

WISCONSIN ARMY NATIONAL GUARD
ARMY ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

JFHQ-WI, HRO STAFFING – AGR

2400 WRIGHT ST RM 228

MADISON, WI 53704-2572

ng.wi.wiamg.mbx.hro-internet-feedback@mail.mil

ANNOUNCEMENT NUMBER: 21-155

DATE: 08 Jul 21

CLOSING DATE: 07 Aug 21

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Communications Section Chief, PARA 004 LINE 01, E7, 25U4

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

DUTY LOCATION:

54TH CIVIL SUPPORT TEAM
6001 MANUFACTURERS DRIVE
MADISON, WI 53704

WHO MAY APPLY:

Must be within the grade(s) of E5 and E7. Higher grades eligible to apply with the understanding they will voluntarily take a reduction if selected.

AREA OF CONSIDERATION: Applicants must become a member of the Wisconsin Army National Guard in the grades of: E5 to E7. Individual selected will receive an AGR Initial Tour with the Wisconsin Army National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

DUTIES AND RESPONSIBILITIES:

Plans, supervises, deploys, maintains, troubleshoots, and assists the GPU with POR and COTS communications equipment, as appropriate, within the TOC, CP, and vehicle platforms. This includes BCS, C&E, COMSEC devices, telephone wire, LANs, and routers. Plans and requests signal logistics support for field level operations and maintenance. Develops and implements Battalion and Company level training in the use of signal systems. Participates in and enforces the results of staff level planning that develops and disseminates signal policies, Operation Orders (OPORD), annexes, and various reports. Integrates signal systems and networks with adjacent units, coordinates external signal support, and provides technical advice to commanders and subordinate units. Plans and directs the RETRANS operations team and PMCS on assigned vehicles and power generators. Predominately resides at the BN level S6 Section as the signal Subject Matter Expert (SME) and supervisor.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a member of the Wisconsin (ARMY and/or AIR) National Guard and qualify for and be placed in the following compatible MOS/AOC: 25U4

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet qualifications necessary for entry into CMF 25U in accordance with DA Pam 611-21, Chapter 10, Paragraph 10-25U.b.
 2. Must complete 8 week Civil Support Skills Course.
 3. Will incur an AGR service obligation of 36 months upon completion of the Civil Support Skills Course (CSSC).
 4. Must live within a 60 minute drive of the Madison duty location within 3 months from the completion of CSSC.
 5. Must be able to pass an OSHA Physical and Pulmonary Fit Test IAW DA Pam 40-8.
 6. Possess a valid driver's license.
 7. Must be able to obtain a Top Secret Clearance.
 8. Must be able to receive required immunizations to include Smallpox and Anthrax vaccines.
 9. All applicants with a history of physical profile capacity of P-3 or higher will be screened out before consideration for assignment on a WMD-CST IAW CNGBM 3501.00.
 10. Pass a Level-A suit test, to include wear of self-contained breathing apparatus as part of the interview process. In-person interview is strongly recommended.
 11. Be available for an interview on August 16, 2021. (subject to change)
 12. Will receive special pay of \$150 a month upon completion of CSSC.
-

REQUIRED DOCUMENTS FOR APPLYING: The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. Cover Letter: Must include name, rank, job announcement number, position title, duty status (traditional, technician, AGR, etc.) for which you are applying, and contact information (i.e. Phone numbers and an e-mail address). Additionally, the cover letter must provide an explanation for any missing documents within the remainder of the application. Failure to do so may result in disqualification.
2. NGB Form 34-1: Application for AGR Position, dated 11 November 2013. All applicants must complete the NGB 34-1, including on-board AGRs. Ensure the form is signed and dated.
3. SF 181: Ethnicity and Race Identification. Form is required for packet, however completion of form is voluntary. Information is used for hiring board composition

only.

4. Evaluation Reports (OER/NCOER): Include no less than three most-recent NCOERs/OERs, covering a period of three years. When less than three evaluation reports exist, include all available evaluations and include any missing documents in the cover letter. Recommend including letters of recommendation when less than 3 years of rated time is available.
5. Record Brief (ERB/ORB/SRB): Service members should review for accuracy and include the most-recent version available. Contact your unit's Readiness NCO for assistance, if necessary.
6. DA Form 705: Due to current ACFT guidance, applicants must submit their most recent record GO DA 705, regardless of effective date. HRO will NOT accept any ACFT score card as a valid submission. Service members for whom favorable personnel actions have or should have been suspended (flagged), will not be considered for AGR positions.
7. Height and Weight Statement/Memorandum: Service members must obtain an endorsed statement within 6 months which verifies their compliance with the Army weight control program. Service members for whom favorable personnel actions have been suspended (flagged), will not be considered for AGR positions.
8. ASVAB Scores: MEPCOM 680, MEPCOM 714, DD 1966, Transcripts, REDD Report, Prior Service Record or alternate documentation of ASVAB scores. Applicants who do not possess the advertised MOS/AOC must include verification of required ASVAB scores to obtain the advertised MOS/AOC.
9. Individual Medical Readiness (IMR) Report: Applicants must include most-recent IMR, which indicates current PULHES. PULHES must meet minimum qualifications for the MOS/AOC associated with advertised position. If recently corrected medical deficiencies are not shown on IMR, service members must coordinate with their units to have records updated. Ensure this information is also annotated on the cover letter.
10. DD 214s: All copies. Service members may download from iPERMS or consult their Readiness NCO for assistance.
11. RPAS Statement: NGB 23A. Service members may download from iPERMS or consult their Readiness NCO for assistance.
12. Letter(s) of Recommendation (LOR): Applications may include letters of recommendation when applicable and/or appropriate. LORs may not be used to substitute missing documents.
13. Approved Stabilization Waiver/Exception to Policy (ETP): Applicable for service members within 18 months of initial WIARNG AGR tour or those within 12 months of reassignment.

SELECTING SUPERVISOR:

ADDITIONAL NOTES:

To apply go to: <https://ftsmcs.ngb.army.mil/protected/Jobs/> This is the preferred method and provides you with quality control features prior to submitting your application. Submission using this method will automatically verify delivery of application.

1. Alternate Submission: **E-mail Scanned** or **digital PDF** application to: ng.wi.wiarng.mbx.hro-internet-feedback@mail.mil **with this nomenclature: Job #, last name, first name**. An email will be sent to confirm receipt of application. **Emails verifying receipt are not automatic**. Feel free to call Comm (608) 242-3720 DSN 724-3720 to verify receipt of your packet. Scan file in as 1 PDF. Contact your unit to assist if needed.
2. Alternate Submission: Applications can also be mailed at applicant's own expense (next day mail suggested) to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-HRO-AGR (AGR Army Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Do not submit application packets in three-ring binders, 2 sided, on card stock, or staple pages together. Must be received prior to closing date or it will be disqualified (do not mail out the last day job announcement is open!) Individuals may call 608-242-3720 before job-closing date to ensure the application was received.
3. *HRO will not review the application for completion or accuracy before the closing date.* The applicant is responsible to ensure that application is complete and all required documents are correct and included. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.
4. Interested Soldiers must inform their chain of command.
5. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3720 DSN 724-3720 or e-mail ng.wi.wiarng.mbx.hro-internet-feedback@mail.mil