

**DMA SEIC Committee**  
**June 7, 2023 – Challenge Academy**

Call to order at 10:08 am by Chair Sallee

Roll call completed.

**Present:** Robert Thiede, Dorothy Bristol, Samantha Liebl, Teresa Eler, Lacey Donatell, Joseph Grenier, Shawn Sallee, Andrew Paulson, Jennifer Caravella

**Guests:** Stacy Meyer

Motion by Sallee, seconded by Paulson to approve the agenda as presented. All aye, motion carried.

Motion by Sallee, seconded by Caravella to approve the minutes from the May meeting. All aye, motion carried.

The Adjutant General (TAG) has reviewed and signed the Committee by laws, once Chair Sallee signs they will be posted to the website for complete transparency.

A draft of the SEIC membership booklet was shared, there are a couple of telephone changes that need to be made. Once that is complete it will be included in new employee packets and be posted to the DMA SEIC website and available to share across the agency.

The Juneteenth Special Observance June 20, 2023, invitation was shared again with the group. The TAG has agreed that people can attend this celebration while in pay status. Stacie did send this information to all DMA staff.

Kepro has training available to DMA employees. Stacie explained how it worked. The group suggested any of the classes that have to do with inclusion, Assertive Communications, Business Etiquette and Compassionate Leadership.

DMA survey results were discussed in brief. Will bring back for further discussion at next meeting.

The E&I survey is complete and the committee is ready to send this in June – Stacy will put it into Survey Monkey and send from the new email account.

The DMA SEIC mail account has been developed. Teresa will reach out to Phil to find out how to send directly from that account. The address is [dmaseic@widma.gov](mailto:dmaseic@widma.gov)

DMA locations map is in progress.

E&I strategic plan update – none

Katie was not available – no update.

No Trends/Observations/Reports were given.

The July 5<sup>th</sup> meeting will be cancelled due to the number of people unavailable.

Next meeting will be August 2<sup>nd</sup>, 2023, at REACT at 10:00 a.m. with a virtual option available.

Meeting adjourned at 12:03 pm by Chair Sallee