



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

P O BOX 14587
MADISON 53708-0587

OFFICE OF THE ADJUTANT GENERAL

TELEPHONE 608 242-3000
DSN 724-3000

PRACTICE & PROCEDURE BULLETIN RECEIPT CERTIFICATION 3.140.1

This is to certify that I have received and read Practice & Procedure (P&P) Bulletin No. 3.140 introducing the DMA Equity and Inclusion Strategic Plan and information necessary to file complaints pursuant with the policies and guidelines provided in Wisconsin Human Resources Handbook Chapter 440, Respectful Workplace Policy and Complaint Procedure. I have read P&P 3.140 and Wisconsin Human Resources Handbook Chapter 440 and understand that state employees of the Department of Military Affairs are provided informal and formal mechanisms to address alleged incidents of sexual harassment, hostile work environment, and/or discrimination.

(Signature)

(Date)

(Typed or Printed Name)

Please return this certification to DMASHR@wisconsin.gov or fax to (608) 242-3168 or mail to ATTN: SHR, PO Box 14587, Madison, WI 53708-0587 within 1 week of receipt.

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