

DMA SEIC Committee Minutes

Wednesday, May 1, 2024

Present: Teresa Erler, Dorothy Bristor, Shawn Sallee, Sam Liebl, Drew Paulson, Joseph Grenier

Absent: Lacey Donatell, Robert Theide (both excused)

Guests: Katie Bermudez, Stacie Meyer, Jayne Swingen, Candice Hanson

Call to order @ 10am by Vice Chair Bristor

Roll call completed.

Motion made by Teresa to approve agenda, second by Drew. Carried.

Motion made to approve minutes from April 3rd meeting by Sam, seconded by Dorothy. Motion carried.

Stacy shared a case study based on microaggressions in the workplace. Discussion followed.

Renewals of appointment to this committee were discussed. July's agenda should reflect elections of Vice Chair and Secretary/Treasurer positions.

**** Side Note - Bylaws should be changed to clarify Chair is only a 2 year term – and Vice Chair to Chair at end of 2-year term**

Candice was available to discuss the Acentra training. She mailed the group our possible classes based on priorities we set through the group survey. After much discussion it was decided that it would be best to have this committee view a training to ensure we understand what we will be pushing to DMA in the future. Candice will work to set up the "Assertive Communication" class in person for our next meeting.

- *Assertive Communication (EAP): This class will cover good communication vs. poor communication as well as understanding what assertive communication is. We will review a communication model to determine the purpose, focus and process of assertive communication. Tips and obstacles to good communication will be reviewed.*

Stacy reported that the diversity council met. Shawn was in attendance to represent our committee.

Dorothy discussed the positive progress toward finding an area for lactation and vending for specialty items.

Set next meeting – set for June 5th, 2024 @ 10:00 a.m. in person at JFHQ.

Motion by Shawn, seconded by Drew to adjourn the meeting at 11:56 a.m. Carried.