OPENING DATE: 10 May 2019

UNIT/LOCATION: 115 OSS, Madison, WI

MILITARY AFSC REQUIREMENTS: 1P0X1

MINIMUM SKILL LEVEL REQUIRED: 3

AREA OF CONSIDERATION: Open to all eligible to enter WI ANG AGR Program

Must Possess Advertised AFSC

No Trainees Accepted.

FILL DATE: TBD

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM GRADE REQUIRED: A1C/E-3

MAXIMUM GRADE AUTHORIZED: TSgt/E-6

MAXIMUM GRADE AVAILABLE: TSgt/E-6

MINIMUM QUALIFICATION REQUIREMENTS

1. Member must be medically qualified IAW AFI 48-123, Medical Examination and Standards. Applicants cannot be subject to any flagging action for medical purposes. ANG members entering on full-time duty must have a current physical examination (within 36 months) prior to entry date. Individuals transferring from title 10 USC (active duty or statutory tour) are not required to have a new physical unless the previous physical is over five years old at the time of entry onto AGR status. Selected individual must have an HIV test completed within 6 months of AGR start date.

2. Members must meet physical fitness standards IAW AFI 36-2905, Air Force Fitness Program.

3. Applicants with family members currently on-board are cautioned to review ANGI 36-101 for assignment restrictions.

4. Personnel must have sufficient retainability to permit completion of tour of duty. Cannot be eligible for or receiving an immediate Federal (Military or Civilian) retirement annuity.

5. Each application will be screened for all mandatory AFSC entry criteria, if degree requirements are required, please enclose copies of transcripts.

6. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.

7. At a minimum, applicants must be able to obtain and /or maintain a favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

CONDITIONS OF EMPLOYMENT

1. Individuals selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General. Member must remain in initially assigned position for a minimum of twelve months.

2. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding in accordance with Attachment 2 of ANGI 36-101.
3. Applicants participating in the ANG Incentive Program may be terminated upon entry into full-time National Guard duty. See specific incentive agreement for termination rules.

4. Applicants must not have been separated “for cause” from active duty or a previous AGR tour.

5. Existing ANG Promotion Policies apply.

**BRIEF DESCRIPTION OF DUTIES:**

Inspects, maintains, packs and adjusts aircrew flight equipment such as flight helmets, oxygen masks, parachutes, flotation devices, survival kits, helmet mounted devices, aircrew night vision and other ocular systems, anti-G garments, aircrew eye and respiratory protective equipment, chemical biological protective oxygen masks and coveralls, and other types of AFE and aircrew chemical defense systems. Repairs fabric and rubber components, including protective clothing, thermal radiation barriers, flotation equipment, and various parachutes. Evaluates problems and determines feasibility of repair or replacement related to inspecting and repairing fabric, rubber equipment, and parachutes. Evaluates work orders for fabrication of authorized items. Installs and removes aircraft-installed AFE. Uses various types of test equipment such as altimeters, oxygen testers, leakage testers, radio testers, and other types of testers to conduct reliability testing on AFE and ACDE. Maintains inspection and accountability documentation on AFE issued to aircrews or prepositioned on aircraft. Operates, maintains, and inspects AFE machinery, test equipment, and tools. Performs operator maintenance and service inspections on shop equipment. Stores, handles, uses, and disposes of hazardous waste and materials based on environmental standards. Controls, issues, and safeguards aircrew side arms, and ammunition. Maintains applicable weapons qualification. Operates aircrew armories and inspects aircrew side arms as required. Ensures proper safety procedures are followed. Requisitions, stores, forecasts, handles, and transports ammunition, aircrew survival pyrotechnic devices, and other explosives such as releases, cutters, and signaling devices. Conducts aircrew continuation training; instructs aircrews on equipment use, operation, and capabilities. Conducts aircrew chemical defense equipment training; instructs aircrews on ACDE donning, doffing, and decontaminating procedures. Provides or assists in training aircrew techniques such as evasion procedures, emergency egress, post ejection/bailout descent procedures, combat survival procedures, environmental hazards, and other survival actions. Plans, directs, organizes, and evaluates AFE operational aspects such as equipment accountability, personnel reliability, mobility readiness, and other activities necessary to meet operational readiness. Maintains associated databases to ensure equipment accountability. Establishes performance standards, improves work methods, and advises on inspection, repair, and repack of aircrew flight equipment. Ensures serviceability based on required specifications and technical publications. Evaluates problems and determines feasibility of repair or replacement related to inspecting and repairing fabric, rubber equipment, and parachutes. Prepares checklists and operating instructions for AFE activities. Develops lesson plan for aircrew training, safety, and other required programs. Assigns, trains, and prepares AFE personnel for deployment. Procures, maintains, stores, and prepares equipment for deployment. Inputs, maintains, and reviews data for status of resources and training system (SORTS). Determines facilities, funding, and mobility of AFE assets to support unit taskings. Develops and submits budget requirements. Requisitions AFE and supplies. Maintains custodial files for accounts such as supply and equipment, munitions, and test, measurement and diagnostic equipment. Obtains assistance from other agencies to support AFE. Manages unit and staff agency AFE programs. Provides unit and staff agency assistance to subordinate units to ensure AFE planning and training have been accomplished, and AFE directives are being followed. Analyzes training and deficiencies preventing accomplishment of wartime tasks. Conducts quality assurance inspections to ensure compliance with policies and directives. Identifies and documents equipment and personnel training discrepancies and recommends corrective action. Evaluates and critiques AFE instructors' effectiveness, and ensures presentations are accurate and current. Advises and assists agencies whose functions affect AFE activities. Evaluates data involving equipment development and sustainment and resolves AFE problems. Conducts aircraft mishap safety investigations and analysis where AFE involved. Establishes, coordinates, and distributes exposure and contamination control procedures. Monitors associated requirements and procedures. Ensures assigned personnel take safety precautions. Prepares wartime and contingency response plans. Coordinates actions to ensure prompt response to enable and sustain operations in a chemical, biological, radiological, nuclear environment with minimal degradation of combat capability. Coordinates actions to continue or restore vital functions and operations. Prepares AFE annexes, appendices, supplements, and other supporting documents to support operations plans. Serves in survival recovery center; advises leadership on mission impact and recovery activities following an attack; coordinates aircrew contamination control area requirements. Supervises contamination control operations teams.

**SPECIALTY QUALIFICATIONS:**

**Knowledge.** Knowledge is mandatory of: AFE inspection and maintenance procedures; parachute construction; temperature and humidity effects on parachutes and other fabrics; characteristics of rubberized items; solvent, heat, and pressure effects on rubber; proper handling, use, and disposal of hazardous waste, materials, and pyrotechnics; aircrew flight and chemical defense equipment inspections, fitting, and maintenance procedures; supply procedures; principles of contamination control; related technical information, policies, procedures, techniques, and equipment; contingency planning, training, operations, equipment supply procedures, directives and policy; and conducting aircrew continuation and aircrew chemical defense training.

**Education.** For entry into this specialty, completion of high school with courses in speech, general science, shop mechanics, and basic computer applications is desirable.

**Training.** Completion of a basic AFE apprentice course is mandatory for award of AFSC 1P031.

**Experience.** The following experience is mandatory for award of the AFSC indicated:

3.4.1. 1P051. Qualification in and possession of AFSC 1P031 as well as experience in equipment inspections, and instructing aircrews in continuation training and aircrew chemical defense procedures.

3.4.2. 1P071. Qualification in and possession of AFSC 1P051. Also, experience supervising and performing functions such as inspections, quality assurance, specialist training programs, and aircrew instruction.

3.4.3. 1P091. Qualification in and possession of AFSC 1P071. Also, experience managing and directing AFE operations and training functions as well as evaluating, planning, and organizing AFE readiness activities.
Other. The following qualifications are mandatory as indicated.

3.5.1. For entry into this specialty:

3.5.1.1. Must possess a valid state driver’s license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.

3.5.1.2. See Attachment 4 for additional entry requirements.

3.5.1.3. Normal color vision as defined in AFI 48-123, Medical Examinations and Standards.

3.5.2. For entry, award, and retention of this specialty:

3.5.2.1. Ability to speak clearly and distinctly.

3.5.2.2. Normal color vision as defined in AFI 48-1301, Medical Examinations and Standards.

3.5.2.3. No record of claustrophobia or claustrophobic tendencies.

3.5.3. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-1301, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

3.5.4. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSCs 1P0XX, completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, Personnel Security Program Management.

Note: Award of the 32E1H level without a completed SSBI according to AFI 31-501.

3.5.5. For retention of AFSCs 1P0XX, qualification to bear firearms according to AFI 31-117, Arming and Use of Force by Air Force Personnel 3.5.1.4. Candidate must have a valid, passing Air Force Physical Fitness score dated no more than 6 months prior to Navy EOD School class start date.

3.5.2. For entry, award, and retention of AFSCs 32EXH and 32EXK:

3.5.2.1. No record of emotional instability.

3.5.2.2. Normal depth perception as defined in AFI 48-123.

3.5.3. Certification by EOD OIC that the applicant is recommended and approved for entry into training by the MAJCOM EOD Functional Manager and/or CFM.

3.5.4. Specialty requires routine access to Top Secret material or similar environment. For award and retention of AFSCs 32E3H, completion of a current Single Scope Background Investigation (SSBI) according to AFI 31-501, Personnel Security Program Management.

Note: Award of the 32E1H level without a completed SSBI is authorized provided an interim Top Secret security clearance has been granted according to AFI 31-501.

HOW TO APPLY

All applicants must submit a complete application packet to J1 to be considered for an AGR position. All Applicants must submit an application that includes the following:

☐ Cover letter with Job Announcement Number and Position Title for which you are applying, current Military Status (AGR, Technician, Traditional, Active Duty), along with contact information (i.e. Phone numbers and an e-mail address). Required for all applications.

☐ If you are unable to obtain or must substitute required documents, a detailed statement must be provided in the Application Cover letter to justify the absence. Failure to include justification for missing or replaced documentation in cover letter will result in disqualification of Application. Documents submitted after the closing date will not be accepted.

☐ NGB Form 34-1 (Application for AGR Position) dated 11 November 2013 (must be provided even if already AGR; must be signed and dated). Manually signed copy accepted. Digital signature may fall off when combining PDF files. Double check prior to sending packet.

☐ Record Review RIP (NOT point credit summary or Career Data Brief) complete and current. Other Service Components submit appropriate individual personnel information printout. This is used to verify AFSCs, aptitude scores, position status, time in service, time in grade, etc. This can be pulled from VMPF. If you cannot pull contact your A1.

☐ All airmen will provide a satisfactory fitness test by the last day of the month (must meet this requirement by the closing date).

☐ Current (within 12 months) AF Form 422, Physical Profile Serial Report. Other Service Components submit medical documentation that includes PULHES score and if any PULHES are a “3”, a statement indicating that individual is Worldwide Deployable. If you do not know where to obtain a 422 contact your Medic section. A working copy will be accepted to show the process has been started if most current 422 is not within 12 months of the closing date. This is used to verify PULHES and medical readiness.


*The Wisconsin National Guard is an organization that values diversity and inclusion. As part of our recruitment process, we invite all job seekers interested in employment with The Wisconsin National Guard to voluntarily provide gender and ethnic information for *Equal Employment Opportunity reporting. We do not use this self-identification information in any manner to make our hiring decisions, and whether or not you provide your self-identification information will have no impact on our review of your resume and/or application.

☐ All Other Service Component applicants must have their ASVAB raw scores converted to Air Force ASVAB scores and include them in a letter from either a Recruiter or MEPS Counselor.
1. E-mail **SCANNED** application encrypted to AGR POCs SSG Jennifer Valencia and SrA Ryan Olson: jennifer.r.valencia2.mil@mail.mil and ryan.e.olson9.mil@mail.mil
An email will be sent to confirm receipt of application. **Emails verifying receipt are not automatic.** Feel free to call Comm (608) 242-3720 or (608) 242-3730 to verify receipt of your packet. Scan file in as 1 PDF. Contact your unit to assist if needed.

2. Applications can also be mailed at applicant’s own expense (next day mail suggested) or hand carried to: Joint Force Headquarters Wisconsin, ATTN: WIJS-J1-AGR (AGR Army Staffing), 2400 Wright Street, Madison, WI 53704-2572. Do not submit application packets in three-ring binders, 2 sided, on card stock, or staple pages together. Must be received prior to closing date or it will be disqualified (do not mail out the last day job announcement is open!) Individuals may call 608-242-3720 or 608-242-3730 before job-closing date to ensure the application was received.

3. J1 will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure that application is complete and all required documents are correct and included. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

4. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3718 DSN 724-3718 or e-mail ng.wi.wiarng.mbx.j1-internet-feedback@mail.mil