

DEOC Committee Meeting
January 4, 2023
Virtual via TEAMS

Call to Order: The meeting was called to order at 9:30 a.m. by committee Chair Shawn Sallee

Present: Rob Theide, Shawn Sallee, Andrew Paulsen, Dorothy Bristor, Joseph Grenier, Teresa Erler, Josh Wofford-McNeil, Jennifer Caravella, Sam Liebl, Lavey Donatell, and Stacie Meyer (Ex-officio)

Guests: None

A motion was made by Shawn Sallee to accept the minutes of the November 2nd meeting. Sam Liebl seconded the motion. All voting aye. Carried.

Katie Bermudez was unavailable due to a conflict. Update tabled to the next meeting.

Schedule for photos – If profile picture already exists, we can use those. Dorothy is going to check into the process to request the official professional photos from WEM PIO.

The survey results from last April won't be share because due to the low response rate they can't protect the anonymity of respondents. Stacie will share the questions used for the survey. Marketing strategies were discussed to try to get additional participation in future surveys. Discussion about creating a sub-committee for survey development and marketing. Shooting for April timeframe for the next survey release.

Social media approach/ideas were discussed. Stacie will work with Dorothy on approvals for different opportunities.

Legal concerns were discussed. What protections are available for the membership of this committee. What does this committee have the authority to do exactly? Are we considered mandatory reporters? What are our actual procedures once we have received information from an individual? Stacie will be working with DMA legal regarding these concerns.

No trends, observations or reports were addressed.

Meeting day/time was discussed. The group decided to continue with the first Wednesday of the month at 9:30 a.m.

Sub-committee development was discussed. Stacie will check into the procedures for this and get back to the committee.

Here are the suggested committee and people who said they were interested:

<u>Survey Development</u>	<u>Forms</u>	<u>Social Media / Marketing</u>
Jennifer	Joshua	Dorothy
Andrew	Jennifer	
	Sam	

Sub-page off the WEM website – actually off the DMA website for DEOC. Stacie will check into this more. Also suggested was through STAR under resources – could we link to this DEOC site? Stacie will check but didn't think STAR would be an option.

Next meeting will be held February 1st at 9:30 am via TEAMS.

A motion was made to adjourn the meeting at 11:16 am by Jennifer, seconded by Josh. All voting aye - Motion carried. Meeting adjourned.