



DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS WISCONSIN
WISCONSIN NATIONAL GUARD
2400 WRIGHT STREET
POST OFFICE BOX 8111
MADISON WISCONSIN 53708-8111

WING-J1

20 March 2009

MEMORANDUM FOR: All Federal Military Technicians, Dual and Non-Dual Status, of the Wisconsin Army and Air National Guard

SUBJECT: Implementation of WING HRR 990-3 Full Time Support Work Schedule

1. On 01 June 2009 WING HRR 990-3 (HRR 990-3) becomes effective and applicable to the Wisconsin National Guard (WING) Federal Military Technicians, Dual and Non-Dual Status (Technician), workforce. HRR 990-3 permits the implementation of alternate work schedules (AWS) for the Technician workforce.
2. Technicians, including supervisors, who would like to be considered for an AWS, must submit a written request to their respective supervisor IAW HRR 990-3, Chapter 2, Paragraph 2.5. Technicians and supervisors are reminded the ability to work an AWS is a management decision and a privilege. Management may not be able to approve all AWS requests.
3. Supervisors will be required to provide written rational concurring or non-concurring with a Technician's request to work an AWS IAW HRR 990-3, Chapter 2. Supervisors will submit the Technician's requests, along with their concurrence or non-concurrence, through their respective supervisory chain to the appropriate approval authority prior to the effective date. The appropriate approval authorities are:
 - a. For a 5-4/9 compressed work schedule (CWS) the respective Chiefs of Staff.
 - b. For a 4-10 CWS the respective Deputy/Assistant Adjutant General.
4. Effective 01 June 2009 all Technicians and supervisors not approved to work an AWS will work a standard work week and the standard hours of operation IAW HRR 990-3 Chapter 1, Paragraphs 1.6f & 1.6h.
5. POC for this action is MAJ Douglas H. Moore, Labor Relations Specialist. MAJ Moore may be reached at Comm 608-242-3707, DSN 724-3707, or e-mail at douglas.moore3@us.army.mil

FOR THE ADJUTANT GENERAL:

//SIGNED//
KENNETH A. KOON
COL, FA, WIARNG
Director Manpower and Personnel/J1

CF: Distribution A
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