

## **DMA SEIC Committee Minutes**

Thursday, Oct 24, 2024

JFHQ – Gov's Conference Room

**Present:** Teresa Erler, Dorothy Bristor, Shawn Sallee, Steve Nelson, Ellen Gundrum, Joshua Loescher

**Absent:** Lacey Donatell, Amanda Zanchetti – both excused

**Guests:** Stacie Meyer & Candice Hanson

Meeting was called to order by Chair Bristor at 10:02 a.m.

Roll call was taken, and introductions were made.

The agenda was approved in a motion by Bristor, seconded by Nelson. All aye. Motion carried.

Minutes from the Aug 7<sup>th</sup> meeting were reviewed. Motion to approve the minutes made by Sallee, seconded by Nelson. All aye. Motion carried.

Bylaw updates from the prior meeting were reviewed. We did agree that bylaw reviews and updates would be completed by April 2025.

Elections for Vice Chair and Secretary were discussed. A review of each position and their respective responsibilities was completed. Discussion followed. Shawn is interested in Vice Chair, Teresa is interested in Secretary. No other interest was shown by other members.

A motion to nominate and cast a unanimous ballot for Sallee for Vice Chair and Erler for Secretary was made by Nelson, seconded by Loescher. All aye. Motion carried.

Funding for committee was discussed. There is currently no budget for this committee. Training could be "funded" and Stacey would work to find funding if that would ever be needed.

Discussion was held regarding a rebranding of this committee.

Other ideas discussed during this meeting

- Creating an open dialog with co-workers to offer support
- Creating a toolbox for team building and interaction with employees
- Consider having Kelly from EAP come to explain what EAP provides

Remaining agenda items will be moved to the next meeting in a motion made by Shawn, seconded by Steve. Motion carried.

Next meeting date set for January 23, 2025 at 10:00 a.m. Location to be determined.

Motion made to adjourn by Loescher, seconded by Gundrum at 11:57 a.m. Motion carried, meeting adjourned.