FORCE HEADQUARTERS WISCONSIN  
WISCONSIN NATIONAL GUARD  
2400 WRIGHT STREET  
POST OFFICE BOX 8111  
MADISON WISCONSIN 53708-8111**

**AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)  
VACANCY ANNOUNCEMENT (MVA) NUMBER 17-20**

OPENING DATE: 10 January 2017

CLOSING DATE: 10 February 2017

UNIT/LOCATION: CRTC, Volk Field, WI

POSITION: Airfield Systems

MILITARY AFSC REQUIREMENTS: 1C852

MINIMUM SKILL LEVEL REQUIRED: 5

AREA OF CONSIDERATION: Open to all eligible to enter the AGR program

FILL DATE: 1 June 2017

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM GRADE REQUIRED: SrA/E4

MAXIMUM GRADE AUTHORIZED: MSgt/E-7

MAXIMUM GRADE AVAILABLE: MSgt/E7

**MINIMUM QUALIFICATION REQUIREMENTS**

1. Member must be medically qualified IAW AFI 48-123, Medical Examination and Standards. Applicants cannot be subject to any flagging action for medical purposes. ANG members entering on full-time duty must have a current physical examination (within 36 months) prior to entry date. Individuals transferring from title 10 USC (active duty or statutory tour) are not required to have a new physical unless the previous physical is over five years old at the time of entry onto AGR status. Personnel ages 40 and above must have a Risk Index calculated IAW AFI 48-123. Individuals with a Risk Index exceeding 10,000 must have a stress EKG accomplished. Selected individual must have an HIV test completed within 6 months of AGR start date.
2. Members must meet physical fitness standards IAW AFI 36-2905, Air Force Fitness Program.
3. Applicants with family members currently on-board are cautioned to review ANGI 36-101 for assignment restrictions.
4. Personnel must have sufficient retainability to permit completion of tour of duty. Can not be eligible for or receiving an immediate Federal (Military or Civilian) retirement annuity.
5. Each application will be screened for all mandatory AFSC entry criteria, if degree requirements are required, please enclose copies of transcripts.
6. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.
7. At a minimum, applicants must be able to obtain and /or maintain a favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

**CONDITIONS OF EMPLOYMENT**

1. Individuals selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General. Member must remain in initially assigned position for a minimum of twelve months.
2. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding in accordance with Attachment 2 of ANGI 36-101.
3. Applicants participating in the ANG Incentive Program may be terminated upon entry into full-time National Guard duty. See specific incentive agreement for termination rules.
4. Applicants must not have been separated "for cause" from active duty or a previous AGR tour.
5. Existing ANG Promotion Policies apply.

## BRIEF DESCRIPTION OF DUTIES:

Supervises meteorological and navigation systems maintenance activities. Oversees work in progress and reviews completed repairs for sound maintenance practices. Establishes requirements for maintenance and support equipment, tools and spare parts. Requisitions, accounts for, and turns in supplies and material. Diagnoses and recommends equipment repair, replacement or depot overhaul. Certifies navigation facilities after repair actions or flight inspections. Interprets inspection findings and determines adequacy of corrective action. Reviews and ensures compliance with maintenance management publications and procedures. Develops and enforces safety standards for Airfield Systems activities. Resolves technical problems and improves maintenance methods and techniques. Interprets technical specifications and provides guidance. Solves technical problems requiring interpretation of schematic, logic and wiring diagrams. Installs, removes and relocates Airfield Systems equipment. Studies system characteristics, local terrain, and planned base facilities and requirements. Determines equipment position based on plans, diagrams and specifications. Checks and inventories equipment and project materials for serviceability. Assembles, connects and wires components, assemblies and antenna systems. Performs operational tests, and adjusts and aligns equipment. Completes commissioning flight inspections for navigational aids. Places Airfield Systems equipment in operation. Prepares equipment for deployment. Deploys, sets up, and activates transportable Airfield Systems equipment. Completes navigation systems flight inspections. Places systems in operation. Maintains Airfield Systems equipment. Uses specialized test equipment and software controlled diagnostics to isolate malfunctions. Repairs mechanical and electrical assemblies and subassemblies. Tunes, aligns, and adjusts equipment. Completes flight inspections on navigational aids. Cleans and lubricates equipment. Performs corrosion control. Modifies equipment in accordance with technical directives. Completes performance tests and evaluates results to ensure proper system operation. Initiates action to correct unsatisfactory equipment performance trends. Maintains inspection and maintenance records. Posts entries on maintenance and inspection records. Records and reviews meter readings, test results, and historical data in equipment records. Completes and reviews maintenance data collection and equipment status reporting forms. Evaluates and recommends methods to improve technical data, system performance, and maintenance procedures.

**Knowledge.** Knowledge is mandatory of: discrete and integrated electronic components and schematic diagram and logic symbols; electronic principles; microprocessors; data processing; mathematics principles required to solve electronic formulas; Boolean algebra theory and number systems; analog and digital electronic circuits; advanced troubleshooting techniques; principles of meteorological and navigation systems maintenance; use of technical data and blueprints; system block, data flow, schematic, logic, and interconnecting wiring diagrams; principles and use of test equipment and diagnostic systems; and advanced soldering techniques.

**Education.** For entry into this specialty, completion of high school is mandatory. Additional courses in physics, mathematics and a basic knowledge of computers is desirable.

**Training.** For award of AFSC indicated 1C832, completion of Airfield Systems initial skills course is mandatory.

**Experience.** The following experience is mandatory for award of the AFSC indicated:

1C852. Qualification in and possession of AFSC 1C832. Also, experience in functions such as installing, testing, aligning, repairing, flight inspecting, and removing Airfield Systems equipment.

1C872. Qualification in and possession of AFSC 1C852. Also, experience performing or supervising functions such as installing, testing, aligning, repairing, flight inspecting, and removing Airfield Systems equipment.

**Other.** The following are mandatory as indicated:

For entry into this specialty:

Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.

Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Vehicle Operations*.

See attachment 4 for additional entry requirements.

For entry, award, and retention of these AFSCs, freedom from fear of heights.

For award and retention of these AFSCs, must maintain local network access IAW AFMANs 33-152, *User Responsibilities and Guidance for Information Systems* and 33-282, *Computer Security*.

Specialty requires routine access to Secret material or similar environment. For award and retention of AFSCs 1C852/72, completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, *Personnel Security Program Management* is mandatory.

**NOTE:** Award of the 3-skill level without a completed NACLC is authorized provided an interim Secret security clearance has been granted according to AFI 31-501.

**ASVAB:** E: 70      X: H (Must be able to lift at least 50 pounds)

**PUHLES:** 333233

## HOW TO APPLY

**All applicants must submit a complete application packet to J1 to be considered for an AGR position. All Applicants must submit an application that includes the following:**

- Cover letter with Job Announcement Number and Position Title for which you are applying, current Military Status (AGR, Technician, Traditional, Active Duty), along with contact information (i.e. Phone numbers and an e-mail address). **Required for all applications.**
- If you are unable to obtain or must substitute required documents, a brief detailed statement must be provided in the Application Cover letter to justify their absence. **Failure to include justification in cover letter will result in disqualification of Application.**

- NGB Form 34-1 (Application for AGR Position) dated November 2013 **(must be signed and dated)**; if applicable attach a sheet explaining any "yes" answers to section IV. If using the Pure Edge NGB 34-1; please note you must date the form first then digitally sign for the date to show on the form.
- Personnel Records Review RIP, complete and current. Other Service Components submit appropriate individual personnel information printout.
- Current military members must submit annual (within 12 months) service component fitness testing results. Civilians must submit documentation from physician indicating height and weight. Must be dated within 30 days of job announcement closing date.
- Current (within 12 months) **AF Form 422**, Physical Profile Serial Report. Other Service Components submit medical documentation that includes PULHES score and if any PULHES are a "3", a statement indicating that individual is Worldwide Deployable.
- DMA FORM 181-E (Race and National Origin Identification) dated OCT 2006.\*

*\*The Wisconsin National Guard is an organization that values diversity and inclusion. As part of our recruitment process, we invite all job seekers interested in employment with The Wisconsin National Guard to voluntarily provide gender and ethnic information for \*Equal Employment Opportunity reporting. We do not use this self-identification information in any manner to make our hiring decisions, and whether or not you provide your self-identification information will have no impact on our review of your resume and/or application.*

- All Other Service Component applicants must have their **ASVAB** raw scores converted to Air Force ASVAB scores and include them in a letter from either a Recruiter or MEPS Counselor.

1. E-mail **SCANNED** application to [ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil](mailto:ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil). An email will be sent to confirm receipt of application.

**\*Note: This is not an automated email. When the AGR Staffing NCO pulls the email from the inbox, she/he will manually send a confirmation email. This will not always occur on the same day you send your application.**

2. Applications can also be mailed at applicant's own expense (next day mail suggested) to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-AGR (AGR Air Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Please do not submit application packets in three-ring binders or staple pages together. Individuals may call before job-closing date to ensure the application was received.

3. **J1 will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure that application is complete and all required documents are correct and included.** If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

4. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3718 DSN 724-3718 or e-mail [Ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil](mailto:Ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil)