

**JOINT FORCE HEADQUARTERS WISCONSIN
WISCONSIN NATIONAL GUARD
2400 WRIGHT STREET
POST OFFICE BOX 8111
MADISON WISCONSIN 53708-8111**

**AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT (MVA) NUMBER 17-31**

OPENING DATE: 30 January 2017

CLOSING DATE: 13 February 2017

UNIT/LOCATION: CRTC, Volk Field, WI

POSITION: Pavements/Construction Craftsman

MILITARY AFSC REQUIREMENTS: 3E2X1

MINIMUM SKILL LEVEL REQUIRED: 4 Level

Trainees accepted; must be eligible to qualify/enter the 3E2X1 AFSC

AREA OF CONSIDERATION: Open to all eligible to enter into the AGR program

FILL DATE: 1 June 2017

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM GRADE REQUIRED: SrA/E4

MAXIMUM GRADE AUTHORIZED: MSgt/E7

MAXIMUM GRADE AVAILABLE: MSgt/E7

Applicants must be eligible to qualify/enter the 3E2X1 AFSC at the time of application and agree to retrain if selected. This position is located at Hardwood Weapons Range, located 32 miles (45 min) northeast of Volk Field ANGB, WI. Many duties are outside of AFSC requirements. Most of these duties can be found in AFI 13-212 ANG SUP I and include: wildland fire suppression and flying operations support.

MINIMUM QUALIFICATION REQUIREMENTS

1. Member must be medically qualified IAW AFI 48-123, Medical Examination and Standards. Applicants cannot be subject to any flagging action for medical purposes. ANG members entering on full-time duty must have a current physical examination (within 36 months) prior to entry date. Individuals transferring from title 10 USC (active duty or statutory tour) are not required to have a new physical unless the previous physical is over five years old at the time of entry onto AGR status. Personnel ages 40 and above must have a Risk Index calculated IAW AFI 48-123. Individuals with a Risk Index exceeding 10,000 must have a stress EKG accomplished. Selected individual must have an HIV test completed within 6 months of AGR start date.
2. Members must meet physical fitness standards IAW AFI 36-2905, Air Force Fitness Program.
3. Applicants with family members currently on-board are cautioned to review ANGI 36-101 for assignment restrictions.
4. Personnel must have sufficient retainability to permit completion of tour of duty. Can not be eligible for or receiving an immediate Federal (Military or Civilian) retirement annuity.
5. Each application will be screened for all mandatory AFSC entry criteria, if degree requirements are required, please enclose copies of transcripts.
6. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.
7. At a minimum, applicants must be able to obtain and /or maintain a favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

CONDITIONS OF EMPLOYMENT

1. Individuals selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General. Member must remain in initially assigned position for a minimum of twelve months.
2. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding in accordance with Attachment 2 of ANGI 36-101.

3. Applicants participating in the ANG Incentive Program may be terminated upon entry into full-time National Guard duty. See specific incentive agreement for termination rules.
4. Applicants must not have been separated "for cause" from active duty or a previous AGR tour.
5. Existing ANG Promotion Policies apply.

BRIEF DESCRIPTION OF DUTIES:

Plans, constructs, and repairs airfield pavements, roads, streets, curbs, surface mats, membranes, and other improved areas using paving and surfacing procedures. Takes soil, aggregate, asphalt, and concrete samples for laboratory tests. Interprets construction drawings and surveys using information such as subgrade contours and grade alignment. Inspects pavements for surface, base, and sub-base damage or defects. Repairs damaged or defective areas by removing and replacing joint and crack sealant, surface overlays, and seal coats. Determines material and equipment requirements and prepares cost estimates for construction activities. Provides erosion control. Determines type and application of equipment to use in various construction, maintenance, and repair operations. Operates construction equipment to finish grade, level, slope, and compact construction materials. Operates snow and ice removal equipment. Applies chemicals and other ice control products. Inspects, lubricates, and performs operator maintenance on construction and snow removal equipment. Adjusts and changes attachments on equipment. Connects and repairs wire rope rigging to cable-operated equipment. Schedules and coordinates equipment repair and servicing with the vehicle maintenance activity and other servicing facilities. Investigates proposed work sites to determine resource requirements. Applies engineered performance standards to plan and estimate jobs. Coordinates and plans work requirements with other civil engineering and base agencies. Inspects work to ensure quality and compliance with policies, regulations, and other publications. Designs demolition projects, places and detonates explosives. Performs quarry demolition, clearing and base denial operations as required. Operates water well drilling, rock crushing equipment, and fixed and mobile concrete and asphalt batch plants.

SPECIALTY QUALIFICATIONS:

Knowledge. Knowledge is mandatory of characteristics, capabilities, operation, and maintenance of equipment used in construction and paving; soil types, properties, limitations, and compaction methods; soil stabilization, drainage, and erosion control; construction and maintenance of asphalt and concrete surfaces; roadbeds; structure erection; landscaping; safety and environmental concerns; and pavement maintenance plans.

Education. For entry into this specialty, completion of high school with courses in general science, shop mechanics, and use of drawings is desirable.

Training. For award of AFSC 3E231, completion of a basic pavements and equipment operator course is mandatory.

Experience: The following experience is mandatory for award of the AFSC indicated:

3E251. Qualification in and possession of AFSC 3E231. Also, experience in functions such as operating tools and equipment to prepare areas for construction and to maintain roads, runways, and grounds; and mixing and placing concrete and bituminous materials.

3E271. Qualification in and possession of AFSC 3E251. Also, experience performing or supervising functions such as construction equipment operation; special techniques in using construction equipment to prepare areas for constructing and maintaining roads, grounds, and airfield surfaces; or concrete work, soil stabilization, and rigid and flexible pavement construction and maintenance.

Other: The following are mandatory as indicated:

For entry into this specialty:

Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.

See attachment 4 for additional entry requirements.

For entry, award, and retention of these AFSCs, must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Vehicle Operations*.

For award and retention of these AFSCs, must maintain local network access IAW AFMANs 33-152, *User Responsibilities and Guidance for Information Systems* and 33-282, *Computer Security*.

To be awarded the AFSC 3E2X1:

Aptitude: M - 40 **PULHES:** 222221 **X - N** (Must be able to lift 100 pounds)

HOW TO APPLY

All applicants must submit a complete application packet to J1 to be considered for an AGR position. All Applicants must submit an application that includes the following:

- Cover letter with Job Announcement Number and Position Title for which you are applying, current Military Status (AGR, Technician, Traditional, Active Duty), along with contact information (i.e. Phone numbers and an e-mail address). **Required for all applications.**
- If you are unable to obtain or must substitute required documents, a brief detailed statement must be provided in the Application Cover letter to justify their absence. **Failure to include justification in cover letter will result in disqualification of Application.**
- NGB Form 34-1 (Application for AGR Position) dated November 2013 (**must be signed and dated**); if applicable attach a sheet explaining any "yes" answers to section IV. If using the Pure Edge NGB 34-1; please note you must date the form first then digitally sign for the date to show on the form.

- Personnel Records Review RIP, complete and current. Other Service Components submit appropriate individual personnel information printout.
- Current military members must submit annual (within 12 months) service component fitness testing results. Civilians must submit documentation from physician indicating height and weight. Must be dated within 30 days of job announcement closing date.
- Current (within 12 months) **AF Form 422**, Physical Profile Serial Report. Other Service Components submit medical documentation that includes PULHES score and if any PULHES are a "3", a statement indicating that individual is Worldwide Deployable.
- DMA FORM 181-E (Race and National Origin Identification) dated OCT 2006.*

**The Wisconsin National Guard is an organization that values diversity and inclusion. As part of our recruitment process, we invite all job seekers interested in employment with The Wisconsin National Guard to voluntarily provide gender and ethnic information for *Equal Employment Opportunity reporting. We do not use this self-identification information in any manner to make our hiring decisions, and whether or not you provide your self-identification information will have no impact on our review of your resume and/or application.*

- All Other Service Component applicants must have their **ASVAB** raw scores converted to Air Force ASVAB scores and include them in a letter from either a Recruiter or MEPS Counselor.

1. E-mail **SCANNED** application to ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil. An email will be sent to confirm receipt of application.

***Note: This is not an automated email. When the AGR Staffing NCO pulls the email from the inbox, she/he will manually send a confirmation email. This will not always occur on the same day you send your application.**

2. Applications can also be mailed at applicant's own expense (next day mail suggested) to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-AGR (AGR Air Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Please do not submit application packets in three-ring binders or staple pages together. Individuals may call before job-closing date to ensure the application was received.

3. **J1 will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure that application is complete and all required documents are correct and included.** If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

4. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3718 DSN 724-3718 or e-mail Ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil