

**DEOC Committee Meeting**  
**November 2, 2022**  
**Virtual via TEAMS**

Meeting called to order by Chair Shawn Sallee at 9:30 a.m.

Roll was conducted at 9:35

**Present:** Rob Theide, Shawn Sallee, Andrew Paulsen, Dorothy Bristol, Joseph Grenier, Teresa Erler, Josh Wofford-McNeil, Jennifer Caravella, Stacie Meyer (Ex-officio)

**Excused:** Sam Liebl, Lacey Donatell

**Guests:** Katie Bermudez

Motion was made to approve the minutes of the August 24, 2022 DEOC committee meeting by Paulson, seconded by Sallee – Motion carried.

Motion was made to approve the minutes from the October 5, 2022 DEOC committee meeting by Sallee, seconded by Caravella. Motion carried.

At this time Ex-Officio member Stacie Meyer shared a presentation of WI Human Resources Handbook Chapter 440 Overview covering respectful workplace policy. Her power point presentation is attached to these minutes.

Current DEOC committee Bi-Laws were reviewed. There were several changes made. These will be updated with those changes, redistributed to the group for their review, added to the December agenda for committee approval prior to being share with the Adjutant General for his review and approval.

Katie shared that the State Joint Diversity Council will be meeting November 10<sup>th</sup>.

Next meeting will be the 1<sup>st</sup> Wednesday of December at JFHQ – with final review of the Bi-Laws on the agenda.

Items that came out during the bi-law reviews – no formal action but for later consideration

- Teams meeting link will be provided for future meetings on the public notice website
- Create separate document – Action Plan to address specifics of duties of the DEOC members
- On-boarding new employees and ensure they have E/I information
- An email where people can anonymously report [dmastatecomplaints@widma.gov](mailto:dmastatecomplaints@widma.gov) (within SHRPNP)

Motion to adjourn at 12:02pm by Sallee, seconded by Caravella. Motion carried.