

DMA SEIC Committee
May 3, 2023

Call to order at 9:30 am by Chair Sallee

Roll call completed.

Present: Robert Thiede, Dorothy Bristor, Samantha Liebl, Teresa Eler, Lacey Donatell, Joseph Grenier, Shawn Sallee, Andrew Paulson, Jennifer Caravella

Guests: Stacy Meyer

Motion by Thiede, seconded by Caravella to approve the agenda as presented. All aye, motion carried.

Motion by Caravella, seconded by Thiede to approve the minutes from the April meeting. All aye, motion carried.

Meg Vergeront joined us to address the legal questions the group had. The State will represent while working in our capacity on the committee. Our legal obligation is to listen and provide resources. The question about mandatory reporters will be followed up on, especially for security staff. Meg will research and get back to the group.

The group reviewed the handbook, more work needs to be done before it is ready for release.

The AA&EEOC brochure is what the handbook is replacing.

Mediation program is available for DMA employees. It will be added to the handbook.

Kepro training catalog was shared with the group, please review, and see if there is training there, we should share with DMA employees.

The EAP link is a PowerPoint available to DMA employees.

The revised Bi-Laws are with the TAG waiting approval.

The DMA survey was sent on April 27th, reminders to complete will be sent.

The E&I survey is ready for HR's approval before being sent out. The group agreed that the later part of June would be best to separate it from the DMA survey.

Email for the group cannot be shared with non-widma accounts. Will try forwarding to Wisconsin.gov or military accounts.

Sam will work with Alex to create a DMA locations map with CFMO and WEM region boundaries.

Employee orientations are going well. DMA SEIC information is being shared with new hires.

Two people have agreed to be on the E&I strategic plan update committee.

Katie was not on the call – no update.

No Trends/Observations/Reports were given.

Next meeting will be June 7th, 2023, at the Challenge Academy at 10:00 a.m. with a virtual option available.

Meeting adjourned at 11:23 pm by Chair Sallee