

DEOC Meeting Minutes August 24th 2022

Present: Shawn Sallee, Drew Paulsen, Allisa Brown, Jennifer Caravella, Teresa Erler, Lacey Donatell, Sam Liebl, Dorothy Bristor and Stacie Meyer.

Absent: Rob Thiede, Joe Granier, Josh McNeil

Committee members introduced themselves and gave a short bio of their job and why they wanted to be on the committee.

Stacy stated that she appreciated everybody's commitment as this is one of those "other duties as assigned". There is no compensation for being a member. She just wanted everyone to know how much she appreciates the work it will take to make this successful.

Jackie Boyd has resigned from the committee. She is moving to Boston. Her position will be held open for now to have an odd number of committee members for voting purposes. Stacy and Allisa are not voting members.

The bylaws were included in the packet. There is currently a minimum of seven members they would like that changed to 10. The last time in the bylaws were reviewed was in 2017.

The agenda from the last meeting (July 13, 2022) was approved in a motion made by Jennifer, seconded by Lacey. All voting aye.

A packet of information was made available, including voting materials. There were two nominations for Chair - Shawn Sallee and Sam Libel, one nomination for Vice Chair - Dorothy Bristor, and one nomination for Secretary - Teresa Erler. Ballots were collected. There were equal votes for Shawn and Sam for Chair and one write-in for Stacy. Stacy cannot serve as the chair. Ballots were recast, votes were recounted. Shawn is the Chair. Dorothy is the Vice-Chair and Teresa is the Secretary.

A map of the geographical areas was distributed. Discussion was held whether assignments should be based upon WEM regions or CFMO areas. Breakdown of population and DMA property location is most equitable using CFMO areas. There was some discussion regarding engaging others to assist in areas that have outreach programs for this type of work. Stacie agreed, use the resources available.

Basic duties of the committee:

- ensure that legal postings are available at every DMA location
- contact people at each DMA facility
- communication is a huge ask -both good and bad
- make sure you have contact with people in each/every area at all locations
- make sure they understand that you are their first point of contact
 - if necessary, issues will be elevated to HR
 - HR will determine where they ultimately go
- share training opportunities
- be the eyes and the ears in your region

A standing agenda item for every meeting will be “what have you seen in your region” to identify issues and potential trends.

There are similar meetings on the federal side and hopefully their representative can join us. It is hopeful we can integrate with them to provide more opportunities.

TAG joined the meeting. He introduced himself and gave us a little bit of background about himself and his family. Each committee member shared a little bit about themselves and their family/interests.

TAG views this committee as the subject matter experts and point of contact for information and guidance. Basically, a go to person for each region.

He wants us to communicate the message that we are an organization that treats everybody with dignity and respect. This mission doesn't get done without people. Everyone has a story, make sure we think of the person first, and not the just issue. We are going to be viewed as the eyes, ears and pulse of the organization. We are the early warning system, if you see it others may also.

TAG shared a story about reaching out to people we know. He talked about a National Guard member who trained with a group in Ukraine. He was at home in the States watching TV and got a WhatsApp message from an individual he met in Ukraine. It said “what is the misfire procedure for a javelin missile?” He responded with the procedure. 20 to 30 minutes later he got another WhatsApp message, a video of a burning Russian tank. People reach out to the people they know and trust.

Shawn shared his contact information. Shawn.sallee@wisconsin.gov and (414) 400-3479.

Next meeting date will be October 5th at 9:30 am via TEAMS. Teresa will send out a calendar invite.

Meeting adjourned at 11:43 a.m.